



THE LONDON BOROUGH
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DATE: 2 March 2020

To: Members of the
CHILDREN, EDUCATION AND FAMILIES PDS COMMITTEE

Councillor Nicky Dykes (Chairman)
Councillor Judi Ellis (Vice-Chairman)
Councillors Marina Ahmad, Yvonne Bear, Kevin Brooks, Hannah Gray,
Christine Harris, Neil Reddin FCCA and Will Rowlands

Church Representatives with Voting Rights
Reverend Roger Bristow and Joan McConnell

Parent Governor Members with Voting Rights
Emmanuel Arbenser, Michelle Fribbens and David Hullah,

Non-Voting Co-opted Members
Angela Leeves, Early Years Representative
Ben McGowan, Young People's Representative

A meeting of the Children, Education and Families PDS Committee will be held at
Committee Rooms, Bromley Civic Centre on **TUESDAY 10 MARCH 2020 AT 7.00 PM**

MARK BOWEN
Director of Corporate Services

Paper copies of this agenda will not be provided at the meeting. Copies can be printed off at <http://cds.bromley.gov.uk/>. Any member of the public requiring a paper copy of the agenda may request one in advance of the meeting by contacting the Clerk to the Committee, giving 24 hours notice before the meeting.

Items marked for information only will not be debated unless a member of the Committee requests a discussion be held, in which case please inform the Clerk 24 hours in advance indicating the aspects of the information item you wish to discuss

A G E N D A

PART 1 (PUBLIC) AGENDA

Note for Members: Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

STANDARD ITEMS

1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

2 DECLARATIONS OF INTEREST

3 MINUTES OF THE EDUCATION, CHILDREN & FAMILIES PDS COMMITTEE MEETING HELD ON 30 JANUARY 2020 (Pages 5 - 18)

4 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING

In accordance with the Council's Constitution, questions that are not specific to reports on the agenda must have been received in writing 10 working days before the date of the meeting.

Questions specifically on reports on the agenda should be received within two working days of the normal publication date of the agenda. Please ensure that questions specifically on reports on the agenda are received by the Democratic Services Team by **5pm on Wednesday 4th March 2020**.

a QUESTIONS TO THE CHAIRMAN

b QUESTIONS TO THE PORTFOLIO HOLDER

5 MATTERS OUTSTANDING AND WORK PROGRAMME (Pages 19 - 26)

HOLDING THE PORTFOLIO HOLDER TO ACCOUNT

6 PORTFOLIO HOLDER UPDATE

7 PERFORMANCE MANAGEMENT Q.3 (Pages 27 - 36)

8 PRE DECISION SCRUTINY OF DECISIONS FOR THE CHILDREN, EDUCATION & FAMILIES PORTFOLIO HOLDER

a BUDGET MONITORING 2019/20 (Pages 37 - 52)

b CAPITAL PROGRAMME 2019/20 Q.3 (Pages 53 - 62)

HOLDING THE EXECUTIVE TO ACCOUNT

9 PRE DECISION SCRUTINY OF EXECUTIVE REPORTS

- a SEN TRANSPORT AWARD REPORT (Pages 63 - 74)**
- b CAPITAL BIDS FOR CHILDREN AND FAMILY CENTRES (Pages 75 - 90)**
- c UPDATE ON TACKLING TROUBLED FAMILIES COVERING OUTCOMES AND GRANT DRAWDOWN (Pages 91 - 104)**

POLICY DEVELOPMENT AND OTHER ITEMS

- 10 VIRTUAL SCHOOL ANNUAL REPORT 2018/19 (Pages 105 - 138)**
- 11 EDUCATION OUTCOMES (Pages 139 - 166)**
- 12 PART 1 CONTRACTS REGISTER AND CONTRACTS DATABASE (Pages 167 - 176)**
- 13 UPDATE FROM YOUTH ENGAGEMENT TASK AND FINISH GROUP**
- 14 SCRUTINY OF THE DIRECTOR OF EDUCATION**
- 15 ANNUAL SCRUTINY REPORT 2019/20**
- 16 EXPENDITURE ON CONSULTANTS 2018/19 AND 2019/20 (Pages 177 - 196)**

PART 2 (CLOSED) AGENDA

- 17 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000**

The Chairman to move that the Press and public be excluded during consideration of the items of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

Items of Business

Schedule 12A Description

- 18 EXEMPT MINUTES OF THE EDUCATION, CHILDREN & FAMILIES PDS COMMITTEE MEETING HELD ON 30 JANUARY 2020 (Pages 197 - 198)**

PART 2 - HOLDING THE PORTFOLIO HOLDER AND EXECUTIVE TO ACCOUNT

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|---|---|---|
| 19 | PART 2 PERFORMANCE MANAGEMENT Q.3
(Pages 199 - 206) | Information relating to any individual. |
| 20 PRE DECISION SCRUTINY OF PART 2 (EXEMPT) EXECUTIVE REPORTS | | |
| a | SEN TRANSPORT AWARD REPORT
(Pages 207 - 212) | Information relating to the financial or business affairs of any particular person (including the authority holding that information) |
| b | RELOCATION AND REBUILDING OF MARJORIE MCCLURE SCHOOL INCLUDING ASSOCIATED PROPERTY TRANSACTION (Pages 213 - 220) | Information relating to the financial or business affairs of any particular person (including the authority holding that information) |
| <u>PART 2 POLICY DEVELOPMENT AND OTHER ITEMS</u> | | |
| 21 | PART 2 CONTRACTS REGISTER AND CONTRACTS DATABASE (Pages 221 - 230) | Information relating to the financial or business affairs of any particular person (including the authority holding that information) |

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CHILDREN, EDUCATION AND FAMILIES PDS COMMITTEE

Minutes of the meeting held at 7.00 pm on 30 January 2020

Present:

Councillor Nicky Dykes (Chairman)
Councillor Judi Ellis (Vice-Chairman)
Councillors Marina Ahmad, Yvonne Bear, Kevin Brooks,
Aisha Cuthbert, Hannah Gray, Neil Reddin FCCA and
Will Rowlands
Reverend Roger Bristow and Joan McConnell
Michelle Fribbens
Angela Leeves

Also Present:

Councillor Peter Fortune, Portfolio Holder for Children, Education & Families
Councillor Kieran Terry, Executive Assistant for Children, Education & Families

38 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS

Apologies for absence were received from Councillor Harris – Councillor Cuthbert attended as substitute. Apologies were also received from Mr Emmanuel Arbenser, Mr David Hullah, and Mr Ben McGowan.

39 DECLARATIONS OF INTEREST

Councillor Fortune declared that his wife was a moderator in Bromley schools.

40 MINUTES OF THE EDUCATION, CHILDREN & FAMILIES PDS COMMITTEE MEETING HELD ON 8 OCTOBER 2019

The minutes of the meeting held on 8 October 2019, were agreed and signed as a correct record.

41 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING

14 questions for response by the Portfolio Holder had been received. The questions are attached at Annex A.

42 MATTERS OUTSTANDING AND WORK PROGRAMME Report CSD20003

The report dealt with the Committee's business management including monitoring progress against actions arising from previous meetings and the work programme for 2019/20.

Members noted that in future compliments and complaints reports would include a paragraph outlining lessons learnt.

The Committee agreed that that issues around the proposed admissions arrangements for Langley Park Learning Trust raised during the questions to the Portfolio Holder would be picked up as part of the School Place Planning Working Group. A further update would also be included in the update to the next meeting provided by the Portfolio Holder.

In relation to School Visits, it was agreed that Members would identify any schools they wished to visit and then ask the Education Department to make the necessary arrangements.

In respect of the numerous Annual Reports considered by the Committee, Members also requested that short quarterly information updates be provided and that the Annual Reports be spread throughout the municipal year.

The Chairman reported that in 2020/21 a meeting of the Children, Education and Families Budget Sub-Committee would be convened to consider the draft portfolio budget.

RESOLVED: That

- 1. Progress on matters outstanding from previous meetings be noted,**
- 2. The 2018/19 Work Programme be noted, and**
- 3. A meeting of the Children, Education and Families Budget Sub-Committee be convened in January 2021 to consider the draft portfolio budget.**

43 PORTFOLIO HOLDER UPDATE

The Portfolio Holder for Children, Education and Families, Cllr Peter Fortune, attended the meeting to respond to questions from the Committee making the following comments:-

- The Education Department was looking for ways to bring more SEND provision back in borough.
- One bid had been received for the new specialist free school and this would be moving towards evaluation and would need to go through the relevant DfE processes. The Council had no decision making powers in respect of the new free school and as such an update would be presented to a future meeting of the Committee as an information item.
- The Portfolio Holder would pass any suggestions of land for the development of additional specialist provision through to the DfE. Possible options around a permanent unit at Midfield Primary and expansion of Riverside were noted.

- Schools or Academy Trusts were responsible for their own admissions arrangements and required to consult at least every seven years.
- A positive Annual Conversation with Ofsted had taken place on 27 November 2019, and Ofsted had confirmed that they were content with the KPIs and performance and as such there would be a further Annual Conversation before the next visit which would review CLA and Leaving Care. Ofsted had also noted the continued Member support of the Local Authority's improvement journey.

The Chairman and Committee conveyed their congratulations to all the staff across Children's Services involved in the ongoing improvement journey.

The Committee thanked the Portfolio Holder for the update.

**44 CHILDREN, EDUCATION AND FAMILIES PORTFOLIO PLAN
2019/20 - UPDATE
Report CEF19015**

The report presented the refreshed Children, Education and Families Portfolio Plan 2018-22 which had been aligned with the Council's Transformation Programme.

In response to a question the Director of Education confirmed that, as a champion for vulnerable children, it was possible for the Local Authority to undertake a review of Pupil Premium spending in schools. Members noted that the Education Outcomes report to the Committee would provide an update on the use of Pupil Premium to address the disadvantage gap.

RESOLVED: That the refresh of the Children, Education and Families Portfolio Plan 2018-2022 be noted.

**45 PERFORMANCE MANAGEMENT 2019/20 Q3
Report CEF19019**

The report provided the regular update on the performance of services for children along with a management commentary on index indicators performing below expectation.

The Committee noted that a review of permanent exclusion from secondary schools was looking to ensure that early intervention was in place to prevent situations escalating to the point where permanent exclusion was the only option. The primary outreach offer had demonstrated that the early intervention approach worked although it had to be recognised that there was not a one size fits all solution. An update would be presented to a future Committee.

In relation to Education, Care and Health Plans the Committee noted that a root and branch review of processes had been completed. The Director of Education confirmed that he was confident that the statutory annual return for 2019 would be 54% which represented improved performance.

RESOLVED: That the report be noted.

**46 PRE DECISION SCRUTINY OF DECISIONS FOR THE CHILDREN,
EDUCATION & FAMILIES PORTFOLIO HOLDER**

The Committee considered the following reports where the Children, Education and Families Portfolio Holder was recommended to take a decision:

**A CEF PORTFOLIO BUDGET MONITORING 2019/20
Report CEF19017**

The report presented the budget monitoring position for 2019/20 based on activity up to the end of September 2019. Overall the position for Education was a predicated overspend of £213k related to SEN transport (£88k overspend), Education Psychologists (£54k overspend), and Education Welfare Service £56k overspend). There was currently a projected overspend in Dedicated Schools Grant (DSG) of £877k and this would be deducted from the £2,495k carried forward from 2018/19. Children's Social Care was predicting a £979k overspend (net of management action of £186k). Placements for children, the cost of agency staff, and direct payments in Children with Disabilities all continued to place pressure on the budget. The Committee noted that another ongoing risk area for placements was the Unaccompanied Asylum Seeker Children (UASC) cohort.

Concerning the ongoing budget pressures relating to SEN Transport, the Director of Children's Services highlighted that the Council's Transformation Project was a 4 year programme and due to the complex issues surrounding SEN Transport it was unlikely that proposals would be developed for consideration before 2022.

RESOLVED: That the Portfolio Holder be recommended to note the latest projected overspend of £1,192,000 forecast on the controllable budget, based on information as at September 2019.

**B DEDICATED SCHOOLS GRANT 2020/21
Report CEF19024**

The reported provided an outline of the final Dedicated Schools Grant (DSG) allocation for 2020/21 and an overview of how funding would be spent.

The expected income from the DSG, divided into the four blocks, was

2020/21 Dedicated Schools Grant					
	High Needs Block	Early Years Block	Schools Block	Schools Central Block	Total
Gross Grant Funding	£53,540,004	£22,530,224	£218,400,750	£1,919,714	£296,390,692
Recoupment adjustment	-£8,878,000				-£8,878,000
Net Grant Allocation	£44,662,004	£22,530,224	£218,400,750	£1,919,714	£287,512,692

Each of the four blocks had been reviewed and the related expenditure for 2020/21 forecasted based on information currently available. Full details of the projected grant income and expenditure were included at Appendix 1 of the report. In summary, the Schools Central Block was showing a £360k overspend, which was proposed to be met by a contribution from the Council to offset the deficit. The Early Years block remained balanced, despite a slight decrease in income, the Schools Block remained balanced, and the High Needs Block was showing a £1,100,000 underspend which would be carried forward to offset funding pressures in future years.

The Committee noted that there were strict eligibility criteria for the Falling Rolls fund and if pupil numbers remained static in a school it would not be considered a falling rolls school.

In relation to High Needs Funding, Members noted that there was an expectation that further funding would be received from central government as a result of the numbers and funding arrangements. However, the Portfolio Holder stressed the need for schools and the Local Authority to work together to deal with future funding pressures.

RESOLVED: That the Portfolio Holder be recommended to approve the Dedicated Schools Grant allocation and the methodology of its distribution.

C CEF PORTFOLIO DRAFT BUDGET 2020/21 Report CEF19022

The report presented the Portfolio Holder's Draft 2020/21 Budget incorporating future pressures and initial draft budget savings options which had been reported to Executive on 15 January 2020. There were still outstanding issues and areas of uncertainty remaining with further updates included in the 2020/21 Council Tax report to the next meeting of the Executive.

Noting that Children's Services was a demand-led service which currently had a significant overspend, the Committee expressed concern surrounding the levels of savings built into the 2020/21 Portfolio budget. In response the Head of Finance for Education and Children's Services confirmed that there were

challenging mitigations and savings in the budget and there was no guarantee that a balanced budget would be reported in the first quarter of 2020/21. The Committee noted that there had been great strides made in addressing cost pressures around placements and staff recruitment and retention. However, the Portfolio Holder stressed that one complex case could have a dramatic impact on the budget.

In response to a question from the Chairman, the Director of Children's Services confirmed that all possible funding streams were pursued and utilised to their full potential.

The Committee noted the recommendations in the report and further noted an update from Councillor Kevin Brooks who confirmed that the Labour Group would be developing its own budget.

RESOLVED: That

- 1. The update on the financial forecast for 2020/21 to 2023/24 be noted,**
- 2. The initial draft 2020/21 budget be noted as a basis for setting the 2020/21 budget,**
- 3. That the Executive note the comments made by the Children, Education and Families PDS Committee.**

D CAPITAL PROGRAMME - 2ND QUARTER 2019/20
Report CEF19029

The report presented the revised Capital Programme for the four year period 2019/20 to 2022/23 as agreed by the Executive on 27 November 2019.

The Executive approved the addition of £1,385k S.106 funding to the Capital Programme in respect of additional receipts since the last quarterly report. The Committee also noted that the Council had received an additional £1,208k for the 2018-21 allocation for SEND Provision Capital funding and the Executive approved an increase of £1.208k to the Basic Need Scheme to reflect the funding available. Members also noted that the Devolved Formula Capital (DFC) scheme was funded from a grant from the DfE and the Executive agreed a reduction of £177k on the DFC scheme to reflect the funding available in 2019/20.

RESOLVED: that the Portfolio Holder be recommended to note and confirm the changes agreed by the Executive on 27 November 2019.

E ADOPTION ANNUAL REPORT 2018/19
Report CEF19027

The report presented an overview of the work of the Adoption Service in compliance with legislation. As a registered Adoption Agency Bromley was subject to the Adoption Agencies Regulations (AAR) 2005 (updated 2011),

the Adoption Agencies (Panel and Consequential Amendments) Regulations 2012, Adoption Agencies (Miscellaneous Amendments) Regulations 2013 and the National Minimum Standards (2014) which accompany the Regulations.

The Committee noted that Standard 25.6 of the National Minimum Standards required the Adoption Agency to produce a report to be received by the agency Executive. Members also noted that the activities of the adoption service reflected the ongoing agenda of Central Government which was to ensure that children looked after achieved permanence in a timely manner and that adoptive families received the support they need.

By way of introduction the Head of Service Adoption, Fostering, Connected Persons explained that during the reporting period the Adoption Service had moved forward into a Regional Adoption Agency within the Coram Partnership. Bromley had also been the first London Borough to achieve the accreditation of Working Towards Quality Mark and the scorecard for the reporting period had also continued to improve. Looking to the future, the Service was seeking to become further imbedded within the Regional Adoption Agency this would enable staff to better follow a child's journey. In terms of the scorecard, the Committee were reminded that the scorecard was a three year average and consequently a 'good news story' such as a child gaining permanence after a period of being in foster care could skew the figures going forward, however in taking decisions, the impact on the scorecard would never negatively impact on the decisions that were taken which always those that were in the best interests of the child. The Head of Fostering, Adoption and Connected Persons confirmed that the Service was currently performing above national average.

In response to a question the Head of Service Adoption, Fostering, Connected Persons explained that prior to embarking on adoption the Service had to ensure that all other adoptions had been considered including special guardianship - adoption had to be the last resort. Members noted that that as long as it was right special guardianship was the likely outcome for children.

In relation to the target to be in the top 10% for the scorecard, the Head of Service Adoption, Fostering, Connected Persons reported that the Service was not quite there yet however it was anticipated that that the target would be achieved in the next 2 to 3 years.

The Committee noted that it would be helpful at a future meeting for Members to receive an overarching report on permanence.

RESOLVED: That

- 1. The Portfolio Holder be recommended to endorse the Adoption Annual Report 2018/19.**
- 2. An information report on permanence be presented to a future meeting.**

F FOSTERING ANNUAL REPORT 2018/19
Report CEF19028

The Fostering National Minimum Standards 2011 required the Fostering Agency to produce a report on fostering activity to the Agency Executive and an updated Statement of Purpose on an annual basis.

In introducing the report the Head of Service Adoption, Fostering, Connected Persons reported that it had been a positive year with improvements being made in terms of foster carer recruitment and numbers of connected carers.

Head of Service Adoption, Fostering, Connected Persons explained to the Committee that there could be a number of reasons why some foster carers were not approved such as issues around housing and issues identified at initial visits (for example foster carers having young babies, financial issues). Head of Service Adoption, Fostering, Connected Persons emphasised the importance of having the right carers for the children and whilst the Service needed to recruit more foster carers there were good reasons for rejecting some applications. Members noted that potential foster carers were provided with support in terms of research they could undertake in preparation. In response to a question the Head of Service Adoption, Fostering, Connected Persons explained that in an ideal world the Service would be able to recruit 40 more foster carers. However, it was important to remember that the Service was competing with private agencies and charities which operated using a business model approach. As such they had access to dedicated marketing teams and were able to advertise in a different way. Bromley Fostering Service were competitive in terms of foster carer allowances and there was an acknowledgement that, in order to compete with the advertising and marketing resources available to private agencies and charities, there was a need to operate with a different model. Consequently Officers were looking at a number of separate provisions to meet the needs of the children in the care of the Local Authority.

Members noted that one of the key challenges was housing for foster carers. Whilst the Director of Housing worked tirelessly on behalf of Children's Services and conversations with Housing Associations continued, it had to be remembered that the Council did not have its own housing stock and could therefore only apply influence in terms of securing family sized accommodation for potential foster carers.

RESOLVED: that the Portfolio Holder be recommended to endorse the Fostering Annual Report 2018/19.

G PRIVATE FOSTERING ANNUAL REPORT 2018/19
Report CEF19026

The Fostering National Minimum Standards 2011 required the Fostering Agency to produce a report on fostering activity (including private fostering) to

the Agency Executive and an updated Statement of Purpose on an annual basis.

The Committee noted that the Private Fostering App had been launched in 2018/19 and as a result of the app there had been a significant increase in the number of notifications. However, there remained many families who were not aware that they were engaged in private fostering arrangements and this remained a challenge going forward.

The Head of Fostering, Adoption and Resources reported that all staff within the Service were proud of what had been achieved.

Members noted that cross-borough partnership training to highlight the need to report private fostering arrangements was ongoing.

RESOLVED: That the Portfolio Holder be recommended to endorse the Private Fostering Annual Report 2018/19.

**47 BROMLEY SAFEGUARDING CHILDREN BOARD ANNUAL
REPORT 2018/19
Report CEF19023**

The report presented the Bromley Safeguarding Children Board Annual Report 2018/19, covering the period from April 2018 to March 2019. It was a statutory requirement (under Section 14A of the Children Act 2014) for safeguarding partnerships to publish an annual report. The Committee noted that in line with statutory guidance the report would be submitted to Chief Executive, Leader of the Council, the local police and crime commissioner and the Chair of the Health and Wellbeing Board.

Mr Jim Gamble, Chairman of the Bromley Safeguarding Children Board (BSCB) attended the meeting to present the report and answer questions from the Committee.

The Committee noted that the report covered 2018 – 2019 and a great deal had changed in the intervening year. The data and analysis within the report was being agreed by Ofsted and the headline data demonstrated that the Early Intervention services continued to be “the diamond in the Crown” and other services (such as the MASH) were developing well. Partners participated well, particularly in the context of austerity. It was important to acknowledge that it had been a year of instability for many partners. Of particular note were organisational changes within the Police and National Probation Service which inevitably had an impact on the partnership.

Going forward, the ‘number one’ priority for the partnership was the health and wellbeing of the workforce. As such a close watch was being maintained on caseloads, workloads and supervision. There was also an ongoing watch on understanding vulnerability, listening to and reflecting the child’s voice in everything the partnership did. Taking a strategic approach to vulnerability and considering issues such as County Lines, Child Sexual Exploitation,

radicalisation, and harmful practices within vulnerability rather than as standalone issues.

Another focus for the partnership was ensuring that strong, viable leadership which invited challenge remained in place. There was also a need to ensure that the partnership continued to apply the lessons that had been learnt in more difficult times. The Chairman of the Bromley Safeguarding Partnership suggested that, going forward, it would be helpful if the Partnership were to report to the PDS on trends, themes and patterns on a more frequent basis.

In response to a series of questions from the PDS Committee, the Chairman of the Bromley Safeguarding Children Partnership made the following points –

- Access to technology was acting as an accelerator to mental health issues and unhappiness at home and as such consideration needed to be given to the integration of online harms with offline circumstances.
- Whilst it was important that the Adult Safeguarding Board and the Children Safeguarding Partnership remained separate it had to be recognised that children were often at risk because they were in close proximity to adults who were putting them at risk or were vulnerable themselves. Consequently there needed to be collaboration between both the adults' and children's partnerships in relation to practice learning reviews and neither partnership was missing opportunities to collaborate.
- The Bromley Safeguarding Partnership recognised the need for a more comprehensive understanding of gangs. "Digital collateral" was of particular concern as this allowed gangs to have coercive control and influence over vulnerable young people. As a result of the work that had already taken place the Bromley Safeguarding Children Partnership now had a profile that it did not have before and a task force had been established through the MEGA (Missing Exploitation and Gang Affiliation) Panel which remained alive to the issue.
- The Chairman of the Bromley Safeguarding Children Panel had been in contact with the Housing Department and was confident that going forward their attendance would improve. The Chairman of the partnership emphasised that he was being extremely robust about attendance. The Committee noted that going forward one of the concerns was that agencies would be willing to attend meetings but unable to deliver.
- There was a concern that going forward hubris to set in amongst elected councillors and co-opted members which is why it was important that there was more frequent reporting of trends, themes and patterns to the PDS Committee.
- Learning and improvement were an important element of the work of the Partnership. Training was available through the Apps that had been developed by the Partnership. The Partnership also audited and analysed reports from other Safeguarding partnerships across the UK.

On behalf of the Committee, the Chairman thanked Mr Jim Gamble for his attendance at the meeting. The Committee also agreed that it would be helpful for members to receive more frequent reporting of trends, themes and patterns identified by the Bromley Safeguarding Children Partnership.

RESOLVED: that going forward the Children, Education and Families PDS receive more frequent reporting of trends, themes and patterns identified by the Bromley Safeguarding Children Partnership.

48 CORPORATE PARENTING ANNUAL REPORT Report CEF19022

The Corporate Parenting Annual report captured all activity undertaken by the Council to support the lives of children in the Council's care and young people transitioning from care to independent living over the year March 2018 to March 2019.

Members welcomed the new Head of CLA and Care Leavers to the meeting.

The Committee noted that the Annual Report for 2018/19 demonstrated that the Service was making rapid improvements as there had been significant progress with the five priorities set out in the report.

In relation to intergenerational projects to address loneliness and isolation, the Head of CLA and Care Leavers reported that an Active Involvement Team had been put in place which would encourage more group work and an increase in outreach work.

The Committee noted that there were currently 316 children in the care of the Local Authority. The Portfolio Holder highlighted that there were weekly panel meetings to review the children entering the care of the Local Authority. It was agreed that Members of the Committee would be sent details of the upcoming Practice Week to enable them to observe the weekly panels and work of Children Services.

Action Point 1: That Members of the Committee be sent details of the upcoming Practice Week.

In response to a question from the Chairman, the Director of Children's Services confirmed that all new contractors would be required to offer work placements to the Local Authority's children looked after.

RESOLVED: That the report be noted.

49 OUTCOME FROM SEND INSPECTION Report CEF19025

The report presented an overview of the Bromley SEND Local Area Inspection and the ongoing plan for improvement. The Ofsted and Care Quality Commission (CQC) SEND Local Area inspection took place between

16th and 20th September and considered the effectiveness of the Bromley local area in implementing the SEND reforms determining whether the Council or CCG would be required to submit a Written Statement of Action. The outcome of this inspection was published in a letter published on Monday 23rd December 2019 outlining the findings including areas of strength and some areas for further development.

The Director of Education confirmed that the inspection was a validation of the Council's self-evaluation and demonstrated self-awareness. Going forward the Department had to continue its focus on ensuring a consistent provision for all families.

In relation to staff, the Director of Education confirmed that he supported the drive to professionalise the role of EHCP Co-ordinator. In Bromley vacancies were filled when they arose however, due to the stiff competition for staff some personnel had been lost to other boroughs.

The Committee noted that the areas of development identified by inspectors aligned to those already identified in the self-evaluation. The recommendations included improvements to IT software within health providers and increased focus on reassuring parents for specific learning difficulties such as dyslexia.

The Portfolio Holder highlighted that the Council had received a letter from the Under Secretary of State expressing congratulations on the outcome of the inspection.

The Chairman expressed thanks on behalf of the Committee to all those involved in the inspection. The Committee requested that it be provided with regular updates on the progress against the action plan.

RESOLVED: That the Ofsted and CQC Local Area SEND Inspection outcome letter be noted.

50 ST OLAVES UPDATE

Report CEF19018

The report provided the Committee with a final update on the actions taken to address the recommendations made in the independent Report of Investigation into St Olave's Grammar School issued in July 2018. Independent monitoring had been undertaken by an experienced School Improvement Partner (SIP), jointly appointed by the school and Local Authority. A final review was undertaken with participation by the school, Local Authority, Rochester Diocesan Board of Education and the Foundation Trust. The School Improvement Partner had reported that all of the 49 recommendations had now been completed.

The Committee noted that there had been significant cultural change within the School which had also been acknowledged by the Rochester Diocesan Board of Education.

RESOLVED: That

- 1. The final independent monitoring report on the implementation of recommendations arising from the St. Olave's investigation report be noted, and**
- 2. The Investigation into St. Olave's Grammar School be closed.**
- 3.**

51 INFORMATION ITEMS

The Children, Education & Families PDS Information Briefing comprised one item:

- Risk Register

RESOLVED: that the Information Briefing be noted.

52 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000

RESOLVED that the press and public be excluded during consideration of the items of business listed below as it was likely in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present, there would be disclosure to them of exempt information.

53 EXEMPT MINUTES OF THE EDUCATION, CHILDREN & FAMILIES PDS COMMITTEE MEETING HELD ON 8 OCTOBER 2019

The exempt minutes of the Children, Education and Families PDS Committee meeting held on 8 October 2019, were agreed and signed as an accurate record.

54 PERFORMANCE MANAGEMENT 2019/20 Q3 - PART 2 UPDATE

The Committee noted and discussed the Part 2 Update.

The Meeting ended at 9.45 pm

Chairman

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Report No.
CSD20048

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Education, Children and Families PDS Committee

Date: 10th March 2020

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **MATTERS OUTSTANDING & WORK PROGRAMME**

Contact Officer: Philippa Gibbs, Democratic Services Officer
Tel: 0208 313 4508 E-mail: Philippa.Gibbs@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: (All Wards);

1. Reason for report

This report deals with the Committee's business management including:

- Monitoring progress against actions arising from previous meetings; and
- Developing the 2020/21 Forward Work Programme.

2. **RECOMMENDATION(S)**

That the PDS Committee reviews and comments on:

1. Progress on matters outstanding from previous meetings; and
2. The 2020/21 work programme, indicating any changes or particular issues that it recommends for scrutiny in the year ahead.

Impact on Vulnerable Adults and Children

1. Summary of Impact: None
-

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Excellent Council
-

Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £350,650
 5. Source of funding: 2018/19 Revenue Budget
-

Personnel

1. Number of staff (current and additional): 8 posts (6.87fte)
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: None
 2. Call-in: Not Applicable: This report does not involve an Executive decision.
-

Procurement

1. Summary of Procurement Implications: N/A
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of Committee Members.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

Non-Applicable Sections:	Impact on Vulnerable People and Children/Policy/Financial/Legal/Personnel/Procurement
Background Documents: (Access via Contact Officer)	Minutes of previous meetings

3. COMMENTARY

Matters Outstanding from Previous Meetings

- 3.1. **Appendix 1** provides a progress update on requests made by the Committee at previous meetings. This list is checked after each meeting so that any outstanding issues can be addressed at an early stage and timely progress made.

Work Programme

- 3.2 Each PDS Committee determines its own work programme, balancing the roles of (i) pre-decision scrutiny and holding the Executive to account, (ii) policy development and review and (iii) external scrutiny. E&R PDS Committee has the additional role of providing a lead on scrutiny issues and co-ordinating PDS work.
- 3.3 PDS Committees need to prioritise their key issues. The work programme also needs to allow room for items that arise through the year, including Member requests, call-ins and referrals from other Committees. Committees need to ensure that their workloads are realistic and balanced, allowing sufficient time for important issues to be properly scrutinised. Members also need to consider the most appropriate means to pursue each issue – the current overview and scrutiny arrangements offer a variety of approaches, whether through a report to a meeting, a time-limited working group review, a presentation, a select committee style meeting focused on a single key issue, or another method.
- 3.4 The Committee may wish to consider establishing Task and Finish Groups for specific focused policy development work.
- 3.5 **Appendix 2** sets out the Education, Children and Families PDS Committee Work Programme for 2019/20 and 2020/21. Committee is invited to comment on the proposed schedule and suggest any changes it considers appropriate.
- 3.6 Other reports will be added to the 2020/21 Work Programme as items arise.

Appendix 1

Minute Number/Title/Date	Action/PDS Request	Update	Action by	Expected Completion Date
48 Corporate Parenting Annual Report (30 January 2020)	That Members of the Committee be sent details of the upcoming Practice Week.	Practice week is taking place 11 – 15 May with a further date in October 2020 to be confirmed. Further details concerning arrangements for Practice Week will follow nearer the time	Assistant Director of Children's Social Care	Completed

Children, Education & Families Work Programme 2019/20

Children, Education & Families PDS Committee		10 March 2020
Item		Status
Annual Scrutiny Report 2018/19	Annual Report	PDS Item
Education Outcomes	Information Report	PDS Item
Capital Programme - 3 rd Quarter		PH Decision
Budget Monitoring 2019/20		PH Decision
The Provision of Holiday and Saturday Group Based Short Break Service for Disabled Children and Young People		
Virtual School Annual Report 2018/19		PDS Item
SEN Transport Report	Part 1 & 2	Exec Report
Scrutiny of the Director of Education		PDS Item

Children, Education & Families Work Programme 2020/21

Schools' Forum		11th June 2020
Children, Education & Families PDS Committee		17th June 2020
Item		
Appointment of Co-opted Members		Annual report
Budget Closedown 2019/20	Annual Report	PH Decision
Education Commissioning Plan		PDS Item
Risk Register	Information report	PDS Item
Children, Education and Families Portfolio Plan Update		Holding PH to Account
Spending on Primary, Secondary and Special Schools 2019/20	Information Report	Annual Report
Performance Management 2020/21		Holding PH to Account
Basic Need Update	Information Report	Executive Report
Scrutiny of Director of Children's Services		
SACRE		8th July 2020
Children, Education & Families PDS Committee		8th September 2020
Item		Status
Budget Monitoring 2020/21		PH Decision
Capital Programme Monitoring 2020/21 Q1		
Local Authority Designated Officer Report 2019/20	Annual Report	PDS Item
Independent Reviewing Officers Annual Report 2019/20	Annual Report	PDS Item
Annual ECHS Compliments & Complaints Report	Annual Report	PDS Item
Performance Management 2020/21		PDS Item
Scrutiny of Director of Education		
Schools' Forum		17th September 2020
Schools' Forum		5th November 2020
Children, Education & Families PDS Committee		10th November 2020
Item		Status
YOS Update		PDS Item
Adoption Annual Report 2019/20	Annual Report	PDS Item
Private Fostering Annual Report 2019/20	Annual Report	PDS Item
SACRE		11th November 2020
Children, Education & Families Budget Sub-Committee		19th January 2021

Item		Status
Budget Monitoring 2020/21		PH Decision
2021/22 Dedicated Schools Grant	Annual Report	PH Decision
ECF Draft Portfolio Budget 2020/21	Annual Report	PDS Item
SACRE		21st January 2021
Children, Education & Families PDS Committee		26th January 2021
Item		Status
Risk Register	Information Report	Information Item
Performance Management 2020/21		PDS Item
Virtual School Annual report 2019/20	Annual Report	PDS Item
Children, Education and Families Portfolio Plan Update		Holding PH to Account
Scrutiny of Director of Children's Services		
SACRE		3rd March 2021
Children, Education & Families PDS Committee		10 March 2021
Item		Status
Annual Scrutiny Report 2020/21	Annual Report	PDS Item
Education Outcomes	Information Report	PDS Item
Capital Programme 2020/21 Q.3		PH Decision
Budget Monitoring 2020/21 Q.3		PH Decision
Scrutiny of the Director of Education		PDS Item
Contracts Activity Report (Part 1 and Part 2)		PDS Item
Expenditure on Consultants 2019/20 and 2020/21	Referred from ERC PDS	PDS Item

*Items in italics are tentative

To be scheduled:

- Sufficiency of childcare places
- Children Missing Out on Education

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Report No. **London Borough of Bromley**
CEF20002A

PART ONE – PUBLIC

Decision Maker: **Children, Education and Families Policy, Development and Scrutiny Committee**

Date: **10 March 2020**

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **Performance Reporting – Children’s Scrutiny Dataset**

Contact Officer: Georgina Sanger, Head of Service, Strategy and Performance (Children’s)
Tel: 020 8461 7839 E-mail: georgina.sanger@bromley.gov.uk

Chief Officer: Naheed Chaudhry, Assistant Director Strategy, Performance and Corporate Transformation
Tel: 020 8461 7554 E-mail: naheed.chaudhry@bromley.gov.uk

Ward: All

1. Reason for report

1. To provide the Scrutiny Committee with a regular update on the performance of services for children. The performance index provided in appendix one is as at the end of December 2019.

2. **RECOMMENDATION(S)**

1. The Committee note and comment on the December 2019 outturns of key performance indicators and associated management commentary.

Corporate Policy

1. Policy Status: Not Applicable
 2. BBB Priority: Children and Young People
-

Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: N/A
 4. Total current budget for this head: N/A
 5. Source of funding:
-

Staff

1. Number of staff (current and additional):N/A
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Non-Statutory - Government Guidance
 2. Call-in: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 In January 2018, the Performance and Budget Sub-Committee received a draft of a new performance management framework document in respect of children's services. This document described the roles and responsibilities of elected members and officers in managing the performance of the council's services for children and families. The specific responsibilities of the Education, Children and Families Select Committee and its Budget and Performance Sub-Committee were identified as *'receiving reports on performance, asking challenging questions about areas of underperformance, and making recommendations accordingly to the Executive'*.
- 3.2 The accompanying report recommended that Sub-Committee should, on behalf of the Select Committee, receive a regular update on a suite of performance measures in respect of children's services. This would be over and above more detailed reports on specific areas of practice – eg Corporate Parenting reports; annual School Standards reports – already received by the Sub-Committee. The suite would be selected from the much wider set of data collected and reported both internally and externally in respect of children's services and would act as a regular 'health check' on key areas of service delivery to enable scrutiny and enquiry from elected members.
- 3.3 The Sub-Committee agreed a proposed suite of indicators in March 2018 and agreed to receive four performance reports a year. Where appropriate, Directors have attributed either a target or a range of acceptable performance/outturns alongside trend and benchmarking data, these allow Members to be alerted to issues where they need further exploration only. It was agreed that the quarterly reports would provide management commentary against those indicators that were performing below expectation. Directors would also report on any other indicators not in the index, by exception, should they have particular concerns or if they wished to report particularly good performance.
- 3.4 Directors have provided number and percentage outturns in order to allow the Scrutiny Committee to gain a sense of scale and relativity. It was agreed that the suite of indicators would be reviewed annually and changed only on a periodic basis. It is worth noting that the committee will also be in receipt of the regular Finance, Contracts Register and Risk Register updates, these will provide some reassurance under the broader performance management framework.
- 3.5 The following management commentary includes detail of those items suppressed in the part 1 report. This data has been suppressed in order to minimise the risk of sensitive personal information being identified and to comply with the General Data Protection Regulation. The publication of data should not result in the identification of a person when it is reviewed with other publicly available data or when combined with information provided through FOI requests. Performance for this reason is presented in this Part 2 report.
- 3.6 **MANAGEMENT COMMENTARY ON EXCEPTION – Index indicators performing below expectation.**

As at the end of December 2019, the following Children's Scrutiny Dataset key performance indicators were performing below expectation.

Please refer to the Part two report for management commentary on indicators 22 and 23. This data has been suppressed in order to minimise the risk of sensitive personal information being identified and to comply with the General Data Protection Regulation. The publication of data should not result in the identification of a person when it is

reviewed with other publicly available data or when combined with information provided through FOI requests. Performance for this reason is presented in the part two report.

3.6.1 Indicator 5: Number of Secondary Permanent Exclusions (RED)

Reducing secondary permanent exclusions is a key priority for Education and a number of actions are in place to work with schools to provide suitable alternatives to exclusion and earlier support and intervention.

There have been 14 permanent exclusions from Bromley secondary schools in the autumn term 2019. There were 21 permanent exclusions in the comparable period in 2018, representing a 33% decrease for the year to date. Nevertheless, sustained improvement to this indicator will require cultural change and commissioned service redesign, which will take place in time for the 2020/21 academic year.

An external review was commissioned from a specialist adviser, concluding in December 2019. The findings of the Review and work streams for primary, secondary and emotional wellbeing/school refusal are now being taken forward by officers and school leaders. These include a focus on earlier intervention and increased alternatives to permanent exclusion, whilst ensuring a sustainable funding position for the next five years.

Secondary Headteachers have signed up to a set of values and principles and agreed to fully engage with the Review implementation, which is a positive first step in achieving the cultural change being sought.

3.6.2 Indicator 17: Average number of weeks taken to complete care proceedings (Cafcass definition and publication) (RED)

Data is published by Cafcass on a quarterly basis identifying the average number weeks for completion of care proceedings with that quarter. The latest figures for Bromley show 41 weeks for Quarter 2 relating to 12 families (20 children). The reported cases also include children completing Family, Drug and Alcohol Court (FDAC) proceedings, which will by nature generally take longer than the 26 week target.

The national target is an average of 26 weeks, the national outturn for quarter 2 was 33 weeks. The outturn for the East London Designated Family Judge, under whom Bromley falls, was 40 weeks, with no concerns raised by the Judge concerning Bromley's outcome.

A common denominator in the longer running cases is around family members coming forward late in the proceedings, resulting in final hearings being adjourned. There is a drive within Bromley to identify family members at an earlier stage of intervention to avoid this situation occurring, however this continues to be a significant cause for delay. Bromley also has a high proportion of cases with parental mental health issues as a key factor within the case, resulting in proceedings being delayed and adjourned. Court listing capacity also continues to be a feature when considering delay in the conclusion of proceedings

Particular initiatives within Bromley include the work of the Staying Together Team, set up in November 2018, which provides short term bespoke support to families where a young person is at risk of coming in to care. Since the team's inception, out of a possible 40 families, only 2 cases escalated to care proceedings.

Bromley also continues to be part of a consortium of 9 London Boroughs who uses the Family Drug and Alcohol Court which helps and assesses families where children are put at risk by parental substance misuse. Bromley has signed up to 10 places this year and has agreed to an additional 10 places next year commencing in January 2020. The outcomes for the children that are subject to FDAC are on the whole very positive.

Bromley is part of the BeST trial, alongside 3 other London Boroughs, this is a research study supported by the East London Family Court Judiciary. The study is a randomised controlled trial to determine whether a parenting invention (delivered by the London Infant Family Team (LIFT) is more beneficial long-term for children and offers a more cost effective service than the usual social care services.

3.6.3 Indicator 25: Stability of placements of Children Looked After - length of placement (RED)

The length of placement indicator refers to children under the age of 16 who have been in care for 2 and half years or more and have been in their current placement for 2 years or more. As at the end of December, 57% of our children (55 out of 96) had been in their placement for two years or more. The reasons behind changes in placements vary between individual children and can include change into a long term placement, moving out of a residential placement into foster care, a move due to concerns of the standard of care, challenging behaviour.

Whilst there have been significant improvements in this area, such as the introduction of a family finder for long term fostering, the step down project from residential, stronger permanency planning, better referrals and more robust challenge to providers, this work will by definition take longer to show results in ensuring long term stability. Children may well have experienced placement change but this has been as a result of disrupting arrangements that were not meeting a child's needs and being more ambitious about family finding for permanence. With the current strong focus on the review of permanence planning, improved practice around stability meetings, more strength based referrals and better matching, it is anticipated there will be improvements going forward.

3.6.4 Indicator 29: Average Caseloads (Children's Social Care) (AMBER)

As at the end of December 2019, the average caseload across the children's social care division per qualified social worker stood at 17.9 cases. This is higher than Bromley's Caseload promise of 12 to 15 cases. The caseload promise associated specifically to the RAS has been adjusted to 18 to reflect the level of need whilst maintaining suitable workload levels. New qualified social workers on the ASYE programme also impact across the teams as they have a reduced caseload. Caseloads are monitored on a weekly basis.

3.6.5 Indicator 35.1: % Education, Health and Care Plans (EHCP) issued within statutory 20 week timescale (RED)

The data for October to December 2019 showed an increase to 58% of new EHCPs (excluding exception cases) completed within the 20 week timescale (50 out of 86 plans). The reporting of this measure has now been extended to include performance both including and excluding exceptions in line with the SEND Code of Practice.

This indicator is calculated on an annual basis, according to statutory reporting, and the full calendar year 2019 figure shows that 54% of new plans (excluding exceptions) have been issued during the year within the 20 week timescale. National and London comparative data is awaited.

There has been a significant improvement in the timeliness of assessments following the introduction of more robust process and direct scrutiny by the Director of Education. This improvement is in the context of a significant increase in the number of statutory assessments both requested and agreed compared with previous years, a picture that is mirrored on a national level. The number of requests for assessment received in the 2019 calendar year is 722, compared with 467 in 2018. 507 requests for assessment were agreed during 2019, compared with 337 in 2018. Requests come from across education settings (39%), professionals (17%), with the largest number being requested directly by parents (44%).

4. IMPACT ON VULNERABLE ADULTS AND CHILDREN

- 4.1 Examination of performance by elected members holding scrutiny roles is part of a broader performance management framework which supports improvement of services delivered to children, including those vulnerable to poorer outcomes.

5. POLICY IMPLICATIONS

- 5.1 The monitoring of key performance measures is part of the performance management framework developed to ensure that there is strong leadership and management oversight of children's services in Bromley.

6. FINANCIAL IMPLICATIONS

- 6.1 There are no specific financial implications arising from this report.

7. LEGAL IMPLICATIONS

- 7.1 There are no specific legal implications arising from this report.

8. PERSONNEL IMPLICATIONS

- 8.1 There are no specific personnel implications arising from this report.

9. PROCUREMENT IMPLICATIONS

- 9.1 There are no specific procurement implications arising from this report.

Non-Applicable Sections:	[List non-applicable sections here]
Background Documents: (Access via Contact Officer)	<p>Children's Scrutiny Dataset, agreement of regular performance monitoring (March 2018) http://cds.bromley.gov.uk/ieListDocuments.aspx?CId=593&MId=6166&Ver=4</p> <p>Children's Performance Management Framework (January 2018) http://cds.bromley.gov.uk/ieListDocuments.aspx?CId=593&MId=6069&Ver=4</p>

Children, Education and Families Scrutiny - Performance Index 2019/20

Benchmarking and trend																								
No.	Performance Indicators	Why is this important?	Polarity	Target or Range of acceptable performance 2019/20	Bromley 2018/19	Bromley 2017/18	Bromley 2016/17	England	London	RAG rating	Apr-19	May-19	Jun-19 / Q1	Jul-19	Aug-19	Sep-19 / Q2	Oct-19	Nov-19	Dec-19 / Q3	Jan-20	Feb-20	Mar-20 / Q4	Year to Date	Notes
Early Help																								
1.1	Number of families supported by the Bromley Children's Project (Early help) (Family referrals)	This is not a target measure. Numbers of CAFs undertaken and/or Children supported by the Children's Project is an indicator of early identification of problems/issues for a child.	n/a	This is not a target measure	949	874	833	Local Measure	Local Measure	This is not a target measure	77	87	92	87	77	82	58	93	73				726	
1.2	Numbers of Children supported by the Bromley Children's Project (Early help) (under 18yrs)		n/a	This is not a target measure	1554	1366	1530	Local Measure	Local Measure	This is not a target measure	144	160	162	113	136	153	90	169	138				1265	
2	Number of Common Assessment Frameworks undertaken (CAFs)		n/a	This is not a target measure	709	668	726	Local Measure	Local Measure	This is not a target measure	37	63	62	39	19	46	38	53	57				414	
3	% outcome of School Ofsted inspections good or outstanding (overall effectiveness)	Schools are subject to regulation and inspection from Ofsted. Our ambition is that LB Bromley schools are at least good or better. This measure, to be considered alongside e.g. Key Stage results, progress measures, attendance and exclusion data.	High	95-90%	96%	93%	88%	89%	93%	GREEN			95%			97%			97%					
4	Number of Primary permanent exclusions (Bromley schools) (Number YTD Academic year)	Permanent exclusion can severely disrupt a pupil's education and social networks. It can be extremely challenging to find alternative school/alternative education for pupils excluded in the secondary phase because of the nature of the factors leading to the exclusion. However, the LA has mechanisms in place to both minimise time out of education and to identify alternative provision for pupils who are permanently excluded.	Low	0	Data published July 2020	2 (rate: 0.01)	15 (rate: 0.05)	1210 (rate: 0.03)	69 (rate: 0.01)	GREEN	Data suppressed, see part 2 report													
5	Number of Secondary permanent exclusions (Bromley schools) (Number YTD Academic year)		Low	22-36 (rate of 0.10-0.16)	Data published July 2020	57 (rate: 0.26)	51 (rate: 0.23)	6612 (rate: 0.20)	960 (rate: 0.19)	RED	46	50	57	62		Data Suppressed	11	14						
6	% of Secondary persistent absenteeism (10% absence)	The LA monitors persistent absence in primary, secondary and special school sectors. Persistent absence harms pupils' outcomes but also triggers powers and duties the LA has to ensure pupils' attendance.	Low	11-11.9%	Available March 2020	11%	11%	13.5%	11.9%	Annual measure														
7	% of excess weight in children age 4-5 years (overweight and obesity)	There is concern about the rise of childhood obesity and the implications of such obesity persisting into adulthood. The risk of obesity in adulthood and risk of future obesity-related ill health are greater as children get older	Low	TBC	Available May 2020	19.7%	20.3%	22.4%	21.8%	Annual measure														
8	% of excess weight in children aged 10-11 years (overweight and obesity)		Low	TBC	Available May 2020	28.2%	30.4%	34.3%	37.7%	Annual measure														
Safeguarding and Child Protection																								
9	Number of 'Referrals' to Children's Social Care	Measure of demand for CSC services and an identification of the effectiveness of early help, as well as if thresholds are understood by partners.	n/a	This is not a target measure	3,422	2,372	3,258	646,120	100,620	This is not a target measure	308	356	383	359	255	331	368	371	307				3038	
10	% of statutory Assessments authorised within 45 days (Year to Date)	Assessments are undertaken in order to identify whether or not statutory thresholds for children's social care have been met and statutory services are required. There is a 45 day statutory timescale for completion - this is a measure of efficiency and effective management oversight. It is also a reflective of manageable caseloads.	High	95 - 83%	81%	88%	67%	83%	82%	GREEN	91%	95%	94%	92%	92%	91%	91%	91%	90%					
11	Child Protection Plans rate per 10,000	This is a prevalence measure which is examined by managers and regulators alongside other rates including CiN and CLA. These provide a proxy for the 'balance' in the child care system. It can also reflect events/issues nationally e.g. media coverage of child abuse enquiries. Rates should be broadly in line with benchmarks, particularly statistical neighbours. Low rates could suggest thresholds that are too high and a failure to recognise child neglect or abuse.	n/a	This is not a target measure	33	30	47	43	39	This is not a target measure	34	35	36	38	41	40	42	40	40					
12	Number of children subject of a Child Protection Plan	This is not a performance measure but indicates prevalence of need for intensive social care intervention. Also volume of intensive casework and social worker capacity required to fulfil statutory duties. Links to Child Protection Plans for children subject to a CP plan for the second or subsequent time in respect of decisiveness and impact of child protection interventions.	n/a	This is not a target measure	244	222	342	51,080	7,760	This is not a target measure	249	256	269	281	301	299	316	301	304					
13	% of Children subject of a Child Protection Plan with an allocated Social Worker	It is a statutory requirement that all Child Protection Plan casework is allocated to qualified social workers. This is a proxy for high quality interventions undertaken by qualified practitioners who are subject to national professional standards	High	100%	100%	New measure	New measure	Local Measure	Local Measure	GREEN	100%	100%	100%	100%	100%	100%	100%	100%	100%				100%	
14	% of quorate attendance at child protection conferences (ICPC and Reviews)	Child protection plans almost invariably require input from a range of professional disciplines and agencies. This is a proxy for appropriate engagement of key agencies e.g. NHS; Police in Child protection planning and delivery.	High	100 - 92%	98% (initial) 96% (review)	Not measured	Not measured	Local Measure	Local Measure	GREEN			98% (initial) 99% (review)			99% (initial) 100% (review)			100% (initial) 99% (review)				99% (initial) 99% (review)	
15	% of reviews completed within timescale for Children with Child Protection Plans	There is a national framework of expectations around interventions with children requiring safeguarding. This measure is a proxy for appropriate management/IRO (Independent Reviewing Officer) oversight of complex casework and decisive social work planning.	High	100 - 95%	99%	97%	98%	92%	96%	GREEN	100%	100%	100%	100%	100%	96%	100%	100%	100%				99%	
16	% of Children that became the subject of a Child Protection Plan for the second or subsequent time	If a second child protection plan is required for similar reasons, this could indicate potential lack of impact of earlier Child protection interventions. It can often demonstrate multiple risks/challenges faced by children and families. It prompts enquiry into whether or not other statutory interventions should be/should have been considered. Was the child removed from the plan too early? Was practice too optimistic?	Low	20- 15%	16%	20%	21%	19%	15%	GREEN	21% (7/33)	22% (16/74)	19% (21/112)	18% (27/146)	15% (27/178)	14% (30/208)	15% (38/250)	16% (46/287)	16% (52/320)					
	Average number of weeks taken to complete Care proceedings against a national target of 26 weeks (CAFCASS definition)	It is imperative to avoid 'drift' in making permanency plans for CLA. Time taken to undertake care proceedings is a proxy for decisive casework and can be looked at alongside timeliness of achieving adoptions. The measure can be affected by issues beyond professional control e.g. court delays.	Low	26 weeks	36	32	32	32	32	RED			43			41			Data not yet published					

Benchmarking and trend																									
No.	Performance Indicators	Why is this important?	Polarity	Target or Range of acceptable performance 2019/20	Bromley 2018/19	Bromley 2017/18	Bromley 2016/17	England	London	RAG rating	Apr-19	May-19	Jun-19 / Q1	Jul-19	Aug-19	Sep-19 / Q2	Oct-19	Nov-19	Dec-19 / Q3	Jan-20	Feb-20	Mar-20 / Q4	Year to Date	Notes	
Children Looked After and Care Leavers																									
18	Children Looked After rate per 10,000	As above this is a prevalence measure to be looked at alongside others including CIN/CP rates and should also be, broadly, in line with London and statistical neighbours. Low rates could suggest thresholds that are too high.	n/a	This is not a target measure	47	42	39	62	52	This is not a target measure	45	44	43	43	43	43	42	42	41						
19	Number of Children Looked After	As above this is compared with appropriate benchmarks and the measure also indicates professional social work capacity and placements/budgets required to fulfil statutory responsibilities.	n/a	This is not a target measure	348	310	288	72,670	9,910	This is not a target measure	336	326	318	316	315	318	311	319	314						
20	% of Children Looked After with an allocated Social Worker	It is a statutory requirement that all CLA casework is allocated to qualified social workers. This is a proxy for high quality interventions undertaken by qualified practitioners who are subject to national professional standards.(NB: Care Leaver often request a YPS who are not qualified social workers)	High	100%	100%	New measure	New measure	Local Measure	Local Measure	GREEN	100%	100%	100%	100%	100%	100%	100%	100%	100%				100%		
21	% of Children Looked After cases which were reviewed within required timescales	There are statutory requirements for reviewing the care plans for CLA within set timescales. This measure is a proxy for appropriate management/IRO (Independent Reviewing Officer) oversight of complex casework and decisive social work planning.	High	100- 95%	97%	90%	95%	Not available	Not available	GREEN	97% (91/94)	98% (166/169)	98% (228/232)	97% (297/305)	99% (297/301)	97% (298/306)	95% (289/303)	96% (294/305)	95% (294/310)						
22.1	Number of in-house foster carers recruited (households) (YtD)	We have set ambitious targets for increasing the number and range of in-house foster carers. Although placements with foster carers are, almost invariably, the first option to be considered for CLA, a shortage of ‘in house’ carers i.e. recruited and approved by Bromley, can result in placements being commissioned from independent sector providers.	High	This is not a target measure	15	14	11	Local Measure	Local Measure	This is not a target measure	Data suppressed, see part 2 report														
22.2	Number of in-house foster carers recruited (YtD)		High	20	26	26	17	Local Measure	Local Measure	AMBER	Data suppressed, see part 2 report														
23	Number of Children Looked After who were adopted	The key aim for looked after children who cannot return to their families of origin is to find alternative permanent families. Numbers of adoptions arrangements are, therefore, closely monitored by managers. Central government, from time to time and including the present government, issues policies aimed at increasing the number of children adopted.	High	16	18	14	20	Local Measure	Local Measure	AMBER	Data suppressed, see part 2 report														
24	Stability of placements of Children Looked After - number of placements (3 placements or more in the year)	There are two key measures for placement stability – Placement stability is a foundation stone for improving outcomes for CLA as it enables consistent relationships between young people and their carers; consistent school placements; a settled context in which young people can develop social networks etc. While some placement moves are ‘positive’ – e.g. move to a permanent home; move to withdraw a young person from a risky environment, others occur due to e.g. breakdown of relationships/behaviour issues etc. and should be minimised.	Low	12-0%	10%	12%	16%	10%	10%	GREEN	0.6% (2/336)	1.5% (5/326)	1.9% (6/318)	1.9% (6/316)	2.2% (7/315)	3.1% (10/318)	4.2% (13/311)	4.4% (14/319)	6.4% (20/314)						
25	Stability of placements of Children Looked After - length of placement	There are two key measures for placement stability –The length of placement indicator refers to children under the age of 16 who have been in care for 2 and half years or more and have been in their current placement for 2 years or more. Placement stability is a foundation stone for improving outcomes for CLA as it enables consistent relationships between young people and their carers; consistent school placements; a settled context in which young people can develop social networks etc. While some placement moves are ‘positive’ – e.g. move to a permanent home; move to withdraw a young person from a risky environment, others occur due to e.g. breakdown of relationships/behaviour issues etc. and should be minimised.	High	70% (In line with national or above)	57%	67%	67%	70%	68%	RED	64% (55/86)	65% (56/86)	60% (50/83)	56% (48/86)	57% (48/85)	57% (52/92)	55% (50/91)	56% (54/96)	57% (55/96)						
26	% of Care leavers who are EET (aged 19, 20, 21) (DFE definition)	This indicator provides a guide to the effectiveness of Corporate Parenting in improving life chances for children in care.	High	52-47%	45%	46%	46%	50%	52%	GREEN			53%			48%			Data not yet available						
27	% of Care Leavers in suitable accommodation (aged 19, 20, 21)	This indicator provides a guide to the effectiveness of Corporate Parenting in ensure Care Leavers have an appropriate and safe place to live.	High	84-76%	81%	75%	74%	84%	82%	GREEN			78%			79%			Data not yet available						
28	Numbers of Care Leavers provided with starter or other tenancies		n/a	This is not a target measure	13	New indicator 18/19	New indicator 18/19	Local Measure	Local Measure	This is not a target measure	Data suppressed, see part 2 report														
Children's Social Care Caseload Promise: Average caseloads																									
29	Average Caseloads	Following the 2016 Ofsted inspection Bromley committed to maintaining safe caseload levels. This is a measure of manageability of Social worker workloads.	n/a	12 - 15	16	14	23	Local Measure	Local Measure	AMBER	16	16	17	17	15	15	17	17	18						
Children and Young People with complex needs																									
30	% of CYP (16 - 17 year olds) not in education, employment or training (NEET)	Non-participation in education, employment or training beyond age 16 is a major predictor of long-term unemployment and low income. This indicator should be reviewed alongside the ‘Not Known’ outturn.	Low	1.7%-1.9%	1.8% (120/6783)	1.9% (127/6714)	1.7% (113/6728)	2.8%	1.9%	Reset at start of academic year leads to higher Not Known figures			2.0% (137/6747)			1.2% (83/6855)			Data available February 2020						
31	% of CYP (16 - 17 year olds) education, employment or training status ‘not known’	The EET status of young people can be difficult to ascertain e.g. once pupils leave school. The aim is to have a low number of young people whose EET status is ‘not known’. This indicator should be reviewed along side the NEET outturn.	Low	0.7%-1.1%	0.6% (43/6783)	0.7% (48/6714)	1.9% (125/6728)	2.8%	2.7%	Reset at start of academic year leads to higher Not Known figures			0.9% (60/6747)			9.4% (644/6855)			Data available February 2020					1.1% is the threshold for Q1 national benchmark performance	
	Number of First Time Entrants (FTEs) to the Youth Justice System aged 10-17	Offending can be linked to factors such as truancy, low attainment, substance misuse, employability etc. and the challenge to the council, schools and partner agencies in a local area is to prevent young people from entering the youth justice system.	Low	This is not a target measure	57	108	88	15182	3090	This is not a target measure	Data suppressed, see part 2 report														
	Proportion of offenders that are proven to re-offending in the youth justice system	This indicator measures the re-offending of specific cohorts of young people following an initial pre-court or court disposal.	Low	42% - 35%	28%	35%	39%	42% 2015/16	48% 2015/16	GREEN	15%	15%	16%	16%	18%	18%	22%	23%	23%						
34	Number of children/Young People discussed at MEGA	This indicator provides a guide as to the awareness of CSE and gang risk.	n/a	This is not a target measure	28	New indicator 18/19	New indicator 18/19	Local Measure	Local Measure	This is not a target measure	19	28	27	27	30	29	31	31	29						
The following indicators are measured on a calendar year:																									
Benchmarking and trend																									
No.	Performance Indicators	Why is this important?	Polarity	Target or Range of acceptable performance 2019/20	Bromley 2018	Bromley 2017	Bromley 2016	England 2018	London 2018	RAG rating	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19 / Q1	Jul-19	Aug-19	Sep-19 / Q2	Oct-19	Nov-19	Dec-19 / Q3	Year to Date	Notes	

No.	Performance Indicators	Why is this important?	Polarity	Benchmarking and trend																			Year to Date	Notes
				Target or Range of acceptable performance 2019/20	Bromley 2018/19	Bromley 2017/18	Bromley 2016/17	England	London	RAG rating	Apr-19	May-19	Jun-19 / Q1	Jul-19	Aug-19	Sep-19 / Q2	Oct-19	Nov-19	Dec-19 / Q3	Jan-20	Feb-20	Mar-20 / Q4		
35.1	% of Education, Health and Care plans issued within statutory 20 week timescale <u>(excluding exception cases)</u>	In line with Children and Families Act 2014 Reform requirements, EHC plans replaced SEN Statements. They result from a multi-dimensional assessment of education, health and care needs. They specify outcomes to be achieved for a child and identify provision to meet those outcomes. There is a 20 week statutory timescale for completion, although there is a balance to be found between quality and timeliness.	High	75 - 65%	60%	76%	53%	60%	58%	RED			41% (20/49)			60% (50/83)			51% (53/104)			58% (50/86)	54%	
35.2	% of Education, Health and Care plans issued within statutory 20 week timescale <u>(including exception cases)</u>		High	This is not a target measure	52%	67%	51%	58%	55%	This is not a target measure			32% (20/63)			54% (50/93)			48% (53/110)			58% (50/86)	49%	

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Report No.
CEF20005

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: CHILDREN, EDUCATION AND FAMILIES POLICY
DEVELOPMENT AND SCRUTINY COMMITTEE

Date: 10th March 2020

Decision Type: Non-Urgent Executive Non-Key

Title: BUDGET MONITORING 2019/20

Contact Officer: David Bradshaw, Head of Finance, Children, Education and Families
Tel: 020 8313 4807 E-mail: David.Bradshaw@bromley.gov.uk

Chief Officer: Director, Children, Education and Families

Ward: (All Wards);

1. Reason for report

- 1.1 This report provides the budget monitoring position for 2019/20 based on activity up to the end of December 2019.

2. RECOMMENDATION(S)

2.1 The Children, Education and Families Policy Development and Scrutiny Committee are invited to:

- (i) Note that the latest projected overspend of £1,332,000 is forecast on the controllable budget, based on information as at December 2019;
- (ii) Note the full year effect cost pressures of £1,970,000 in 2020/21 as set out in section 4;
- (iii) Note the comments of the Department in section 7 of this report; and,
- (iv) Refer the report to the Portfolio Holder for approval.

2.2 The Portfolio Holder is asked to:

- (i) Note that the latest projected overspend of £1,332,000 is forecast on the controllable budget, based on information as at December 2019;
- (ii) Recommend that the Executive approve the allocation of £365k from contingency for Tackling Troubled Families as set out in paragraph 3.19.

- (iii) Recommend that the Executive approve the allocation of £52k from contingency for Family Group Conferences as set out in paragraph 3.21**
- (iv) Recommend that the Executive approve the allocation of £79k from contingency for the refurbishment of North Lodge as set out in paragraph 3.22**

Corporate Policy

1. Policy Status: Not Applicable
 2. BBB Priority: Health and Integration
-

Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: ECF Portfolio
 4. Total current budget for this head: £55.233m
 5. Source of funding: CEF approved budget
-

Staff

1. Number of staff (current and additional): 1,138 Full time equivalent
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: Statutory Requirement
 2. Call-in: Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The 2019/20 budget reflects the financial impact of the Council's strategies, service plans etc. which impact on all of the Council's customers (including council tax payers) and users of the services
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 The 2019/20 projected outturn for the Children, Education and Families Portfolio is detailed in Appendix 1a, broken down over each division within the service. Appendix 1b gives explanatory notes on the movements in each service. The current position is an overspend of £1,332k. This position assumes that further management action will be taken throughout the year to at least maintain the current position. If this does not take place then the position may change. Some of the main variances are highlighted below.
- 3.2 Senior officers meet on a regular basis to scrutinise and challenge the expenditure position and formulate management action to address any issues.

Education - £150k overspend

- 3.3 Overall the position for Education is a predicted £150k overspend. The main areas of movement are as follows:-
- 3.4 SEN Transport - £143k overspent - This is due to pressures in providing the SEN Transport service. The costs of providing transport is overspent by £258k. There has also been the cost of specialist legal advice which is estimated to cost £21k. This has been offset by staffing savings (£42k) and overachievement of income for services provided to other Councils (£94k), making the overall position £143k overspent. SEN Transport is one of the Transforming Bromley projects being considered by the Transformation Board.
- 3.5 Education Psychologists - £29k overspent – The EPS Service has been significantly affected by the increase in statutory assessments for an EHCP. This has resulted in having to employ agency staff to meet statutory service requirements and reductions to the services sold to schools. There are currently vacant posts which are being recruited to, which will reduce the agency spend and increase the capacity to undertake traded work this academic year.
- 3.6 Adult education is overspending by £34k due to an under collection of income, additional staffing costs, partially offset by an underspend in running costs.
- 3.7 The Nurseries are underspending (£56k) due to underspends on staffing and running costs partially offset by an under collection of income. However the service continues to contribute to corporate overheads.
- 3.7 There are other minor differences across the Division which net out to zero.
- 3.8 The Education department is reviewing sold services as part of Transforming Bromley, including those referred to in paragraphs 3.5.

Dedicated Schools Grant (DSG) - £1,095k overspend

- 3.4 An element of the Education Budget is classed as Schools' Budget and is funded by the dedicated Schools Grant (DSG). Grant conditions require that any over or under spend should be carried forward to the next financial year.
- 3.5 There is a current projected in year overspend in Dedicated Schools Grant (DSG) of £1,095k. This will be deducted from the £2,495k carried forward from 2018/19. The Council have agreed to use £278k of the brought forward balance to support the services in-year.
- 3.6 The carry forward figure will also need to reflect the retrospective early years adjustment for 2018/19 of an additional £869k of DSG grant. This gives an estimated DSG balance of £1,991k at the end of the financial year.

- 3.7 It should be noted that the DSG can fluctuate due to pupils requiring additional services or needing to be placed in expensive placements. The Council are contributing £1.9m of core funding to DSG services in 2019/20 and potentially any underspend in DSG could be used to minimise the Council contribution.
- 3.8 A summary of the main variations is provided in the table below, and further details of the variations can be found within Appendix 1B.

	<u>Variations</u>
	<u>£'000</u>
Classroom Hire	271
Free Early Education - 2 year olds	140
Free Early Education - 3 & 4 year olds (Inc. extra 15 hours)	-449
Early Year Support	-30
Primary Support Team	-25
Home & Hospital	130
Education Welfare Officers	-18
High Needs Place Funding	167
6th Form Grant Allocation Changes	373
Recoupment and Other Expected DSG Allocation Changes	-162
Other Small Balances	-2
SEN:	
- Placements	46
- Matrix Funding	512
- Transport	115
- SIPS	-22
- Pupil Support Services	7
- Complex Needs Team	10
- Business Support	24
- Other Small SEN Balances	8
Total	<u>1,095</u>

Children's Social Care (CSC) - £1,182k overspend

- 3.9 The Children's Social Care division is currently overspending by £1,182k (net of management action of £186k). The main areas of over/underspend are highlighted in the paragraphs below and in Appendix 1B. For the budget in 2019/20 growth was given in the budget of 4,049k. This was partially offset by agreed mitigating management actions of £900k, leaving a net budget increase of £3,149k.
- 3.10 These figures include the contribution from Bromley Clinical Commissioning Group (BCCG) of £1.9m for 2019/20. Officers negotiated an increase of £900k over the previous 2018/19 contribution rate.
- 3.11 Whilst there is a small projected underspend of £2k predicted for the financial year, placements for children continue to be a pressured area. This is a reduction from the projected underspend of £79k underspend due to no further management action being expected for the remainder of the year. The number of placements has decreased since the last report but is still above budgeted levels, particularly in independent fostering arrangements and kinship arrangements. Overall Children Looked After (CLA) numbers have risen from the budgeted figure of 311 in 2019/20 to 314 which is the current position in December 2019.
- 3.12 Another main area of overspend is on Agency staff which currently stands at £995k overspent. The 2019/20 budget assumed the fall out of non-recurring costs of £1m in staffing (£750k phase

4 funding plus £250k phases 1-3). Although the fall out of £750k could have been translated to staff numbers, the department intended to seek alternative savings through a reduction in Agency costs. This has not materialised. In CSC the number of Agency staff has remained fairly constant. Therefore this causes an overspend as they are more expensive than permanent staff.

- 3.13 Staff reductions could impact on the caseload promise and potentially leave children at risk and this would need to be considered. However this has not been reflected as the service are not pursuing this route at present as this would jeopardise the improvement journey and may impact on safeguarding children in Bromley.
- 3.14 The other main area of overspend is direct payments in Children With Disabilities (CWD) which is currently £682k overspent. This is an increase on the projection in May. The overspend is primarily due to the costs of 4 families where their children have complex needs and whilst the increase is significant in terms of DP the cost should these children be in residential care would be far greater. The service is scrutinising the BCCG contributions in order to maximise them as far as possible.
- 3.15 Another ongoing risk area for placements is the Unaccompanied Asylum Seeker Children (UASC) cohort. Bromley experienced higher levels of children coming to Bromley following being one of only 4 authorities remaining on the rota to reach 0.7%. Bromley reached its quota and therefore was taken off the rota leaving other Local Authorities who were below the agreed quotient.
- 3.16 Government have announced that funding rates for UASC children will increase from £91 per day to £114 per day. This equates to an additional £8,400 per annum for each UASC child, assuming they are in all the financial year. Whilst the additional income is welcomed, the grant does not cover all the costs. Moreover once they reach 18 and become Care Leavers the funding ceases although the responsibility continues to the age of 25.
- 3.17 Full details of all the over and underspends are contained in Appendix 1.

Drawdown of £365k from Contingency – Tackling Troubled Families

- 3.18 A report on the outcomes of the Tackling Troubled Families is on the same PDS agenda. It is requesting that approval be sought to drawdown £365k of grant funding to cover the remaining estimated cost of the Tackling Troubled Families expenditure for 2019/20.
- 3.19 This funding requires approval of the Executive and therefore it is requested that the Portfolio Holder recommend that the Executive approve the allocation of £365k to the Portfolio.

Drawdown of £52k from contingency - Family Group Conferencing

- 3.20 At the end of November 2019 the Department for Education announced grant funding of £52,150 for Bromley as part of the Supporting Families; Investing in practice programme. The division are using the funding to enhance and extend a current contract.
- 3.21 This funding requires approval of the Executive and therefore it is requested that the Portfolio Holder recommend that the Executive approve the allocation of £52k to the Portfolio.

Drawdown of £79k from contingency - Refurbishment of North Lodge

- 3.22 It is proposed to refurbish the North Lodge in order to provide a Care Leavers Hub, improving services for young people. The house will allow the service to meet and engage with young people in a less formal environment. Additional group work events are planned for young people who are NEET (not in education employment or training) as well as group sessions for young

mothers and young people preparing to leave care. The group work programme will offer important life skills as well as create new relationships and benefit from support from staff. The active involvement team also run the Living in Care Council (LinCC) and the Change for Care Leavers Forum (CFCL) which operate fortnightly. Both groups offer social opportunities for young people to meet other care experienced young people but those involved also work with officers to inform thinking around how practice is delivered to ensure we are responding to their needs.

3.23 Originally Bromley ran these groups from a space we hired which was on the border with Lewisham. Take up was poor and the distance from the Civic Centre where the team is based made it harder to engage young people. Care leavers are familiar with the setting here which is fairly central and are more confident to engage in a location they feel comfortable in. It will also allow greater staff support and expansion of the offer.

3.24 Funding is available from the Central Contingency. This funding requires approval of the Executive and therefore it is requested that the Portfolio Holder recommend that the Executive approve the allocation of £79k to the Portfolio.

4. FULL YEAR EFFECT GOING INTO 2020/21

4.1 The cost pressures identified in section 3 above will impact in 2020/21 by £1,970k. Management action will continue to need to be taken to ensure that this does not impact on future years.

4.2 Given the significant financial savings that the Council will need to make over the next four years, it is important that all future cost pressures are contained and that savings are identified early to mitigate these pressures.

4.3 Further details are contained within Appendix 1.

5. POLICY IMPLICATIONS

5.1 The Resources Portfolio Plan includes the aim of effective monitoring and control of expenditure within budget and includes the target that each service department will spend within its own budget.

5.2 Bromley's Best Value Performance Plan "Making a Difference" refers to the Council's intention to remain amongst the lowest Council Tax levels in outer London and the importance of greater focus on priorities.

5.3 The four year financial forecast report highlights the financial pressures facing the Council. It remains imperative that strict budgetary control continues to be exercised in 2019/20 to minimise the risk of compounding financial pressures in future years.

5.4 Chief Officers and Departmental Heads of Finance are continuing to place emphasis on the need for strict compliance with the Council's budgetary control and monitoring arrangements.

6. FINANCIAL IMPLICATIONS

6.1 A detailed breakdown of the projected outturn by service area is shown in appendix 1(a) with explanatory notes in appendix 1(b). Appendix 1 (c) shows the latest full year effects. Appendix 2 gives the analysis of the latest approved budget. Other financial implications are contained in the body of this report and Appendix 1b provides more detailed notes on the major services.

6.2 Overall the current overspend position stands at £1,332k (£1,970k overspend full year effect). The full year effect will be need to be addressed in 2019/20 and 2020/21 in due course.

7. DEPARTMENTAL COMMENTS

- 7.1 The Children, Education and Families Portfolio has an overspend of £1,332,000 for the year.
- 7.2 The Education Division has an overspend of £150,000, mainly due to SEN Transport and staffing pressures in some areas of the division.
- 7.3 There is a current projected overspend in DSG of £1,095k. This will be added to the £2,495k carried forward from 2018/19. It was agreed that £278k of the brought forward balance could be used to support services in-year. The carry forward figure will need to be adjusted for the Early Year adjustment for 2018/19 of an additional £869k of grant. This gives us an estimated DSG balance of £1,991k at the end of the financial year. It should be noted that the DSG can fluctuate due to pupils requiring additional services or being placed in expensive placements. The Council are contributing £1.9m of core funding to DSG services in 2019/20 and potentially any underspend could be used to minimise the Council contribution.

- 7.4 In Children's Social Care (CSC) the overspend of £1,182k is due to the following:-

Staffing within Childrens Social Care (CSC)

- 7.5 This continues to be an ongoing challenge and we are currently standing at around 82% of permanent staff. We continue to convert some of our agency workers. We have now appointed permanently to the Assistant Director post which was a previous Head of Service – we will now appoint to HOS post in Safeguarding Bromley offers a good package but Local Authorities in and out of London compete with their permanent salaries, in some cases there is a round a £4k to £6k difference between boroughs. In addition as authorities continue to receive poor Ofsted outcomes they increase the salary range to attract skilled and experienced staff.
- 7.6 We continue to recruit ASYE's (Assessed and Supported Year in Employment). The number this year is smaller because there are number of service areas where they have a full complement of permanent staff. The front door and safeguarding teams have the highest number of agency staff and it is these areas that we need to be mindful of 'flooding' the system with ASYE's as they are unable to be allocated Child Protection cases which poses the most risk to the authority and children.
- 7.7 In addition as part of our Roadmap to Excellence and the caseload promise ASYE's can only be responsible for a small caseload in this first year and by increasing this cohort of workers the caseloads will increase for those staff who are more experienced.
- 7.8 If the current overspend was to be reduced instantly this would equate to 15 + social work posts being axed and not recruited to for the rest of the financial year and this would equate to 225 children without an allocated social worker.
- 7.9 This would breach the vision and values of the Local Authority (LA) and the assurance given to Ofsted of a caseload and small social work pods. In any event this would likely cause the current solid permanent workforce to leave the authority because whilst we might not be competing on a level playing field with salary we are with the caseload promise, excellent management oversight and training.
- 7.10 Such action would place children at risk – the improvement that any LA makes on its journey from inadequate to good is usually a 3 – 5 year journey. Bromley have exceeded this by turning the authority around within 19 months but we need to be mindful that the remainder of the journey is to ensure that we appoint and then retain good quality staff who can meet the needs of our children.

- 7.11 As part of innovative strategy and address permanent staff we have successfully recruited 6 overseas experienced social workers who have settled very well into their teams.

Placements

- 7.12 We continue to work hard to reduce the current placement overspend and this has now reduced to a small underspend of £2k, a reduction from the reported underspend of £79k in September mainly due to management action previously expected to reduce costs of £186k now removed. Some of this management action would have been achieved, and this would be imbedded in the variation reported, but it is now not expected that any further reductions in cost's are achievable that would impact on the current financial year.
- 7.13 This year we have only one young person (YP) in secure and we were able to find the appropriate secure bed which is at much less cost than the 4 young people we had at the last time of reporting – those children who could not be found a bed cost the LA around £8,500 each per week.
- 7.14 We have worked hard to extend some of our experienced foster carers to take our children from expensive step down residential placements. These are some of our most complex children and we have 4 carers who have received intense training and are supported by a psychologist. Currently we have matched one young person who has made the transition – this has saved the LA £214k per year and more importantly means that a young person has the experience and support of a family life. We have now moved a further 2 children into similar placements which will make significant savings and improve the outcomes for our children. We have a fourth placement being planned at the current time.
- 7.15 We have 12 children who will move out of the care system with a care plan of adoption and a further 8 children currently in care proceedings which will result in SGO – the net result of this would mean better outcomes for children but reduce the numbers of CLA and reduce the spend both in terms of actual cost and hidden cost of social worker and Independent Reviewing Officer (IRO) time.
- 7.16 In addition our CLA numbers are reducing with around 62 children moving out of the system by March 2020. Our Staying Together team is working with 40 children in total and these are our teenagers who would be candidates for coming into the care system and qualifying for leaving care services up until 25 years – at the current time of those being worked with we have only accommodated 3 children from this cohort.
- 7.17 We have 10 Unaccompanied Asylum Seeking Children (UASC) who will reach 18 between January and March 2020 - whilst these young people will move from the CLA cohort to leaving care which is not covered by the grant. We know that whilst the Government have increased the funding from £91 to £114 per day for CLA there is a shortfall in the funding for the leaving care cohort. All LA's through various groups are pressurising the Minister to consider this position. These are traumatised young people whose needs do not diminish at 18 and with the Social Work Act we are responsible for their leaving care duty until 25.

Fostering and Adoption

- 7.18 We have continued to improve our numbers of foster carers and at the current time we have 25 fostering households being assessed which would equate to 50 carers for our children. This will further reduce our reliance on Independent Foster Agencies (IFA's).
- 7.19 We have established a group of foster carers who will accept emergency placements during out of hours, weekends and will receive children who are in police custody or need immediate

protection. The purpose of this group is to prevent children moving to IFA's in the first instance and this in time will reduce the dependency on these providers.

- 7.20 We have now joined the West London Alliance framework at the end of January 2020 and will be monitoring the savings a choice of placements over the coming months.

Transitions

- 7.21 We have identified 4 young people between now and November who will be reaching 18 and will require a high level of adult care – whilst this reduces the CSC budget this will be a burden on Adult Social Care (ASC).

Children with Disabilities (CWD)

- 7.22 There has been an increase in Direct Payments (DP) - this has increased primarily with 4 families where their children have complex needs and whilst the increase is significant in terms of DP the cost should these children be in residential care would be far greater. However we are scrutinising the way we take contributions from the Bromley Clinical Commissioning Groups (BCCG). We have achieved this well in our placement budget with the BCCG contributing to £1.9m in placements up front.

The risks in the Education, Children & Families Portfolio are:-

- i) Recruitment and retention of permanent staff/ ability to recruit skilled staff for the posts vacant.
- ii) Limited supply and increasing costs of residential placements – including the specialist placements for very complex young people.
- iii) Increase in the Looked After Population – particularly in our Looked After Unaccompanied Minors population.
- iv) Increased complexity of children (SEND).
- v) Impact of Social Work Act 2017 implementation.
- vi) Income from partners reducing.
- vii) Shortage of local school places.
- viii) Increasing High Needs Block expenditure not matched by a commensurate increase in Government Grant
- ix) Continuing impact of 2014 Children and Families Act extending the age range to 25 for Education, Health and Care Plans.

Non-Applicable Sections:	Legal Implications Personnel Implications Customer Implications
Background Documents: (Access via Contact Officer)	2019/20 Budget Monitoring files in ECHS Finance Section

Children, Education and Families Portfolio Budget Monitoring Summary

2018/19 Actuals £'000	Service Areas	2019/20 Original Budget £'000	2019/20 Latest Approved £'000	2019/20 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
PEOPLE DEPARTMENT								
Education Division								
Cr 436	Adult Education Centres	Cr 409	Cr 409	Cr 375	34	1	Cr 4	0
385	Schools and Early Years Commissioning & QA	676	676	585	Cr 91	2	0	0
6,586	SEN and Inclusion	7,829	7,816	8,015	199	3	165	0
73	Strategic Place Planning	98	98	98	0		0	0
Cr 6	Workforce Development & Governor Services	Cr 30	Cr 30	Cr 36	Cr 6		Cr 4	0
430	Access & Inclusion	527	527	541	14		56	0
Cr 1,340	Schools Budgets	Cr 1,264	Cr 1,264	Cr 1,264	0	4	0	0
71	Other Strategic Functions	28	18	18	0		0	0
5,763		7,455	7,432	7,582	150		213	0
Children's Social Care								
1,418	Bromley Youth Support Programme	1,518	1,518	1,559	41	5	147	0
879	Early Intervention and Family Support	1,156	1,156	1,034	Cr 122		0	0
5,706	CLA and Care Leavers	6,165	6,257	6,115	Cr 142		Cr 51	0
17,933	Fostering, Adoption and Resources	16,908	16,908	16,906	Cr 2		107	587
Cr 800	Management action	0	0	0	0		Cr 186	0
3,411	Referral and Assessment Service	3,407	3,407	3,646	239		72	199
2,743	Safeguarding and Care Planning East	2,912	2,912	2,957	45		48	96
4,470	Safeguarding and Care Planning West	4,575	4,575	5,439	864		697	709
2,280	Safeguarding and Quality Improvement	582	571	830	259		145	379
38,040		37,223	37,304	38,486	1,182		979	1,970
43,803	TOTAL CONTROLLABLE FOR EDUCATION, CHILDREN & FAMILIES	44,678	44,736	46,068	1,332		1,192	1,970
5,332	Total Non-Controllable	1,819	1,819	1,806	Cr 13		0	0
8,391	Total Excluded Recharges	8,678	8,678	8,678	0		0	0
57,526	TOTAL EDUCATION, CHILDREN & FAMILIES PORTFOLIO	55,175	55,233	56,552	1,319		1,192	1,970
Memorandum Item								
Sold Services								
Cr 85	Education Psychology Service (RSG Funded)	Cr 116	Cr 116	Cr 8	108	6	107	0
8	Education Welfare Service (RSG Funded)	Cr 29	Cr 29	18	47		53	0
Cr 6	Workforce Development (DSG/RSG Funded)	Cr 34	Cr 32	Cr 38	Cr 6		Cr 6	0
52	Community Vision Nursery (RSG Funded)	62	62	33	Cr 29		42	0
93	Blenheim Nursery (RSG Funded)	86	86	59	Cr 27		11	0
62	Total Sold Services	Cr 31	Cr 29	64	93		207	0

REASONS FOR VARIATIONS

1. Adult Education - Dr £34k

There is an overspend in Adult Education, and this is due to an estimated under collection of course fees (£20k) and an overspend on staffing costs (£23k). This is offset by an underspend of £9k on running costs.

2. Schools and Early Years Commissioning & QA - Cr £91k

The Nurseries are underspending by £56k. This is broken down to underspends on staffing (£73k), running costs (£13k) and Provisions (£36k). These are then offset by an under collection of £66k on income. These variance would be expected at the nurseries as they have not running at full capacity during the year.

Early Years is currently underspent by £29k. This is due to staff vacancies (£23k) and a small underspend on running costs (£6k).

The remaining difference relates to staffing in this area that is currently forecasting an underspend of £6k.

3. SEN and Inclusion - Dr £199k

It is currently forecasted that the SEN Transport will overspend by £143k. This is split between staffing (£42k underspent) and additional income (£94k) from services provided to other organisations. There is then an overspend of £258k for providing the transport service. Additionally there is a pressure of £21k relating to specialist legal advice the service required to resolve a supplier issue.

The Education Psychologists are currently in the process of recruiting to the vacant posts in their team. This is causing the statutory service they are required to provide to be underspent by £79k and the Trading Service they offer to the Schools to be overspent by £108k. This is due to the use of expensive agency staff to provide the service. This is a net Overspend of £29k.

The remaining difference relates to staffing in this area that is currently forecasting an overspend of £27k.

4. Schools Budgets (no impact on General Fund)

Expenditure on Schools is funded through the Dedicated Schools Grant (DSG) provided by the Department for Education (DfE). DSG is ring fenced and can only be applied to meet expenditure properly included in the Schools Budget. Any overspend or underspend must be carried forward to the following years Schools Budget.

There is a current projected overspend in DSG of £1,095k. This will be taken from the £2,495k carried forward from 2018/19. We have agreed to use £278k of the brought forward balance to support the services in-year. The carry forward figure will need to be adjusted for the Early Year adjustment for 2018/19 of £869k. This gives us an estimated DSG balance of £1,991k at the end of the financial year. It should be noted that the DSG can fluctuate due to pupils requiring additional services or being placed in expensive placements. The Council are contributing £1.9m of core funding to DSG services in 2019/20 and potentially any underspend could be used to minimise the Council contribution.

The in-year overspend is broken down as follows:-

£271k on modular classroom rentals during the year.

The budget for the 2 year old children is expected to overspend by £140k and this is being offset by an underspend for 3 & 4 years old children (both normal 15 and the new additional 15 hours) of £449k. Additionally there is a £3k underspend on the staffing budget that supports these payments and a £27k underspend on the DAF related spend. This is resulting in a net underspend of £339k.

There is an underspend of £25k in the Pupil Support Services area. This is due to vacant posts and the under use of agency and consultancy costs to provide the service.

The Home and Hospital service has a pressure of £130k on agency at present due to demand led pressures in the service. This continues to be an issue.

The Education Welfare service is currently forecasting an underspend of £18k due to higher than expected income collection.

During the year one of the Bromley Maintained schools closed, and after all payments were paid relating to the school there was £47k that has been return to the DSG.

There is currently an expected overspend on High Needs Place and Top Up Funding of £167k. This is based on an overspend of £121k for Place Funding, £53k for Top Up Funding and £7k underspend on Nursery Funding.

Following changes to the 6th Form Grant Allocation for the 2019/20 academic year there is a pressure of £373k on this budget.

During the year DfE make adjustments to the DSG, mainly due to updated recoupment figures for the year. These are mostly around High Needs Recoupment. The net effect of these changes has been an increase in the High Needs allocation of approximately £115k.

SEN placements are projected to overspend by a total of £46k. There are underspends being caused by boarding placements (£358k) and additional income of (£46k). These underspends are then offset by overspends on day placements (£136k) and Alternative Provisions (£314k).

Additional to the SEN Placements there is a £512k overspend on the Matrix Funding to mainstream schools.

The DSG funded element of SEN Transport is projected to overspend by £115k due to new routes that were established in the last year. This forecast may change once the routes for the new academic year have been finalised. Due to the current funding regulations LBB are not permitted to increase this budget from the previous year.

The SIPS and Pupil Support Service are all currently projected to underspend. Most of the underspend relates to lower than expected staffing costs, but there is also a small amount that relates to running costs that are not expected to be incurred during the year. This are then offset by similar overspends at the Pupil Support Service, Outreach & Inclusion Services and Complex Needs Team. The net effect of these cost centres is a £19k overspend.

There is also a total small balance of overspends of £6k.

	Variations £'000	High Needs £'000	Schools £'000	Early Years £'000	Central £'000
Classroom Hire	271	0	271	0	0
Free Early Education - 2 year olds	140	0	0	140	0
Free Early Education - 3 & 4 year olds (Inc. extra	-449	0	0	-449	0
Early Year Support	-3	0	0	-3	0
DAF	-27	0	0	-27	0
Primary Support Team	-25	0	0	0	-25
Home & Hospital	130	130	0	0	0
Education Welfare Officers	-18	0	0	0	-18
School Balance Returned	-47	-47	0	0	0
High Needs Place Funding	167	167	0	0	0
6th Form Grant Allocation Changes	373	373	0	0	0
Recoupment and Other Expected DSG Allocatior	-115	-115	0	0	0
Other Small Balances	-2	-7	48	0	-43
SEN:					
- Placements	46	46	0	0	0
- Matrix Funding	512	512	0	0	0
- Transport	115	115	0	0	0
- Pupil Support Services	7	7	0	0	0
- SIPS	-22	0	0	-22	0
- Complex Needs Team	10	10	0	0	0
- Business Support	24	0	0	0	24
- Other Small SEN Balances	8	8	0	0	0
Total	1,095	1,199	319	-361	-62

There will continue to be pressures in the DSG from 2020/21 onwards, especially in the High Needs Block area. More children are coming through the system which will put pressure on DSG resources.

5. Children's Social Care - Dr £1,182k

The current budget variation for the Children and Families Division is projected to be an overspend of £1,182k. This is an increase of £203k in the overspend reported in September which was £979k, and is based on current levels of spending. Despite additional funding being secured in the 2019/20 budget, increases in the number of children being looked after together with the high cost of some placements has continued to put considerable strain on the budget.

Bromley Youth Support Programme (BYSP) - Dr £41k

This variation relates to staffing budgets within the service with a projected underspend of £9k on BYSP Delivery and overspend of £50k on the Youth Offending Service.

Early Intervention and Family Support - Cr £122k

The projected underspend is made up of:

- Staffing Cr £82k
- Contract costs Dr £20k
- Premises costs Cr £39k
- Staff Travel, Car Allowances & Training Cr £21k

CLA and Care Leavers - Cr £142k

The projected variation in this area relates to underspends on accommodation costs in relation to the Staying Put scheme of £28k and Children Looked After placement support costs of £121k. This is offset by an overspend in accommodation and support costs and related housing benefit income of the 18+ age group of £7k.

Fostering, Adoption and Resources - Cr £2k (net of management action)

The budget for children's placements is currently projected to be almost on budget this year, with a small underspend of £2k projected. This is a reduction from the September projected underspend of £79k, mainly due to management action previously expected to reduce costs of £186k now being removed. Some of this management action would have been achieved, and this would be imbedded in the variation reported, but it is now not expected that any further reductions in cost's are achievable that would impact on the current financial year. The analysis of this over the various placement types is shown below, with the September position shown in brackets.

- Community Home's / Community Home's with Education - Cr £913k (Cr £744k)
- Boarding Schools - Dr £44k (Dr £47k)
- Placement Support services - Dr £169k (Dr £149k)
- Secure Accommodation - Cr £501k (Cr £348k)

- Youth on Remand - Cr £429k (Cr £146k)
- Fostering services (IFA's) - Dr £1,627k (Dr £1,357k)
- Fostering services (In-house, including SGO's and Kinship) - Cr £145k (Cr £206k)
- Adoption placements - Cr £7k (Cr £2k)

The projections include an estimation of further costs for the year of children coming into care. Also included in the variations above are (1) Bromley CCG have continued to contribute £1m this year towards the continuing care costs of placements and have committed to a further £900k in 2019/20. (2) additional funding for Unaccompanied Asylum Seeking Children due to the 2019-20 change in daily allowance from £91 to £114/day. this equates to an additional £8,400 per annum for each UASC child, assuming they are in all the financial year.

The main pressure area continues to be the number of placements being made into Independent Fostering agencies (IFA) which on average cost £20k more than an in-house fostering placement and are 38 fte places above the budgeted provision of 67 fte places.

The provision of Adoption Services has moved to the new Regional Adoption Agency, with most services now being undertaken by Coram rather than the council. The new contract started on 11th July 2019, with an annual value of £435k, and is expected to be overspent by £152k

Referral and Assessment Service - Dr £239k

The projected overspend in this area relates to staffing costs , which are £327k overspent as a result of the use of agency staff. This is offset by an underspend on the No Recourse to Public Funds budget of £88k, with actual numbers continuing to remain under budget.

Safeguarding and Care Planning East - Dr £45k

The projected overspend in this area relates to staffing costs , which are £184k overspent as a result of the use of agency staff. This is offset by an underspend on Public Law Outline costs which is projected to underspend by £139k, as the call on this budget has reduced.

Safeguarding and Care Planning West- Dr £864k

Of the projected overspend in this area, £255k relates to staffing costs and arises as a result of the use of agency staff which cost more than a permanent member of staff. There is a £682k projected overspend in direct payments for children with disabilities, with several high cost packages of care being paid. This is an increase on the projections in September by £132k. this is offset by a reduction in short breaks of £73k.

Safeguarding and Quality Improvement - Dr £259k

Of the projected overspend in this area, £167k relates to staffing costs and arises as a result of the use of agency staff which cost more than a permanent member of staff. Additionally the costs of recruitment of overseas workers and payments to recruitment agencies have increased costs by a further £62k. There have also been some additional costs for pre inspection work for the Youth Offending Service of £30k

6. Sold Services (net budgets)

Services sold to schools are separately identified in this report to provide clarity in terms of what is being provided. These accounts are shown as memorandum items as the figures are included in the appropriate Service Area in the main report.

Waiver of Financial Regulations

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub-Committee bi-annually. Since the last report to the Executive, there has been one waiver in the Education area with an annual value of less than £30k.

In Children's Social Care there were 9 waivers agreed for placements of between £50k and £100k and 8 for more than £100k.

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, there have been no virements

Description	2019/20 Latest Approved Budget £'000	Variation To 2019/20 Budget £'000	Potential Impact in 2020/21
Children's Social Care	37,225	1,182	The overall full year effect of the Children's Social Care overspend is a net £1,970k, analysed as Residential Care, Fostering and Adoption Dr £587k , Children with Disabilities direct payments £550k and staffing costs of £833k.

Reconciliation of Latest Approved Budget	£'000
Original Budget 2019/20	55,175
Carry forwards:	
SEN Reforms Grant	
- expenditure	55
- income	Cr 55
SEN Pathfinder Grant	
- expenditure	8
- income	Cr 8
Early Years Grant	
- expenditure	15
- income	Cr 15
Delivery Support Fund	
- expenditure	27
- income	Cr 27
Step up to Social Work Cohort 6	
- expenditure	48
- income	Cr 48
Reducing Parental Conflict	
- expenditure	40
- income	Cr 40
FGM Focussed Outreach Grant	
- expenditure	10
- income	Cr 10
Tackling Troubled Families	
- expenditure	511
- income	Cr 511
Family Group Conferences	
- expenditure	52
- income	Cr 52
Other:	
MOPAC YOS Grant	
- expenditure	20
- income	Cr 20
Tackling Troubled Families	
- expenditure	365
- income	Cr 365
Additional MOPAC expenditure 19/20	50
Additional MOPAC Grant recharged to Children's Services	Cr 50
North Lodge	79
Contributions to creation of Local Offer Development Officer	Cr 21
Latest Approved Budget for 2019/20	<u>55,233</u>

Report No.
FSD20031

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker:	PORTFOLIO HOLDER FOR CHILDREN, EDUCATION, AND FAMILIES
Date:	For Pre-Decision Scrutiny by the Children, Education, & Families PDS Committee on 10th March 2020 Non-Urgent Executive Non-Key
Title:	CAPITAL PROGRAMME MONITORING - 3RD QUARTER 2019/20 & CAPITAL STRATEGY 2020 TO 2024
Contact Officer:	Katherine Ball, Principal Accountant Tel: 020 8313 4792 E-mail: Katherine.Ball@bromley.gov.uk
Chief Officer:	Director of Finance
Ward:	All

1. Reason for report

On 12th February 2020, the Executive received a report summarising the current position on capital expenditure and receipts following the 3rd quarter of 2019/20, and presenting for approval the new capital schemes in the annual capital review process. The Executive agreed a revised capital programme for the five year period 2019/20 to 2023/24. This report highlights changes agreed by the Executive in respect of the Capital Programme for the Children, Education & Families Portfolio. The revised programme for this portfolio is set out in Appendix A and detailed comments on individual schemes are shown in Appendix B and the new schemes approved for this Portfolio are set out in paragraphs 3.4 to 3.8, subject to agreement at Full Council on 24th February 2020.

2. RECOMMENDATION(S)

The Portfolio Holder is asked to note and confirm the changes agreed by the Executive on 12th February 2020.

Impact on Vulnerable Adults and Children:

1. Summary of Impact:

Corporate Policy

1. Policy Status: Existing Policy: Capital Programme monitoring is part of the planning and review process for all services. Capital schemes help to maintain and improve the quality of life in the borough. Effective asset management planning (AMP) is a crucial corporate activity if a local authority is to achieve its corporate and service aims and objectives and deliver its services. For each of our portfolios and service priorities, we review our main aims and outcomes through the AMP process and identify those that require the use of capital assets. Our primary concern is to ensure that capital investment provides value for money and matches the Council's overall priorities as set out in the Community Plan and in "Building a Better Bromley". The capital review process requires Council Directors to ensure that bids for capital investment provide value for money and match Council plans and priorities.
2. BBB Priority: Excellent Council

Financial

1. Cost of proposal: Total increase of £1.6m over the five years 2019/20 to 2023/24, mainly due to the approval and addition of new capital schemes for Children's & Contact Centres
2. Ongoing costs: Not Applicable
3. Budget head/performance centre: Capital Programme
4. Total current budget for this head: £24.6m for the Children, Education and Families Portfolio over the five years 2019/20 to 2023/24
5. Source of funding: Capital grants, capital receipts, S106 and earmarked revenue contributions.

Personnel:

1. Number of staff (current and additional): 1 fte
2. If from existing staff resources, number of staff hours: 36 hours per week

Legal

1. Legal Requirement: Non-Statutory - Government Guidance
2. Call-in: Applicable

Procurement:

1. Summary of Procurement Implications:

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Capital Monitoring - variations agreed by the Executive on 12th February 2020

- 3.1 A revised Capital Programme was approved by the Executive on 12th February 2020, following a detailed monitoring exercise carried out after the 3rd quarter of 2019/20. The base position is the programme approved by the Executive on 27th November 2019, as amended by variations approved at subsequent Executive meetings. All changes to schemes in the Children, Education & Families Portfolio Programme are itemised in the table below and further details are included in paragraphs 3.2 to 3.8. The revised Programme for the Portfolio is attached as Appendix A, whilst Appendix B shows actual spend against budget in 2019/20, together with detailed comments on individual scheme progress.

	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL 2019/20 to 2023/24
	£'000	£'000	£'000	£'000	£'000	£'000
Programme approved by Executive 27/11/19	14,936	8,078	10	10	0	23,034
<u>Variations approved by Executive 12/02/20</u>						
s106 Education (see para 3.2)	0	232	0	0	0	232
Rephasing from 2019/20 into 2020/21 (see para 3.3)	Cr 4,591	4,591	0	0	0	0
New Schemes - subject to further approvals (see paras 3.6 & 3.7)	0	760	390	180	0	1,330
New Scheme - agreed (see para 3.8)	0	0	0	0	10	10
Total amendments to the Capital Programme	Cr 4,591	5,583	390	180	10	1,572
Revised Children, Education & Families Programme	10,345	13,661	400	190	10	24,606

3.2 Section 106 receipts (net increase of £232k in 2020/21)

In February 2020 the Executive agreed an increase of £232k in the Capital Programme budget for Education s106 in respect of additional receipts received since the last report.

3.3 Schemes re-phased from 2019/20 into 2020/21:

As part of the 3rd quarter monitoring exercise, a total of £4,591k has been re-phased from 2019/20 into 2020/21 to reflect revised estimates of when expenditure is likely to be incurred. This is itemised in the table below and comments on scheme progress are provided in Appendix B. This has no overall impact on the total approved estimate for the capital programme.

Capital Expenditure - Rephasing in Q3 Monitoring	2019/20	2020/21	TOTAL
	£'000	£'000	£'000
Basic Need	Cr 3,500	3,500	0
Glebe School Expansion	Cr 348	348	0
Healthy Pupil Capital Fund	Cr 29	29	0
Seed Challenge Fund	Cr 184	184	0
Security Works	Cr 89	89	0
Feasibility Studies	Cr 20	20	0
S106 - Education (unallocated)	Cr 400	400	0
Youth Centres - Capital improvements	Cr 3	3	0
Mobile Technology to support children's social workers	Cr 18	18	0
Total Children, Education & Families re-phasing	Cr 4,591	4,591	0

Annual Capital Review – new scheme proposals

3.4 In recent years, the Council has steadily scaled down new capital expenditure plans and has transferred all of the rolling maintenance programmes to the revenue budget. General (un-earmarked) reserves, established from the disposal of housing stock and the Glades Site, have been gradually spent and have fallen from £131m in 1997 to £49.3m (including unapplied capital receipts) as at 31st March 2019. The Council's asset disposal programme has diminished and any new capital spending will effectively have to be met from the Council's remaining revenue reserves

3.5 As part of the normal annual review of the Capital Programme, Chief Officers were invited to come forward with bids for new capital investment, including Invest to Save bids which were particularly encouraged. Apart from the regular annual capital bid for Feasibility Studies, two bids were received for the Children, Education & Families Portfolio – these are summarised in paragraphs 3.6 and 3.7.

3.6 Future Proofing the Local Authority's Children's Centres - £1,170k

This capital estimate will cover works to five of the six Children and Family Centres (Bleinheim, Cotmandene, Community Vision, Castlecombe & Biggin Hill) and will encompass internal building works, for example the re-configuration of the existing internal spaces in order to improve the space and increase the capacity, as well as works to improve and add to the external play areas. No external funding has been identified for this programme and therefore the Council's own resources will need to be used to finance the scheme. The provisional sum of £1,170k has been set aside in the capital programme for planning purposes, however the release of these monies will be subject to a future report to the Executive for approval of the final scheme.

3.7 Refurbishment of Orpington (Saxon) Family Contact Centre - £160k

This capital estimate will cover works to improve the current layout of the Saxon Family Contact Centre to make it Disability Discrimination Act (DDA) compliant. In addition to the DDA requirement, Bromley's aim is to become accredited under the National Association of Child Contact Centres scheme (NACCC). To enable Bromley to 'sell' this service, which will generate income to off-set a proportion of the cost of delivering the service to our own families, a planned programme of refurbishment work needs to be undertaken. No external funding has been identified for this programme, and therefore the Council's own resources will need to be used to finance the scheme. At its meeting on 12th February 2020 the Executive requested a report on the Saxon Centre Children Centre before any monies are released to fund works.

- 3.8 The 2023/24 annual provision for feasibility studies (£10k) was approved and has been added to the Capital Programme.

Post-Completion Reports

- 3.9 Under approved Capital Programme procedures, capital schemes should be subject to a post-completion review within one year of completion. After major slippage of expenditure in prior years, Members confirmed the importance of these as part of the overall capital monitoring framework. These reviews should compare actual expenditure against budget and evaluate the achievement of the scheme's non-financial objectives. Post-completion reports on the following schemes are currently due for the Children, Education and Families Portfolio:

- Langley Park Boys School (BSF)
- The Highway Primary
- Beacon House Refurbishment
- Suitability/ Modernisation Issues in Schools
- Universal Free School Meals

This quarterly report will monitor the future position and will highlight any further reports required.

4. POLICY IMPLICATIONS

- 4.1 Capital Programme monitoring and review is part of the planning and review process for all services. The capital review process requires Chief Officers to ensure that bids for capital investment provide value for money and match Council plans and priorities.

5. FINANCIAL IMPLICATIONS

- 5.1 These were reported in full to the Executive on 12th February 2020. Changes agreed by the Executive for the Children, Education & Families Portfolio Capital Programme are set out in the table in paragraph 3.1.

Non-Applicable Sections:	Legal, Personnel and Procurement Implications, Impact on Vulnerable Adults and Children
Background Documents: (Access via Contact Officer)	Capital Programme Monitoring Qtr 2 2019/20 (Executive 27/11/19) Capital Programme Monitoring Qtr 3 2019/20 (Executive 12/02/20)

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Appendix A

CHILDREN, EDUCATION & FAMILIES PORTFOLIO - APPROVED CAPITAL PROGRAMME 12TH FEBRUARY 2020

Code	Capital Scheme/Project	Total Approved Estimate £'000's	Actual to 31.3.19 £'000's	Estimate 2019/20 £'000's	Estimate 2020/21 £'000's	Estimate 2021/22 £'000's	Estimate 2022/23 £'000's	Estimate 2023/24 £'000's	Responsible Officer	Remarks
907976	SPECIAL SCHOOLS									
	Glebe School expansion	4,880	4,482	50	348	0	0	0	Rob Bollen	Approved by Full Council 14/04/14
	TOTAL SPECIAL SCHOOLS	4,880	4,482	50	348	0	0	0		
907981	OTHER EDUCATION SCHEMES									
	Healthy Pupil Capital Fund	29	0	0	29	0	0	0	Rob Bollen	Healthy Pupil Capital Fund received from ESFA
906691	Formula Devolved Capital 2.1a	5,444	5,387	57	0	0	0	0	David Bradshaw	100% government grant
906695	Seed Challenge Fund	2,464	2,030	50	384	0	0	0	Rob Bollen	£300k "suitability" funding in 2011/12; £11k for Farnborough scheme
911211	Schools Access Initiative	1,390	1,216	74	100	0	0	0	Rob Bollen	DDA requirement; £150k p.a from schools' revenue budget; £24k to Bickley PCP
906718	Security Works	1,170	1,030	51	89	0	0	0	Rob Bollen	
907549	Children and Family Centres	6,662	6,612	50	0	0	0	0	Rachel Dunley	100% DfES grant; £500k for Highway scheme, £750k for Hawes Down Co-location, grant cut by £802k; £297k revenue cont c/f from 2012/13
	<i>Transforming Children's & Family Centres</i>	<i>1,170</i>	<i>0</i>		<i>660</i>	<i>330</i>	<i>180</i>	<i>0</i>		<i>Resources set aside by Executive 12/02/20 - subject to a further Executive report.</i>
	<i>Refurbishment of Saxon Family Contact C</i>	<i>160</i>	<i>0</i>	<i>0</i>	<i>100</i>	<i>60</i>	<i>0</i>	<i>0</i>		<i>Resources set aside by Executive 12/02/20 - subject to a further Executive report.</i>
906726	Capital maintenance in schools	10,588	9,956	502	130	0	0	0	Rob Bollen	100% government grant - 2011/12 settlement; £300k to seed challenge; £150k to security works; £150k to suitability/modernisation settlement; £80k to Hawes Down Co-Location & £93k to The Highway in 11/12; £161k t/f from modernisation fund
907974	Basic Need	86,766	67,934	9,467	9,365	0	0	0	Rob Bollen	100% government grant
907975	Early Education for Two Year Olds	894	893	1	0	0	0	0	Carol Arnfield	100% government grant. Further additions to the £558k in the Early Education for Two Year Olds scheme; £150k contribution from revenue (DSG), and £186k for the London Childcare Grant (Approved in Executive 26/11/14)
907980	30 Hours Funded Childcare IT Solution S	46	3	43	0	0	0	0	Carol Arnfield	Approved by Executive 19/07/17 100% government grant. Further £15k approved by Exec 21 May 2018 - funded from Revenue Grant Underspend.
907000	Feasibility Studies	60	0	0	30	10	10	10	Rob Bollen	
907562	Mobile Technology to Support Childrens S	71	53	0	18	0	0	0	Janet Bailey	100% Grant
907548	Youth centres - Capital improvements	72	69	0	3	0	0	0	Linda King	Youth Capital Fund grant £72k
951000	S106 - Education	2,405	0	0	2,405	0	0	0	Rob Bollen	S106 Receipts
	TOTAL OTHER EDUCATION	119,391	95,183	10,295	13,313	400	190	10		
	TOTAL CHILDREN, EDUCATION & FAMILIES PORTFOLIO	124,271	99,665	10,345	13,661	400	190	10		

Appendix B

CHILDREN, EDUCATION & FAMILIES PORTFOLIO - APPROVED CAPITAL PROGRAMME 2019/20 - 3RD QUARTER MONITORING					
Code	Capital Scheme/Project	Revised Estimate Nov 2019	Actual to 31.12.19	Revised Estimate Feb 2020	Responsible Officer Comments
		£'000	£'000	£'000	
907976	SPECIAL SCHOOLS Glebe School expansion	398	14	50	The contractor is in administration and final accounts are not yet agreed. Although conversations with the contractor are ongoing it is unlikely that the budget will be fully spent in 2019/20.
	TOTAL SPECIAL SCHOOLS	398	14	50	
907981	OTHER EDUCATION SCHEMES Healthy Pupil Capital Fund	29	0	0	
906691	Formula Devolved Capital	57	0	57	Approved by Executive in July 2018. ESFA have allocated the Council £29k from Healthy Pupils Capital Fund. The HPCF is intended to improve children's and young people's physical and mental health by improving and increasing availability to facilities for physical activity, healthy eating, mental health and wellbeing and medical conditions. Currently reviewing, in consultation with public health, how best to deliver to schools.
906695	Seed Challenge Fund	234	16	50	In and out to Schools. Funding is covered by grant received. We do not pay any DFC if the schools convert to academy.
911211	Schools Access Initiative	74	33	74	Maintained schools will be requested to submit updates as to whether they will utilise approved budgets - otherwise money will be re-profiled back to Basic Need.
906718	Security Works	140	42	51	Budget to be used for accessibility adaptations such as soundfield systems, ramps and hygiene rooms.
907549	Children and Family Centres	50	0	50	There was an agreed budget of £140k for 2019/20. Notification of works from schools is currently being awaited.
906726	Capital maintenance in schools	502	132	502	Works are managed by Operational Property (now Amey). Remaining £50k budget for unforeseen premises issues and planned improvements.
					Works are managed by Operational Property (Amey). Budget increased by £405k at Feb 2019 Executive due to reallocation of remaining budgets from Suitability/Modernisation issues in schools and Universal Free School Meals schemes which have completed. Officers are preparing a report for Executive approval to increase the capital budget for additional Capital Maintenance monies that have been received.

Appendix B

CHILDREN, EDUCATION & FAMILIES PORTFOLIO - APPROVED CAPITAL PROGRAMME 2019/20 - 3RD QUARTER MONITORING					
Code	Capital Scheme/Project	Revised Estimate Nov 2019	Actual to 31.12.19	Revised Estimate Feb 2020	Responsible Officer Comments
907974	Basic Need	£'000 12,967	£'000 5,714	£'000 9,467	<p>A full detailed report on the various projects within the Basic Need Programme was last reported to Children, Education and Families PDS Committee on 9th July 2019. An additional £1,208 of SEND provision was approved by Nov 2019 Executive and added to the budget.</p> <p>Scheme completed. Small remaining budget to be utilised this FY.</p> <p>A consultant has been engaged to project manage the remainder of the project. It is expected that works will complete in 2019/20.</p> <p>Block capital provision.</p> <p>The remaining budget of £3k will be used for any emergency works that are required to enable youth centres to remain open.</p> <p>S106 is allocated to education projects at the planning application stage. This budget line represents S106 funding that has become available for use on specific projects due to planning condition triggers being met, but has yet to be been drawn formally down into the Council's Basic Need budget for use. Drawdown of funding to projects will be agreed in future Basic Need Update reports.</p> <p>Remaining budget to be utilised in 2020/21.</p>
907975	Early Education for Two Year Olds	1	Cr 41	1	
907980	30 Hours Funded Childcare IT Solution Scheme	43	0	43	
907000	Feasibility Studies	20	0	0	
907548	Youth centres - Capital improvements	3	0	0	
951000	S106 - Education	400	0	0	
907562	Mobile Technology to Support Childrens Social Work	18	0	0	
	TOTAL OTHER EDUCATION SCHEMES	14,538	5,896	10,295	
	TOTAL CHILDREN, EDUCATION & FAMILIES PORTFOLIO	14,936	5,910	10,345	

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Report
ACH20-015

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: **EXECUTIVE**
WITH PRE-DECISION SCRUTINY FROM:
ADULT CARE AND HEALTH PDS COMMITTEE ON 24TH MARCH 2020 AND
CHILDREN EDUCATION AND FAMILIES PDS COMMITTEE ON 10TH MARCH 2020

Date: **Wednesday 1 April 2020**

Decision Type: Non-Urgent Executive Key

Title: **PASSENGER TRANSPORT SERVICES FRAMEWORK CONTRACT AWARD**

Contact Officer: Maya Vadgama, Project Manager SEN Transport
0208 313 4046 E-mail: Maya.Vadgama@bromley.gov.uk

Chief Officer: Kim Carey, Interim Director, Adult Social Care, People Service
Jared Nehra , Director of Education , People Service

Ward: (All Wards);

1. REASON FOR REPORT

- 1.1. In July 2019 (Report ECHS 19041), Executive agreed to proceed to procurement for a multi-provider framework contract for Passenger Transport Services for both children and adults.
- 1.2 This report sets out the results of the tendering process and seeks approval to award framework contracts to multiple providers for the delivery of Transport Services, via call off contract and mini-tender arrangements from the framework.
- 1.3 The proposed framework will commence from 1 September 2020 for a five year period with the option to extend for up to a further two years. The estimated annual value of the framework is £7m (whole life value £49m).
- 1.4 The report should be read in conjunction with the corresponding Part Two report.

2. RECOMMENDATION(S)

- 2.1 The Adult Care and Health and the Children, Education and Families PDS Committees are asked to consider the report for pre-decision scrutiny.
- 2.2 Executive is recommended to:

- i) Approve award of contracts to the Transport Services framework to the providers detailed in Appendix 1 of the Part Two report, for the purpose of call-off contracts and mini-tender arrangements from the framework. The framework will commence from 1 September 2020 for five years with the option to extend for up to a further two years at an estimated overall annual value of £7m (estimated whole life value £49m);
- ii) With reference to paragraph 4.10, grant delegated authority to the Chief Officers for Adult and Children's Services to secure additional capacity, as required, for transport provision through suitable compliant procurement routes, including refreshing the framework, subject to consultation with the relevant Portfolio Holders and Officers as determined by the Contract Procedure Rules;
- iii) Grant delegated authority to the Chief Officers for Adult and Children's Services to approve the two year extension option for the framework, subject to consultation with the relevant Portfolio Holders and Officers as determined by the Contract Procedure Rules;
- iv) Agree that the additional costs of £363k in 2020/21 for SEN Transport from the outcome of tendering is met from the Council's 2020/21 Central Contingency sum.
- v) Note that any further cost pressures will be reviewed, including the identification of any mitigating actions, as part of the Children, Education and Families Transformation programme.
- vi) Note that the Adults transports additional costs will be contained within existing budgets.

Impact on Vulnerable Adults and Children

1. Summary of Impact: Transport services support access to education for eligible children and those with an Education, Health and Care plan and access to the community for vulnerable adults.
-

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Children and Young People Supporting Independence
-

Financial

1. Cost of proposal: £7m per annum estimated
 2. Ongoing costs: £7m per annum estimated
 3. Budget head/performance centre: Adult Social Care and SEN Education
 4. Total current budget for this head: Adults £1,105k; Children £5,153k
 5. Source of funding: Council's General Fund and Dedicated Schools Grant £230k
-

Personnel

1. Number of staff (current and additional): 7
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: Statutory Requirement Non-Statutory - Government Guidance:
 2. Call-in: Applicable
-

Procurement

1. Summary of Procurement Implications: This report proposes award of contracts, following a compliant tender process, to multiple providers for a 5+2 framework contract at an estimated value of £7m per annum
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Approximately 1250
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

3.1 The current Transport Services multi provider framework will expire on 31st August 2020. Following Executive approval in July 2019, (ECHS19041) a procurement exercise for a replacement framework has been undertaken during the past six months.

3.2 The Transport Services framework covers two statutory requirements:

3.3 Children's Transport Services

- i) The Council has a statutory duty to provide services to meet access to education for eligible children and young people (CYP). Transport services enable this access to education.
- ii) The Council currently meets this need by providing a range of travel support options including specialist transport assistance. Where transport services are required, this is currently delivered through a multi vehicle framework contract with a number of transport providers offering a range of vehicles, drivers and passenger assistants to meet the needs of CYP with special educational needs and or disabilities (SEND), and adult learners in education settings. This is predominantly a daily service with the majority of travel aligned to the opening and closing times of educational settings during the academic year.
- iii) The central transport team also facilitates transport services across the People portfolio including CYP social care, the CYP disability service and mainstream education to meet their transport duties, and a number of ad hoc transport needs for adult social care as they arise.
- iv) The current framework contract commenced in 2015 (with an additional framework introduced in 2017) based on an agreed schedule of rates that have not been uplifted during the lifetime of the framework. There is good partnership working between the Council and the transport providers and the contracts deliver good performance. The frameworks offer general and specialist wheelchair accessible transport services.
- v) The volume of CYP with SEND and those with education, health and care (EHC) plans, informal support agreements, and the nature and location of their educational settings factor into the demand for SEN transport services. The education performance digest December 2019 details the increasing demand for EHC plans. There is an increase in the volume of children presenting with more complex needs.

3.4 The following table details pupils accessing transport services for the last two academic years and a snapshot of the current year and demonstrates the increasing trend.

Academic year	2019/20	2018/19	2017/18
Pupils on transport at	Jan-20	Jul-19	Jul-18
EHC Plans	2,482	2,366	2,187
Total pupils	857	827	783
Increase on previous period	3%	6%	
Pupils on transport % of EHC plans	35%	35%	36%
Exceptional agreement due to other circumstances	96	94	85
Parental Mileage	34	31	26
Travelling Out of borough	198	192	188
Travelling In borough	659	635	595
New applications pending 22.1.2020	30		

The trajectory for children's transport services is increasing demand and complexity of need, requiring increased transport services.

3.5 Adult Transport Services

- i) The Adult transport service offers eligible adults and those with learning disabilities access to day care services.
- ii) Adult transport services were outsourced in 2015 to GS Plus Ltd as a managed service. The provider gave notice to terminate the contract as at 31st August 2019 and service delivery was absorbed into the existing Transport Services framework as agreed by Executive in July 2019 (report ECHS1904).
- iii) As a result, service management was brought back in house with two members of staff transferring to the Council under TUPE arrangements on expiry of the Adult Transport contract.
- iv) Both services work within a single management structure as a Central Transport Service.
- v) Whilst there are regular fluctuations, adult service volumes appear to have stabilised with minor changes as service needs change.
- vi) The new tender has been undertaken to provide an efficient and flexible transport service that is responsive to client and service needs and complements the Transforming Bromley agenda.

3.6 Market Considerations

- i) The passenger transport market is fragmented with a range of specialist and non-specialist providers and hire and reward minicab operators.

Much change has taken place in this market since the arrival of technology based providers. Many small minicab providers are consolidating within an umbrella structure, leading to an increase in competition and the tender attracted a good response from this type of provider.

- ii) However the specialist provider market has not seen equivalent growth or new entrants to the market. Provider feedback attributes the lack of growth to the increasing costs from the Transport for London (TFL), Public Carriage Office (PCO) regulations, and challenges in driver recruitment. There is limited competition in this market and the tender did not attract a significant number of specialist providers.
- iii) The charitable and voluntary sector is not formally engaged with the Council for the provision of transport services and no tenders were received from this type of organisation. It is believed this is due to the lack of expertise, the increasing cost of regulations and it is unlikely that services supported solely by volunteers would be suitable to meet the Councils transport needs.
- iv) The current framework has been in place since 2015 based on a fixed schedule of rates that have not been uplifted for the lifetime of the framework. As a result, it was anticipated that price submissions for the new framework would increase.

4. CONTRACT AWARD RECOMMENDATION

- 4.1 **Recommended Framework** – Council owned framework for Passenger Transport Services with award of contracts to the framework as detailed in Appendix 1 of the Part Two report.
- 4.2 **Estimated Contract Value (annual and whole life)** – £7m per annum (£49m whole life)

4.3 Other Associated Costs – N/A

4.4 **Proposed Contract Period** – Five years, commencing 1 September 2020, with an option to extend for up to a further two years.

4.5 The contract specifications detailed the aims of the service and requirements of the providers. They highlighted the proposed client group and the Council's duties for the provision of a safe, sensitive, reliable and efficient transport service to meet the needs of a range of passengers. The quality questions were aligned to this requirement.

4.6 The tender process was undertaken electronically using ProContract on the London tenders Portal. Tenderers submitted both quality responses and pricing information. The tender evaluation team was comprised of the commissioner and managers from adult and childrens services together with technical expertise from transport operations.

4.7 The quality evaluation was broken down as follows and the successful providers accepted to the framework are detailed in Appendix 1 of the Part Two report.

Quality criteria	Weighting
1. Operational Strategy	10%
2. Documentation & record keeping	20%
3. Service Launch	15%
4. Staffing & training	20%
5. Vehicles & Fleet Management	15%
6. Quality Mechanisms / Innovation	10%
7. GDPR	5%
8. Financial sustainability	5%

4.8 Providers were required to complete a pricing matrix for the services to be provided. This matrix details the providers banded mileage rate for routes up to 15 miles, for different types of vehicles and the availability of a passenger assistant (PA).

4.9 The operation of the framework will be that providers are ranked in order of price based on the type of vehicle used, the availability of a PA where required and the route mileage. Passenger volumes are not guaranteed and routes are called off the framework and offered to the provider offering the lowest price for a specific service requirement.

(i) A route requiring a saloon car travelling 6.6 miles with no PA requirement will be awarded to the provider that offers this service at the lowest price.

(ii) Should the provider offering the lowest price for a particular service requirement reach their maximum capacity, a sliding scale of price and availability operates. The route offer is passed to the provider offering the next lowest price to meet the service requirement and so forth.

(iii) The majority of the routes operating within the borough are 15 miles or less. Therefore further competition is introduced through mini tenders for any routes over approximately 15 miles and/or where a more specialist requirement arises. All providers with capacity to deliver the service requirement are offered the opportunity to participate in the mini tender competitions.

(iv) The framework will operate across all client groups and some providers have offered discounts for `follow on routes`. This is where the provider delivers one service requirement which is followed by another service requirement using the same vehicle and staff resources.

This is particularly useful to maximise the use of large buses and skilled drivers for route operations between school and adult day activity routes and where the arrival and departure times allow.

4.10 The framework allows for a refresh of the framework during its lifetime to add additional providers to the framework as required. There is limited competition in the specialist provider market and the tender did not attract a significant number of specialist providers. Additional capacity may also be required for Transport Services in future that cannot be met through the framework. Therefore delegated authority to Chief Officers to both refresh the framework and to procure additional services through a compliant route has been requested to increase capacity as necessary to meet client needs.

4.11 The Framework allows for inflation increases as follows:

- The matrix prices will remain fixed until the second anniversary of the contract i.e. 31st August 2022
- Thereafter providers will have the option to review their matrix prices annually, with any increases limited to the percentage variation shown by the Consumer Price index (CPI) for the preceding month of June as published in July, to be applied on and after the anniversary date of the contract. The first increase would apply from September 2022.

4.12 This type of service requires ongoing contract performance monitoring to resolve issues as they arise. This monitoring will be supplemented by regular unannounced visual inspections outside education and day activity premises together with annual compliance monitoring visits at provider premises.

4.13 Subject to Executive approval the indicative timetable (subject to review) for contract mobilisation will be:

1/4/2020	Executive Report & Decision to Award
April 2020	Standstill period, notifications to suppliers, relevant notices
May – June 2020	Provider site visits, stakeholder communications,
May – August 2020	Contract signatures and Council seal
June – July 2020	Contract mobilisation meet and greet event: LBB staff, stakeholders and providers
July – August 2020	Route awards and mini tenders
1 st September 2020	Go live, commence service delivery
January 2021	Contract review report

5. IMPACT ON VULNERABLE ADULTS AND CHILDREN

- 5.1 The provision of transport services enables adults to access community services and, support their social and economic wellbeing and children and young people to access their education.
- 5.2 The services provided by these contracts ensures the Council meets its statutory duties, follows best practice guidance and provides discretionary support where agreed under a defined process.
- 5.3 For adults, there is an implied duty to support access to assessed care needs, under the Care Act 2014.
- 5.4 Stakeholder engagement was undertaken to receive feedback from service users and families.

The engagement was undertaken through surveys promoted by a number of organisations providing services and support to children and young people with SEND and their families, and available in an easy read format.

- 5.5 831 families who use the service were invited to take part in the survey and in total 123 individuals completed the survey; a response rate of 15%. Feedback was also received from families attending play and stay sessions and family fun days.
- 5.6 The overall satisfaction with the SEN Transport service is high at 91% and some of the key aspects of the service important to families including punctuality, regularity of crew, appropriate training have been incorporated within the new service specifications and contract performance measures.
- 5.7 A similar survey was not possible for the adult service due to the changing contracts. However feedback relating to transport services from clients attending day services was captured during the consultation on day service provision and key aspects such as the need for a passenger assistant for the majority of the clients have been provided for in the interim transport arrangements currently in place. A similar service is expected to be delivered with the new contracts.

6. POLICY IMPLICATIONS

- 6.1 The proposed contract awards are within the context of the existing published Council policies for transport services for children, young people and adults and comply with the relevant statutory legislation and supporting guidance.
- 6.2 They are designed to accommodate possible future service changes as the Council moves forward with its service transformation plans and the roll out of the direct payment initiative. These plans provide an opportunity for services to review the Council's current policies, processes and menu of travel assistance to support demand management.

7. PROCUREMENT RULES

- 7.1 This report seeks to award a number of call off contracts to providers following the tendering of the Passenger Transport Services Framework. The duration of the framework agreement is from 1st September 2020 until 31st August 2025 with the potential to extend for a further period of up to two years. The call off contracts will mirror this duration. The total value of the framework is estimated at £7m annually.
- 7.2 This is an above-threshold service subject to the requirements for social and other specific services stated in the Public Contracts Regulations 2015. An advertised process was used to assess the quality of providers wanting to join the framework.
- 7.3 This process has been carried out in line with the requirements of the Public Contracts Regulations 2015.
- 7.4 The Council's requirements for authorising an award of contract are covered in CPR 16. For a framework of this value, the approval of the Executive following agreement by the Portfolio Holder, the Chief Officer, the Assistant Director Governance & Contracts, the Director of Corporate Services and the Director of Finance must be obtained. In accordance with CPR 2.1.2, Officers must take all necessary professional advice.
- 7.5 Following the decision, the relevant notices will be issued. A mandatory standstill period will need to be observed. The actions identified in this report are provided for within the Council's

Contract Procedure Rules, and the proposed actions can be completed in compliance with their content.

8. FINANCIAL IMPLICATIONS

SEND Transport

- 8.1 The estimated effect of the Children's transport tender compared with the potential additional costs from the outcome of tendering, included in the financial forecast is shown below:

	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Contract period including possible extension							
	(7 mths)							(5 mths)
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Estimated outturn	3,049	5,227	5,227	5,227	5,227	5,227	5,227	2,178
Initial price growth/cost pressures	320	455	455	455	455	455	455	190
Inflationary increases (from yr 3)	0	0	66	181	298	416	536	273
Total costs	3,369	5,682	5,748	5,863	5,980	6,098	6,218	2,641
Estimated budget	-3,006	-5,256	-5,361	-5,468	-5,578	-5,689	-5,803	-2,466
Estimated additional transport costs	363	426	387	395	402	409	415	174

- 8.2 There continues to be cost pressures relating to increased activity within SEN Transport which is being considered through the Children, Education and Families Transformation programme. The programme will identify any future mitigation options and address these costs pressures which will be reported to Members in due course.
- 8.3 The additional costs, compared with the 2020/21 budget, arising from the outcome of tendering could be met from the council's 2020/21 Central Contingency sum. As identified in paragraph 8.10 the Transformation programme will be looking at future options to contain cost pressures in this service.

Adult Transport

- 8.4 The estimated effect of the Adult transport tender is set out in the table below:

	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	Contract period including possible extension							
	(7 mths)							(5 mths)
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Estimated outturn	678	1,162	1,162	1,162	1,162	1,162	1,162	484
Initial price growth/cost pressures	18	30	30	30	30	30	30	13
Inflation growth (from yr 3)	0	0	14	38	62	88	113	57
Total costs	695	1,192	1,206	1,230	1,254	1,280	1,305	554
Estimated budget	-645	-1,127	-1,150	-1,173	-1,196	-1,220	-1,244	-529
Estimated Growth	50	65	57	58	58	60	61	25

- 8.5 It can be seen that there is growth anticipated throughout the life of the contract. This is due to initial contractual price increases from the beginning of the contract (based on the current cohort). There are no increases anticipated in demand for the service.
- 8.6 Adult Social Care will be able to contain these additional costs within the overall funding envelope of the service and therefore no additional funding is being sought.

- 8.7 An assumption has been made on price inflation (2%) on the contract from year three. In years one and two the price is frozen as per the tender documentation. In order to compare on a like for like basis and to estimate growth the budget for the contract has been inflated by 2% in each year as well.
- 8.8 Assumptions have been made in regard to the current cohort of passengers for both children's and adults transport and figures have been developed using the current cohorts. This is likely to change as demand develops and routes are re planned, etc. This could lead to both increases and decreases in cost.
- 8.9 Routes are awarded on the basis of the cheapest available route. Not all providers bid for all routes, some are specialist providers and there may be capacity issues in some cases
- 8.10 The estimated cost of both of the services does not include any impact of mitigation which is currently being evaluated through the Transformation Board. Any savings that may materialise from this would need to be deducted from the overall growth figures in due course.

9. PERSONNEL IMPLICATIONS

- 9.1 There are no personnel implications for existing Bromley employees arising from the contract award recommendations outlined in this report.

10. LEGAL IMPLICATIONS

- 10.1 The Council has various legal obligations and powers in particular under the Education Act 1996 and the Care Act 2014 to provide, organise and facilitate passenger transport for eligible children and adults.
- 10.2 Section 7 of the Part 1 report -Procurement Rules- has set out the position with regard to compliance with the Public Contracts Regulations 2015 and the Council's Contract Procedure Rules. The Executive has authority to agree the officer delegation concerning further extensions and framework capacity as requested in the Recommendations to the report.
- 10.3 The report recommendation is seeking a decision to award the Framework Agreements together with call-off contracts for the provision of Transport Services to the providers detailed in the Part 2 report commencing 1st September 2020 until 31st August 2025 with the potential to extend for a further period of 2 years. The call-off contracts will be formed on either the providers tendered prices schedule or through a further mini-competition exercise, concluded through the Client Officer Team as explained more fully in section 4 of this report.
- 10.4 Client Officer must ensure there is in place an exit and handover plan of the services and for the service users between the current providers and the new framework providers including any TUPE considerations.

Non-Applicable Sections:	[List non-applicable sections here]
Background Documents: (Access via Contact Officer)	<p>Gateway Zero: Commissioning options for provision in transport in children's and adult services, report CS18125, 28.03.2018</p> <p>Proposed Contract Extensions - SEN Transport & Non SEN Transport, report CS18185, 16th January 2019</p> <p>Gateway 1: Outline procurement strategy for adults and children's transport services including interim arrangements for adults transport , report ECHS19041, 10th July 2019</p>

LBB Policy Cascade Nov 2019	Understanding the drivers for rising demand and associated costs for home –to-school transport LGA report May 2019
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Report No.
CEF20007

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: EXECUTIVE on 01 April 2020

Date: For pre-decision scrutiny by the Children, Education and Families Policy Development and Scrutiny Committee on 10 March 2020,

Decision Type: Non-Urgent Executive Non-Key

Title: CAPITAL BIDS FOR CHILDREN AND FAMILY CENTRES

Contact Officer: Rachel Dunley, Head of Early Interventions and Family Support
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David Dare, Assistant Director Children's Services (People Division)
Tel: 020 8461 7465 E-mail: david.dare@bromley.gov.uk

Chief Officer: Janet Bailey, Director Children's Services and Education (People Division)
Tel: 020 8313 4062 E-mail: janet.bailey@bromley.gov.uk

Ward: (All Wards);

1. Reason for report

This report is to support the capital bids submitted in relation to transforming Bromley by future proofing the Local Authority's six Children and Family Centres and making the Saxon Contact Centre DDA compliant; building on our assets to deliver local community-based interventions.

2. RECOMMENDATION(S)

- 2.1 The Children, Education and Families Policy, Development and Scrutiny Committee is asked to consider and comment on the content of the report.
- 2.3 The Executive are asked to approve the capital bids outlined in this paper for the five named Children and Family Centres improvement works to the value of £1.42m. This is an increase to the capital programme of £250k as outlined in paragraph eight of this report.
- 2.4 The Executive are asked to approve the Capital Bids outlined in this paper for the Saxon Contact Centre DDA improvement work to the value of £160k.
- 2.5 The Executive is asked to approve proceeding to procurement, at an estimated overall value of £1.58m, for capital works contracts as detailed in this paper via a suitable compliant route; and to delegate authority to the Director of Children's Services to

finalise the procurement arrangements and approve any resulting Contract Awards in consultation with the Portfolio Holder.

Impact on Vulnerable Adults and Children

1. Summary of Impact:
-

Corporate Policy

1. Policy Status: Not Applicable Existing Policy New Policy: Further Details
 2. BBB Priority: Children and Young People Excellent Council Quality Environment Safe Bromley Supporting Independence Vibrant, Thriving Town Centres Healthy Bromley Regeneration Not Applicable: Further Details
-

Financial

1. Cost of proposal: £1.58m
 2. Ongoing costs: £15k
 3. Budget head/performance centre: N/A
 4. Total current budget for this head: £N/A
 5. Source of funding: Capital funding
-

Personnel

1. Number of staff (current and additional):
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: Statutory Requirement Non-Statutory - Government Guidance None: Further Details
 2. Call-in: Applicable Not Applicable: Further Details
-

Procurement

1. Summary of Procurement Implications:
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Yes No Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

Childrens Centres

- 3.1 Bromley has six Children and Family Centres located in the areas of highest deprivation and supporting families through universal provision to targeted support and specialist services. The Six Children and Family Centres are key hubs within their communities and since merging with Early Intervention and Family Support in 2012, usage has grown significantly, and they are embedded within the community and providers of advice, support and interventions for families serving a large proportion of Bromley's families. .
- 3.2 The six Children and Family Centres have been operational and open to the public for a varying number of years, between 12 to 18 years, with the exception of Castlecombe which opened to public use in 2014. Over this extended period of time there has been little to no investment in the fabric of the buildings and exterior play-areas. Repairs have been undertaken to maintain the premises, but there have been no improvements or enhancements to the premises.
- 3.3 Over the past 10 years since the Children and Family Centres moved into Early Intervention and Family Support Services, there has been an expedient growth in the footfall (visits) by the public to the sites, which reflects the growth in the range of services operating from these premises. In 2018/19, there were 99,982 visits across the six sites by over 25,000 unique individuals. The increased footfall alone has an effect on the building itself and play-areas. The centres now look 'well-used' and require investment to keep them operational, safe and inviting.
- 3.4 Feasibility and initial costs for these works have been scoped by AMEY, the local authorities corporate provider. They remain estimate costs, however an appropriate tender process, supported by colleagues in Procurement and the Children's Commissioner, will be carried out to ensure value for money and good quality are achieved in line with the Corporate Procurement Regulations and Financial Regulations.
- 3.5 Bromley's Early Intervention and Family Support (EIFS) Service was recognised as outstanding by Ofsted in their Inspection of Children's Services in November 2018. During the recent Ofsted 'Annual Conversation' in November 2019, the Lead Inspector iterated the same view, impressed by the sustained achievements.
- 3.6 The original proposal to the Executive on 12 February 2020 totalling £1,170,000 covered five separate projects, one for each of the Children and Family Centres with the exception of Burnt Ash Children and Family Centre. Since then more work has been carried out and have been further scoped out. This has meant that the initial cost estimate has risen to £1,420k. The Aims and Objectives of each proposal are summarised in Appendix 1. Each of the proposals are detailed below.
- 3.7 Summary of the total capital bid submission

	£'000
Blenheim Children and Family Centre	400
Cotmandene Children and Family Centre	600
Community Vision Children and Family Centre	60
Castlecombe Children and Family Centre	50
Biggin Hill Children and Family Centre	60
Project Management, contingency, surveys, etc	<u>250</u>
TOTAL proposal	<u>1,420</u>

3.8 PROPOSAL 1. THE BLENHEIM CHILDREN AND FAMILY CENTRE (BLCFC) PROJECT PROPOSAL VALUE £400,000 (ESTIMATED).

- 3.9 The BLCFC proposal has four elements; works to make the site DDA compliant, works to make better use of the space when BTA Blenheim (Nightingale) vacate our premises in Autumn 2020 allowing the local authority's maintained nursery to expand and become more profitable, works to improve the space for the Children and Family Centre to increase the services available to families and works to create an outside play area for our children.
- 3.10 The current layout of Blenheim Children & Family Centre (CFC) includes a space dedicated to the provision of BTA Blenheim (Nightingale) which supports our vulnerable children. BTA Blenheim (Nightingale) will be vacating the premises at the end of the summer term 2020 and moving to new site elsewhere in the borough. This will provide an opportunity to improve the current allocation of space and enhance the provision for both the Children and Family Centre, and the maintained Nursery provision. By building on our assets we will increase our available space which will enable the service to deliver even more local community-based interventions, through partnership working – bring the right services for the community to the right people at the right time – helping to prevent escalation to more costly services.
- 3.11 The project proposal is to reconfigure the layout of Blenheim CFC (BLCFC) to make better use of the space and allow the existing maintained Nursery to grow in terms of space and therefore capacity making this a more profitable provision and increasing the attractiveness of this should a decision be made to out-source via commission or concession to a private provider.
- 3.12 The proposal is to re-open the original entrance to the site, creating a new Reception area, and through some changes to the 'hall' area, improve the accessibility of the site between the lower section (hall and two four delivery spaces) and the upper section (currently Reception and three delivery spaces). The existing transition area is not DDA compliant. These changes would ensure the site became DDA compliant and will allow for the creation of at least two additional delivery spaces; delivery space is at a premium and we are currently unable to meet the demand for space.
- 3.13 The reconfiguration would see the existing space currently leased to BTA Blenheim (Nightingale) repurposed into a crèche and multi-purpose delivery space. This new crèche room will be installed to accommodate 0-5 year old children whilst parents /carers attend parenting courses, skills development activities such as Job Skills or attend Learn & Play sessions with their parents.
- 3.14 As part of LBB's commitment to provide high quality outcomes for our most vulnerable children and allow the crèche to meet Ofsted & Government guidelines, the requirement for a suitable outside space is vital to allow 'free flow' and 'exploration' and this project would also deliver a secure purpose built play-area.
- 3.15 The proposed play-area is currently a large grassed space with a number a rotten timber raised beds and an uneven and damaged patio which is possibly 30 years old. The garden is currently not separated from the rest of Children & Family site and is therefore not useable for use by children in its present state. There are no safe play surfaces or equipment in this area. This project would see the creation of three outside play-area zones, making best use of the available space and providing our children with safe, suitably resourced play and learning opportunities including a new layout, additional play equipment, a new soft play surface and playground graphics. This will enable the CFC to use the spaces outside rather than just paying to maintain it.
- 3.16 These works will add value to the premises, enhance the space making more 'delivery' zones both inside and outside, which will be beneficial to our residents and support cross-cutting

Portfolio agendas; Children's Services & Education, Public Health, Community Safety. The capital investment will make visible changes and the works will last for many years.

**3.17 PROPOSAL 2. COTMANDENE CHILDREN AND FAMILY CENTRE (COCFC) PROJECT
PROPOSAL VALUE £600,000 (ESTIMATED).**

- 3.18 The COCFC proposal has two elements; the expansion of the existing site into the vacant derelict adjoining premises (owned by London Borough Bromley on a 999 year lease), and works to expand and improve the existing outside play space to increase the services available to families.
- 3.19 The current layout of COCFC is very restricted due to the small size of the premises. The shop next door, which the authority has a 999 year lease on, has been empty for some considerable time and is currently in a very poor state of repair, unmodernised, with damage caused from water ingress over a long period of time. Extension of the COCFC will double the space currently available on the East of the borough which is an area of high deprivation and one of our more densely populated areas, close to the settled Traveller Site.
- 3.20 COCFC is a well-used space, providing specific and specialist services in the community, free to service users, with a proven track record of engaging the vulnerable including families from the local Traveller sites who are often find services less accessible. COCFC is our smallest Children and Family Centre with only one training room, a split crèche room, and a very small reception and outside play-space. Despite this it offers a wide range of activities, courses, and health related services throughout the week as well as some evening and weekend sessions, but not as much as we are able to deliver elsewhere, despite the population's need.
- 3.21 Increasing the space will enable the existing targeted support for the most vulnerable to expand, and match that provided across Bromley. Our plans include the installation of a training kitchen as COCFC only has small domestic kitchen which doesn't allow for any healthy eating education to take place. Obesity is a priority for Public Health under the Health and Wellbeing Board, Health Child Programme, and Bromley Children's Executive Board. COCFC already delivers with multiple partners but is at capacity. The expansion will enable us to increase the range of services available at any one time with a focus on meeting local needs and the wider Local Authority's priorities.
- 3.22 Permission has also been sought from Clarion Housing the owners of the external area to the rear of COCFC to increase the footprint of the existing outside play area to accommodate the higher footfall numbers to the COCFC and better support our more vulnerable children and their families many of which do not have access to safe outside space at home; the surrounding housing includes high-rise living with many young families living there. The exterior Crèche play-area is used by young children (0-5 year olds) whilst parents /carers attend courses. The current exterior layout is small and is in a poor state of repair, the soft play surface has been in place for over 10 years and has started to perish and crumble due long term exposure to the weather. Within the next 12 months the surface will become unsafe for young children to use. This proposal will make best use of the available space and providing our children with safe, suitably resourced play and learning opportunities including a new layout, additional play equipment, a new soft play surface and playground graphics.
- 3.23 Clarion have asked for detailed plans before they will confirm their agreement to the proposed extension however in discussion over the phone, Clarion said that they could not foresee any problems with the request as it would only be staff parking that would be affected.
- 3.24 As part of LBB's commitment to provide high quality outcomes for our most vulnerable children and allow COCFC to meet Ofsted & Government guidelines this proposal is to extended

COCFC incorporating the derelict shop next door (leased by the Local Authority for 999 years) and to improve the outside play-space which will prevent, further deterioration of the neighbouring premises. 3.25

3.25 PROPOSAL 3. COMMUNITY VISION CHILDREN AND FAMILY CENTRE (CVCFC) PROJECT PROPOSAL VALUE £60,000 (ESTIMATE).

3.26 CVCFC is one of our two largest sites, and located in the most densely populated area of Bromley; Penge. The proposal for CVCFC has two elements; the site is generally in good repair with the exception of two key elements, the exterior Crèche play-area which is used by young children (0-5 year olds) whilst parents /carers attend parenting courses, skills development activities such as Job Skills or attend Learn & Play sessions with their parents, and secondly the hot water boiler is insufficient in size for the size and capacity including usage of CVCFC. This proposal tackles both these issues.

3.27 CVCFC is one of our largest and busiest Children and Family Centres. The current exterior play-area has been in place for over 10 years and has started to perish and crumble due long term exposure to the weather. Within the next 12 months the surface has the potential to become unsafe for young children to use. This proposal is for the area to be renewed, with a new layout, additional play equipment and a new soft play surface and playground graphics

3.28 PROPOSAL 4. CASTLECOMBE CHILDREN AND FAMILY CENTRE (CACFC) PROJECT PROPOSAL VALUE £50,000

3.29 CACFC is located on the Mottingham estate and is set back from the road. CACFC is a very busy hub for the community and used by a large number of vulnerable Children & families and whilst the premises and rear crèche play area are in a good state of repair, the front garden and pathway have had no work done to create a welcoming environment for families attending CACFC.

3.30 Due to the nature of the location, CACFC is surrounded by high fencing and can appear intimidating to small children. This proposal would include the professional secure installation of exterior creativity activity panels and playground graphics lining the pathway to the CACFC. These panels are designed to encourage our young children to express their creativity and support the development of their literacy, numeracy and motor skills. The panels will include musical play sensory equipment and a seating area to support young children engage in social interaction and increase their learning development.

3.31 This project would see the creation of a welcoming, engaging and educational entrance to the CACFC making best use of the available space and providing our children with safe, suitably resourced play and learning opportunities.

3.32 PROPOSAL 5. BIGGIN HILL CHILDREN AND FAMILY CENTRE (BHCFC) PROJECT PROPOSAL VALUE £60,000

3.33 BHCFC is located in a residential area on a busy road. The current exterior play-area has been in place for over 10 years and has started to perish including the one existing wooden installation (a small train), due long term exposure to the weather. Within the next 12 months the train will need to be replaced as it has the potential to become unsafe for young children to use. Additionally the crèche play area currently has a hard tarmac surface rather than the required soft playground coating that would be expected of this type area. To enable outside 'free-flow' there is a fixed canopy however the canopy is supported by 4 metal posts which have no post padding and is dangerous as would cause injury if a young child was to run into one of them. The play area is small it has no permanent play equipment installed.

- 3.34 This proposal includes the renewal of the play-area, with a new layout, additional play equipment and a new soft play surface. Included in the proposal alongside the installation of a soft play surface is padding for the canopy posts, activity panels, a small adventure tower and a sand/water seating pit along with playground graphics.
- 3.35 This project would see the creation of a safe secure and appropriate educational play-space at BHCFC that is making best use of the available space and providing our children with safe, suitably resourced play and learning opportunities.
- 3.36 The additional £250k has been set aside for Project Management costs, surveys and a contingency for further costs, etc.

3.37 SUMMARY

- 3.38 These works will add value to the premises, enhance the space by improving the outside 'delivery' zones which will be beneficial to our residents and support cross-cutting Portfolio agendas; Children's Services & Education, Public Health, Community Safety. The capital investment will make visible changes and the works will last for many years.

3.39 INTERNAL BUILDING WORKS

- 3.40 It is expected that the number of families accessing services in their local communities will increase. The range of services provided will increase and meet identified gaps. This will be achieved through further partnership working rather than additional commissioning so will not incur delivery costs other than the standard utilities which will be covered within the EIFS existing budget envelope.
- 3.41 This will create new opportunities for partnership working e.g. drug and alcohol services, and by bringing these services to the communities the aim is to reduce the 'did not attend' incidents for other agencies where their service users have to travel across the borough to access them.
- 3.42 The increased visibility of the EIFS services across Bromley will enhance the public perception of the local authority as residents hold the EIFS Bromley Children Project in high regard, and our vulnerable families actively engage including self-referrals. It has been recognised by OFSTED that the work of EIFS has reduced the impact on statutory services, and audits, by both Internal Audit and MHCLG have found our interventions have achieved significant and sustained change for thousands of families.

3.43 EXTERNAL PLAY-SPACES

- 3.44 A well planned outdoor environment is central to young children's learning and development; it is a place where they can thrive. It gives experiences and opportunities to all children, in particular those children who do not have many opportunities to access outdoor play outside of the setting and those who learn best outdoors.
- 3.45 An environment which provides for different aspects of play will support children's social and emotional wellbeing and promote healthy active lifestyles for the whole family. The space should offer challenges and encourage children to take more risks, giving them a sense of achievement. Ideally there should be zones, where children can benefit from a wide range of different ground cover, such as, tarmac, grass, soft surface; structures such as a climbing frame and slide; large and small equipment and a space for energetic play, quiet play and exploratory play.

3.46 Government guidance states that all under 5s should minimise the amount of time spent being sedentary and that physical activity should be encouraged from birth. Children of pre-school age who are capable of walking unaided should be physically active daily for at least 180 minutes, spread throughout the day. To support this, outdoor space should provide opportunities for active play which involve movements of all the major muscle groups.

3.47 Children need space for running, climbing, using wheeled toys and riding bikes. Outdoors should be spacious enough to facilitate activities to support all areas of learning and development, this would include quiet areas, a space for large scale construction, gardening, messy play, shelter or space for den making, water play, space for babies and under twos and a covered area/canopy so that children can use the space all year round.

3.48 **A CO-PRODUCTION APPROACH**

3.49 Families will be invited to help design the spaces. Children develop quickly in the early years and early years practitioners aim to do all they can to help children have the best possible start in life. Children have a right to provision which enables them to develop their personalities, talents and abilities irrespective of family background, learning difficulties disabilities or gender.

Saxon Contact Centre DDA works

3.50 EIFS has submitted another Capital Bid to undertake works at the Saxon Family Contact Centre in Orpington within the vicinity of the Walnuts.

3.51 Our premises are mostly on the first floor of a building shared with Age UK, who operate out of the ground floor, with the exception of one room, known as 'Red Room'. Access at the Front Door is via a steep staircase with a switchback (half-turn) landing mid-way. There is no lift. The only way to enable access via the front door would be to replace the staircase with a lift as it is too narrow to have a stair-lift added.

3.52 The proposal is to make the entrance to Red Room DDA compliant, and install an accessible toilet in place of the existing toilet in Red Room. We would then require a lift to the First Floor from Red Room to allow free movement and use of the office and other spaces.

3.53 In addition to the DDA requirement, Bromley is developing the Family Contact Service in order to achieve excellent services for our children and for this to be recognized by Ofsted in their inspection of Bromley's Children's Services. To enable this our aim is to become accredited under the National Association of Child Contact Centres scheme (NACCC).

3.54 NACCC will enable Bromley to 'sell' this service to other local authorities and directly to families in private law proceedings which will generate income to off-set a proportion of the cost of delivering the service to our own families. In order to achieve this a planned programme of refurbishment work needs to be undertaken.

3.55 **Rationale for undertaking these works at the Saxon Family Contact Centre under Transforming Bromley**

3.56 Access to the building: The Equality Act 2010 states that local authorities must take positive steps to remove barriers to ensure the same services as far as possible are received as someone who is not disabled and we therefore have a duty to make reasonable adjustments to enable access.

- 3.57 Refurbishment to enable NACCC and 'sold services' in relation to Supervised Contact: A local authority has a duty to endeavour to promote contact between children who are looked after by them and their families under Schedule 2 Children Act 1989 unless it is not practicable or it is not consistent with the child's welfare.
- 3.58 In addition the Human Rights Act 1998 Section 8 defines the right to family life, and a failure to promote contact at the correct level both in terms of frequency and level of support provided could be argued as contrary to this, if it was disproportionate and without good reason.
- 3.59 In some situations, and relevant to this Service, in order to promote contact consistent with a child's welfare it must be supervised. Under section 34(1) Children Act 1989, the Local Authority (i.e. Children's Services) must allow the child **reasonable contact** with:
- his parents;
 - any guardian;
 - any person who held a Residence Order or Child Arrangements Order for residence immediately before the Care Order was made; and
 - any person who had care of the child under wardship immediately before the Care Order was made.
- 3.60 Children's Services has a general duty to promote contact with wider family members such as grandparents and siblings. This is the default position in the absence of any court orders.
- 3.61 If a Contact Order is made and the Local Authority does not allow contact, the Order can be enforced by penal notice and contempt of court proceedings brought against the Local Authority.

4. INTERESTED KEY STAKEHOLDERS

- 4.1 The Key Stakeholders within the Senior Leadership team and colleagues within relevant specialist roles/services have been identified as: -
- **Senior Leadership:** Chief Executive, Portfolio Lead for Children, Education and Families, Director for Children Education and Families, Assistant Director for Children's Social Care, as well as the Directors for Resources and the Director for HR & Customer Services
 - **Specialist Stakeholders:** TFM Client Team (Amey), Sovereign, and the Asset Management Team Manager, Head of Procurement, Head of Strategic Place Planning in Education, the Assistant Director for Culture and Regeneration, and children and their parents and carers
- 4.2 Discussions have taken place with most of the key stakeholders. Some of the key stakeholders have not yet been approached due to timescales and other considerations e.g. consultation with families.
- 4.3 The consultation with families has been deliberately delayed until after a decision has been made re awarding the capital bid. This decision was taken in order to prevent raising expectations and managing the local communities emotional responses; if we suggest we will renovate and fail to do so, they may see this as a broken promise even if it is not promised. The service is confident that there is sufficient time to undertake consultation on design within the various projects' timescales.
- 4.4 Discussions have taken place with to see whether any of these projects could be funded by the capital funding for educational settings. We are advised that these projects do not meet this criteria. A revised timescale for the BTA Blenheim (Nightingale) relocation was provided but is subject to alteration still; it is now anticipated to be between Summer 2020 and Summer 2021.

- 4.5 Advice has been sought from the Assistant Director for Culture and Regeneration and their specialist staff alongside colleagues from Procurement and Asset Management, in relation to best practice for managing capital projects. Advice received recommends that these works are broken down into two key projects separating out the outside play areas at Biggin Hill, Castlecombe and Community Vision as one smaller project, and the more extensive works at Blenheim and Cotmandene as one large project.
- 4.6 Breaking these works into two separate streams will enable the service to make best use of the experts available to them within the local authority and its corporate contract holder, Amey. This will also help to manage the consultancy costings.
- 4.7 The advice provided is to use Amey's Large Capital Works Team to undertake the commissioning of a suitable multi-disciplinary consultancy team to project manage and deliver the works at Blenheim and Cotmandene Children and Family Centres. The Asset Management Team Manager has indicated that Amey would not charge its usual 10% for this service. Advice provided was to allow approximately 15% of the contract value for consultancy fees, and 10% for contingency.
- 4.8 The advice provided is to use a two stage process for the outside play areas at Biggin Hill, Castlecombe and Community Vision Children and Family Centres; stage one being an exercise to go out to the market to identify the most suitable provider using a fabricated scenario selection process and stage two being the creation of specific specifications for each of the three sites. If there is a suitable Framework, this would be considered at the time of going out to Market.

5. OPTIONS SUMMARY FOR CAPITAL BIDS FOR CHILDREN AND FAMILY CENTRES and DDA improvement work for the Saxon Contact Centre :

- 5.1 Do nothing – this is not the recommended option as there are multiple risks;
 - a) there is a risk of being legally challenged under DDA/EA accessibility,
 - b) the risk of the empty premises next to COCFC falling into further disrepair is high and this will impact seriously on the LA's ability to rent the space without undertaking the renovations required,
 - c) the spaces within the CFCs that would not be used will still incur upkeep but offer no value / contribution to the offer to residents to evidence as an off-set the upkeep costs
- 5.2 Do only the building DDA works – this is not the recommended option as there will remain multiple risks as highlighted above.
- 5.3 Do all the works proposed – this is the recommended option as the only risk associated with this is that potential additional costs if there is asbestos found. This work will add value to six of the assets held by the LA. It will enhance both the fabric of the premises and the outside play-spaces all of which will have a life of many years, much longer than the capital requirement of 12 months.

6 SOCIAL, ENVIRONMENTAL AND FINANCIAL OUTCOMES

- 6.1 Social outcomes from these capital bids that would impact on our vulnerable adults and children include;
 - a) Better outcomes for our children and their families living in Bromley through improved access physically and more choice of when

- b) Improved reputation and recognition from OFSTED leading to increased confidence with our residents
- c) Improved public perception of our social values
- d) Reducing the burden on statutory Children's Services by providing support at an earlier stage

6.2 Environmental outcomes from these capital bids that would impact on our vulnerable adults and children include

- a) Existing premises are being improved which is reducing the impact of developing another/other sites.
- b) Recycling, reusing and renovating rather than wasting and rebuilding.
- c) Enhanced outside play-spaces that are inviting, educational and will be used by many of our young children

6.3 Financial outcomes from these capital bids that would impact on our vulnerable adults and children include;

- a) The cost of renovating and installing a play area within the existing premises is an initial outlay but there is no ongoing cost and the works are guaranteed for between 5 and 20 years subject to the composition of each item.
- b) The works are within existing premises and there is no cost for land acquisition as a result. The cost of obtaining the land and building the equivalent elsewhere in the borough would be prohibitive.
- c) Reducing the burden on statutory Children's Services has a positive financial outcome. Agency staff are often required to bridge the gap between establishment capacity and higher levels of referrals which has an inevitable and costly financial impact.

7 POLICY IMPLICATIONS

- 7.1** Our Road Map to Excellence to children social care ensures that by working together every child in Bromley has the right help at the right time to keep them safe and to meet their needs so that they achieve, thrive and reach their full potential.

8 FINANCIAL IMPLICATIONS

- 8.1** The capital costs of the proposals are set out in the table below:-

Childrens Centres

Blenheim Children and Family Centre	400	
Cotmandene Children and Family Centre	600	
Community Vision Children and Family Centre	60	
Castlecombe Children and Family Centre	50	
Biggin Hill Children and Family Centre	60	
Project Management, contingency, surveys, etc	250	
Total for the Childrens Centre		1,420
Saxon Contact Centre		160
Total Capital Expenditure		<u><u>1,580</u></u>

- 8.2 For the Childrens Centres the report requests a variation of £250k to the original capital bid reported to the Executive to reflect the need to make provision for project management, contingency and survey costs, etc for the Childrens Centres. The estimated cost increases from £1,170k to £1,420k.
- 8.3 There are potential revenue costs arising from this work mainly from additional rates, cleaning and utility bills. It is estimated to be around £15k per annum. There may also be further opportunities to generate income. The service will contain this within their overall funding envelope.
- 8.4 The report also provides details of the Saxon Contact Centre capital bid of £160k which was reported to the Executive on the 12th February 2020. This figure remains the same.

9 PERSONNEL IMPLICATIONS

- 9.1 There are no staffing implications for LBB staff arising from the recommendations set out in this report.

10 LEGAL IMPLICATIONS

- 10.1 The Council has the legal power to hold, maintain and develop its landholdings and buildings in connection with its functions. In furtherance of these powers the Council may provide and commission through a contract any proposed consultancy services and works outlined in this report. The council has various powers in connection with its childrens and health functions in particular under section 5A of the Childcare Act 2006 to provide sufficient children's centres to meet local need as far as reasonably practicable. As identified in this report as landowner/occupier the Council has various legal duties surrounding safety of the premises and buildings under the Occupies Liability Act 1957 also under the Equalities legislation in relation to discrimination and disability.
- 10.2 Officers should be mindful of a number of legal issues that may require further assistance including planning operations, change of use, landlord and occupiers relationships including any consents and licenses.
- 10.3 If the recommendations to this report are approved by the Executive, the commissioning of a services and works contracts may need to comply with the Public Contracts Regulations 2015 and as applicable, the Councils Contract Procedure Rules

11. PROCUREMENT IMPLICATIONS

- 11.1 This report seeks to proceed to procurement for the refurbishment of five of the six the Children and Family centres at a value of c.£1.2m plus contingency allowance of £250k.
- 11.2 This is a works contract and the value of this procurement falls below the thresholds set out in Part 2 of the Public contracts Regulations 2015, so is only subject to Part 4 of the Regulations.
- 11.3 As per 8.2.1 of the Council's Contract Procedure Rules, this procurement must make use of public advertisement, and therefore must also be advertised on Contracts Finder. The procurement must comply with EU Treaty principles of transparency and equal treatment. Any time limits imposed, such as for responding to adverts and tenders, must be reasonable and proportionate.
- 11.4 The Council's specific requirements for authorising proceeding to procurement are covered in 1.3 of the Contract Procedure Rules with the need to obtain the formal Approval of the

Executive following Agreement of the Chief Officer, Assistant Director Governance & Contracts, the Director of Corporate Services and the Director of Finance for a procurement of this value.

- 11.5 In compliance with the Council's Contract Procedure Rules (Rule 3.6.1), this procurement must be carried out using the Council's e-procurement system.
- 11.6 Further this report seeks to delegate authority for the approval of any resulting contract awards from the Executive to the Director of Children Services in Consultation with the Portfolio Holder.
- 11.7 Further this report seeks to proceed to procurement for consultancy / surveys.
- 11.8 The actions identified in this report are provided for within the Council's Contract Procedure Rules, and the proposed actions can be completed in compliance with their content.

Non-Applicable Sections:	[List non-applicable sections here]
Background Documents: (Access via Contact Officer)	[Title of document and date]

Capital Bids 2019/20 Proposal Submission: Children and Family Centres

The aims and objectives of each of the five project proposals are detailed below: -

The aim & objectives for Blenheim children & Family Centre are: -

To comply with Government & Ofsted guidelines and to enhance and add value to the authority's asset.

- a. The reconfiguration of the existing CFC space currently leased to Nightingale PRU repurposed into a crèche and multi-purpose delivery space
- b. To allow expansion of the local authority's maintained Nursery which will make the provision more sustainable and increase its attractiveness in the event of outsourcing
- c. To have a DDA compliant access enabling those with restricted mobility safe access to all areas within the CFC
- d. Install a new all-weather play surface with a polycarbonate roof pergola to provide shade and wet weather protection with different zones to encourage & challenge children and promote a healthy lifestyle.
- e. Install play equipment where children can benefit from a wide range of different structures.
- f. To provide an accessible and safe well planned outdoor environment for young children to thrive and supports children's social and emotional wellbeing.
- g. To give opportunities to all children for outdoor play particularly those who do not have access to outdoor play.
- h. To promote active healthy lifestyles.
- i. To deliver outdoor space to support all areas of learning and development.

The aim & objectives for Cotmandene children & Family Centre are: -

To comply with Government & Ofsted guidelines and to enhance and add value to the authority's asset by future proofing the building.

- a. The reconfiguration of the existing CFC space to incorporate the vacant shop next door repurposed into a training Kitchen and multi-purpose delivery spaces
- b. Extend and install a new all-weather play surface with different zones to encourage & challenge children and promote a healthy lifestyle.
- c. Install play equipment where children can benefit from a range of different structures.
- d. To provide an accessible and safe well planned outdoor environment for young children to thrive and supports children's social and emotional wellbeing.
- e. To give opportunities to all children for outdoor play particularly those who do not have access to outdoor play.
- f. To promote active healthy lifestyles.
- g. To deliver outdoor space to support all areas of learning and development.
- h. To prevent the further deterioration of the neighbouring premises currently leased by LBB on a 999 years lease, and which has been vacant for many months.

The aim & objectives for Community Vision children & Family Centre are:

To comply with Government & Ofsted guidelines and to enhance and add value to the authority's asset by future proofing the building.

- a. Install play equipment where children can benefit from a range of different structures.
- b. To provide an accessible and safe well planned outdoor environment for young children to thrive and supports children's social and emotional wellbeing.
- c. To give opportunities to all children for outdoor play particularly those who do not have access to outdoor play.
- d. To promote active healthy lifestyles
- e. To deliver outdoor space to support all areas of learning and development.

The aim & objectives for Castlecombe children & Family Centre are: -

To comply with Government & Ofsted guidelines and to enhance and add value to the authority's asset by future proofing the building.

- a. Install play equipment where children can benefit from a range of different structures.
- b. To provide an accessible and safe well planned outdoor environment for young children to thrive and supports children's social and emotional wellbeing.
- c. To give opportunities to all children for outdoor play particularly those who do not have access to outdoor play.
- d. To promote active healthy lifestyles
- e. To deliver outdoor space sufficient to support all areas of learning and development.

The aim & objectives for Biggin Hill children & Family Centre are:

To comply with Government & Ofsted guidelines and to enhance and add value to the authority's asset by future proofing the building.

- a. Replace existing hard play surface with a new all-weather soft play surface
- b. Install play equipment where children can benefit from a range of different structures.
- c. To provide an accessible and safe well planned outdoor environment for young children to thrive and supports children's social and emotional wellbeing.
- d. To give opportunities to all children for outdoor play particularly those who do not have access to outdoor play.
- e. To promote active healthy lifestyles
- f. To deliver outdoor space to support all areas of learning and development

Report No.
CEF20006

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: EXECUTIVE on 01 April 2020

Date: For pre-decision scrutiny by the Children, Education and Families Policy Development and Scrutiny Committee on 10 March 2020

Decision Type: Non-Urgent Executive Non-Key

Title: **EARLY INTERVENTION AND FAMILY SUPPORT: UPDATE ON TACKLING TROUBLED FAMILIES COVERING OUTCOMES AND GRANT DRAWDOWN**

Contact Officer: Rachel Dunley, Head of Early Interventions and Family Support
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Chief Officer: Janet Bailey, Director Children's Services and Education (People Division)
Tel: 020 8313 4062 E-mail: janet.bailey@bromley.gov.uk

Ward: (All Wards)

1. Reason for report

This report sets out expenditure on the Tackling Troubled Families Programme being delivered in Bromley through the Early Intervention and Family Support Services (EIFS) and requests agreement to drawdown grant funding from central contingency.

2. **RECOMMENDATION(S)**

- 2.1 The Children, Education and Families Policy, Development and Scrutiny Committee is asked to consider and comment on the content of the report.
- 2.2 The Executive are asked to approve the drawdown of income and expenditure of £365k from the Tackling Troubled Families Grant for 2019/20 held in contingency.
- 2.3 The Executive are asked to approve the drawdown of income and expenditure of £891k from the Tackling Troubled Families Grant for 2020/21 held in contingency.

Corporate Policy

1. Policy Status: Not Applicable
 2. BBB Priority: Children and Young People
-

Financial

1. Cost of proposal: £876k in 2019/20 and £891k in 2020/21, both funded by the Tackling Troubled Families grant stream.
 2. Ongoing costs: £891k in 2020/21
 3. Budget head/performance centre: 132563
 4. Total current budget for this head: Not Applicable
 5. Source of funding: Funding over 6 years from the Department of Communities and Local Government (DCLG) on a part-payment by results basis
-

Staff

1. Number of staff (current and additional): 11 FTE
 2. If from existing staff resources, number of staff hours: Contribution for the hours spent by the Assistant Director for Children's Safeguarding & Social Care, the Head of Service for Early Interventions and Family Support (EIFS), the Senior Family Support and Parenting Practitioner team within the Bromley Children Project and the Bromley Children Project Intelligence and Operations Lead
-

Legal

1. Legal Requirement: None
 2. Call-in: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Our target was to attach, support and 'turn around' 1700 families across 5 years. As at 03 January 2020 Bromley has 'attached' 3,244 families with in excess of 6,770 children and young people under the age of 18 at the time of attachment.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

3.1 TACKLING TROUBLED FAMILIES PROGRAMME

- 3.1.1** The reports to CYP PDS, ECHS Care PDS, and more recently Education Children and Families Select Committee in March 2012, June 2012, October 2013, May 2014, November 2015, November 2016 and November 2017 described the Government programme “Tackling Troubled Families” (TTF) and how this would be implemented in Bromley.
- 3.1.2** The TTF Programme in Bromley is currently in Phase 2 of the national programme. Originally Phase 2 was designed as a 5 year programme; 2019/20 is Year 5 of the 5 year Phase 2 programme.
- 3.1.3** The Ministry for Housing Communities and Local Government (MHCLG) confirmed on 18 October 2019 that Government have agreed to extend Phase 2 of the TTF Programme for a further year, converting it from a five year to a six year programme pending a decision on Phase 3.
- 3.1.4** The details for Year 6 of Phase 2 were published by MHCLG on 5th January 2020 in a press release which stated (see App 1 for full press release)

“Families with deep rooted problems will receive much-needed support to get their lives back on track with up to £165 million of new funding, Communities Secretary Rt Hon Robert Jenrick MP announced today (5 January 2020).

The funding for the Troubled Families programme will provide intensive support for some of the most vulnerable families.

Working with the whole family unit across local services, with a focus on early intervention, the programme has a proven track record of driving reforms across public services.”

- 3.1.5** The MHCLG wrote to the Chief Executive on 6 January 2020, to confirm the position for Bromley (see App 2).
- 3.1.6** Upon request, MHCLG issued confirmation of the funding position for Bromley at a maximum of £797,800. The award for 2020/2021 is made up of Service Transformation Grant, Attachments, and potential Payment By Results as follows (see App 3):

Bromley	Guaranteed Income	Potential Income
Service Transformation Grant	£400,000	
Attachments at £1,000 per family, max. families = 85	*£85,000	
Payment by Results at £800 per family, max. families = 391		£312,800
SUB TOTAL	£485,000	£312,800

*counted as guaranteed as we have already attached more than 85 additional families during 2019/20 that we have not been able to claim ‘attachment’ fees for.

3.1.7 TTF Phase 2 remains a payment by results (PbR) initiative. The national criteria was expanded under Phase 2; the focus is now more holistic and has been broadened to allow for earlier intervention. To be eligible for the expanded programme, each family must have at least **two** of the six problems listed below:

- Parents or children involved in crime or antisocial behaviour
- Children who have not been attending school regularly
- Children who need help
- Adults out of work or at risk of financial exclusion
- Families affected by domestic violence and abuse
- Parents and children with a range of health problems

3.1.8 MHCLG still require substantial data collection for TTF in order to evidence the positive impact of the work undertaken with families and to demonstrate whether the changes are sustained. This has proved to be time consuming but useful, providing Early Intervention and Family Support Services (EIFS) with strong evidence not only for MHCLG but also OFSTED of the positive impact of their work with families.

3.1.9 In order to achieve PbR outcomes it is a requirement to evidence that there has been a *holistic family assessment*, there is an allocated *lead professional*, the family are working towards change through an agreed *plan with SMART goals*, and that the family has achieved '*significant and sustained improvement compared with all their problems at the point of engagement*'. Bromley has a comprehensive Outcomes Plan to support this.

3.2 THE BROMLEY APPROACH TO TACKLING TROUBLED FAMILIES

3.2.1 The Tackling Troubled Families (TTF) programme remains coordinated through the Bromley Children Project within Early Intervention and Family Support Services (EIFS) sitting under Children's Social Care within Children's Services and Education People Division. The intervention and support is delivered through a number of work streams, primarily within EIFS but also key partners. These key partners are cross cutting across council departments and agencies which requires an integrated approach to working with partners; some examples of these include the Anti-social Behaviour Unit, Youth Offending Service, education support to children not attending school through the Education Welfare Service and services that support families not in work.

3.2.2 Two staff continue to be seconded from Job Centre Plus into the Bromley Children Project on a part-time basis to support the efforts to decrease the number of adults out of work in a more targeted and structured way.

3.2.3 Bromley's model was developed to ensure a multi-agency approach to supporting families with multi-faceted problems, to build on systems and structures already in place and further develop innovative interventions with troubled families with the ability to respond to changing need without creating additional management structures.

3.2.4 Information recorded against families is used as evidence of change, including the requirement for change to be deemed 'significant and sustained'. This evidence is robustly audited by Internal Audit who are required to sign off all claims for PbR as well as the effectiveness of our processes, in order to satisfy the MHCLG terms for PbR payment to be made. To date Internal Audit have completed numerous Audits in Phase 2, all showing 'substantial assurance' with no findings and no actions required; the most recent in September 2019.

3.2.5 Separately to the Internal Audit process, MHCLG undertake 'spot-check' audits. Our most recent was completed in July 2019. MHCLG feedback on our work was positive

"having reviewed the evidence provided by your team, we concluded there were no invalid claims. We are confident that you are working within the terms of the Programme's Financial Framework. During the Spot-Check my team reviewed your data and data-systems which were robust."

3.2.6 EIFS was scrutinised by Ofsted under their inspection of Bromley's Children's services in early 2016 and more recently in November 2018. On both occasions EIFS was described positively by OFSTED.

3.2.6.1 Under the Ofsted Inspection in April 2016, the service was described as offering good early help support;

"Early help intervention and family support (EIFS) is well embedded and delivered effectively through the Bromley Children Project."

3.2.6.2 When Ofsted returned in 2018, the service was described as outstanding;

"Based on the evidence gathered during the visit, the provision of early intervention services in Bromley is an area of strength. The local authority has prioritised and improved the range and quality of family support. This is effective and well established."

"Early Help and family support services are highly effective... The comprehensive early help offer is a significant strength.... It provides an impressive preventative service for children and their families that successfully reduces the need for statutory intervention...staff are skilled, enthusiastic and child focused...they provide excellent support services while being alert to safeguarding issues... successful outcomes for children are demonstrated by the low rate of repeat referrals.... as well as feedback from families".

3.2.6.3 The improvement journey for Bromley included EIFS, and the team worked hard to improve the visibility of the service and the impact it makes for the families it supports. In Bromley, children and young people and their families continue to have access to and benefit from a wide range of early intervention services that are focused on meeting the diverse needs of local communities.

3.3 GRANT FUNDING

3.3.1 The service continues to operate a lean model which has enabled funding to be carried forward to ensure the programme has been fully funded via the grant income despite the guaranteed income substantially reducing over the final two years of the programme.

3.3.2 The guaranteed grant funding model for this programme remains directly related to the proportion of families that are to be 'attached' during each year of the current phase at £1,000 per family. The PbR top-up available is capped at £800 per family.

3.3.3 Attachment income is capped at the annual attachment target therefore families attached over the target of 1,700 do not attract the £1,000 payment e.g. attachment income for 2019/20 was capped at £85K, Bromley will not receive £1,000 for each of the families we continue to attach above this target (to date we have attached 827 families during 2019/20 – see table 1 in 3.3.5 below)

3.3.4 In Phase 2, Bromley's target number of families was 1,660, but this was revised by the DCLG in September 2016, and is later confirmed as 1,700. The attachment of families is spread across five years April 2015 – March 2020. In addition to the 1,700, as an Early Adopter, Bromley were required to attach a further 249 families during the early adopter period (Sept 2014-March 2015). This was later revised and the total target confirmed as 1,700 families for Bromley for the five year period of Phase 2.

3.3.5 In Phase 2 Bromley has achieved all the targets agreed with MHCLG in relation to attaching families and PbR claims; see Table 1 and Table 2 below.

ATTACHMENTS	Attachment Target	Attachment Progress	Attachment <i>running total</i>
Early Sept 2014	249	249	249
2015/16	282	282	531
2016/17	388	388	919
2017/18	397	397	1,316
2018/19	299	1,101	2,417
2019/20 (as at 03/01/20)	85	827	3,244
Total	1,700	Target for 31/3/20 achieved 31/3/18 Over target by 1,544 as at 03/01/20	

Table 1: TTF Attachments

PAYMENT BY RESULTS CLAIMS	Original MHCLG Claims Target	Claims Progress	Revised Target	PbR Claim <i>Running Total</i>
Early	0	0	0	0
2015/16	70	84	84	84
2016/17	150	150	150	234
2017/18	150	150	150	384
2018/19	500	530	530	914
2019/20 (Q1,Q2,Q3 only)	830	613	786	1,527
Totals	1,700	1,117	1,700	1,527

173 to meet target by 31/3/20

Table 2: TTF Claims

3.3.6 Bromley received ring fenced 'Service Transformation Grant allocation for each year of TTF Phase 2 which includes the contribution to cover service transformation and data collection, collation and analysis. The TTF grant is intended to improve the lives of children and young people and their families. In Bromley this is achieved through delivery by Early Intervention and Family Support services. The measurable positive outcomes are described in 3.3.9 & 3.3.10 below and demonstrate how investing in early intervention lessens the burden on statutory Children's Services.

3.3.7 Bromley will continue to work towards claiming PbR for families turned around throughout Phase 2 of the TTF programme. The revised claims target for year 5 of the programme is 786. As at 03 January 2020 613 families had been identified as meeting the 'turned around' criteria bringing the claims total to 613, leaving a target of 173 to turn around by 31 March 2020 in order to achieve 100% of the target set by MHCLG. This is of course not 100% of the families 'attached', as we have continued to attach families beyond our target as demonstrated in 3.3.5 above.

3.3.8 The data shows that children, young people and their families continue to access and benefit from the service and it suggests that the increasing number of children and their families taking up EIFS support is successfully diverting children out of statutory intervention and care as well as supporting those who have been already been through a statutory intervention.

- 3.3.9** We know that we are effective in supporting children and families as our local data tells us that as at 3rd January 2020: -
- 77.9% of all families supported since April 2012 (2,594 of 3,330) required only one cycle of support.
 - 93.8% of families required no more than 2 cycles of support (3,125 of 3,330)
- 3.3.10** The local authority is seeing an increase in the number of Children Looked After which has a financial impact. The repeat cycles data in para 3.3.9 above shows that the TTF agenda is having an impact and suggests that it is helping to reduce the increasing pressures on statutory Children's Services.

3.4 STAFFING

- 3.4.1** The TTF staff team is made up of the Coordinator, Data Analyst, two Administrators and fourteen Family Support and Parenting Practitioners who are located within and managed by the Bromley Children Project. Additional support, not funded by the TTF grant, is provided by the Head of Service for Early Interventions and Family Support, the Intelligence and Operations Team, and seven other key Family Support and Parenting Practitioners within that team.
- 3.4.2** As Phase 2 progresses consideration will be given to reviewing caseloads and staffing. Following MHCLG confirmation of the continuation of the grant funding for a sixth year with a view to a third phase, every effort will be made to retain staff to prevent additional costs being incurred through recruitment and retention for the third phase of TTF. That said, during the remainder of Phase 2, where staff leave the service, recruitment will not be automatic. Each position will be reviewed to see whether it is necessary to recruit at that time or if the service can continue to achieve the required outcomes to attract PbR with fewer staff. Using natural wastage will help to ensure that the staffing budget is effectively managed and reduce the pressure on the budget towards the end of Year 6 of Phase 2.

3.5 PROGRESS

- 3.5.1** The identification and attachment of families to the TTF Programme continues as described above in 3.3.5. To date Bromley remains on schedule to achieve the target imposed by the MHCLG.
- 3.5.2** Phase 2 of the TTF Programme is different to Phase 1. It is easier to attach a family but more difficult to evidence 'turn around' in light of the 'significant and sustained' change requirements and the extension of the 'in education' element of the programme to all school aged children in the household. Despite this, Bromley has already evidenced 'turn around' for 1,527 families and this has been audited and verified by Internal Audit achieving a grading of 'substantial assurance'.
- 3.5.3** The target for PbR claims for 2019/20 will be difficult but is achievable subject to staffing; the service has a target of 173 PbR claims to identify before 31 March 2020 in order to achieve 100% of the MHCLG claim target. We have already claimed for 613 during the first three quarters of 2019/20 as discussed in 3.3.7 above.
- 3.5.4** In addition to the families already claimed against in Phase 2, a further group are being monitored under the 'sustained' change element of Phase 2 and have the potential to become claims.

3.5.5 Those families also have the potential to require additional support if the change is not sustained in which event they would not attract 'attachment fees' nor PbR as they were previously supported, but would be still be supported and challenged to make the changes required for their family to flourish.

3.6 AUDIT

3.6.1 Internal Audit have been integrated into the TTF programme in Bromley from the outset and continues in Phase 2 to fulfil the required critical friend and challenge role.

3.6.2 Colleagues in Internal Audit have confirmed that Bromley's TTF Phase 2 Outcome Plan and Claims Approach Documentation is robust and clear.

3.6.3 Internal Audit have completed numerous audits of the EIFS Bromley Children Project's management of the TTF Programme and the appropriateness of the 'claims' and all are graded as 'substantial assurance' with no finding nor actions as a result.

4. POLICY IMPLICATIONS

4.1 The development of the Tackling Troubled Families programme continues to contribute to many of Bromley priorities.

4.1.1 *Building a Better Bromley (2020):* Key priorities;

- (i) Early Intervention for vulnerable residents,
- (ii) providing the best possible service to deliver appropriate support for all children and young people,
- (iii) fulfilling the Council's duty of care to ensure the health, wellbeing and achievement of our vulnerable children.

4.1.2 *Transforming Bromley Our Four Year Roadmap (2019 – 2023):* To be flexible and responsive to the local needs of our residents and their wider communities, embracing new ways of working with partners, staff and our communities. Part of the Transforming Bromley Our Four Year Roadmap is managing demand, through enhancing our understanding of our demand pressures by mapping need and aligning our service to ensure the most effective use of targeted resources. Through the Transforming Programme, Bromley will seek opportunities to be innovative in our relationships with commissioned providers, delivering more for our residents. One of our themes is prioritising the health, safety and wellbeing of our residents 'the right help at the right time to keep them safe and to meet their needs... at the earliest point of need'.

4.1.3 *The Children and Young Peoples Services Plan (2018-21):* Delivering good and outstanding services that improve outcomes for our children, young people and families who are disadvantaged.

4.1.4 *The Healthy Child Programme:* Help parents develop and sustain a strong bond with children, supporting parents in keeping children healthy and safe, reaching their full potential through identifying health and wellbeing issues early.

4.1.5 *Bromley Children's Executive Board Priorities:* The main priorities for Bromley is for Early help and intervention to deliver improved outcomes for those affected by disadvantage, Safeguarding children and young people as well as children looked after and care leavers. Other priorities include children with special educational needs and disabilities, emotional wellbeing and mental health of children and young people, as well as enabling communities and securing inclusion to our children.

- 4.1.6 Health & Wellbeing Board Priorities:** The main priorities under the Health & Wellbeing board include tackling issues with obesity, suicide prevention, statutory homelessness, youth violence as well as drugs and alcohol

5. FINANCIAL IMPLICATIONS

- 5.1** The costs associated with the Tackling Troubled Families drawdown for 2019/20 and 2020/21 are as follows:-

Expenditure	2019/20 £000	2020/21 £000
Employees – salaries	817	832
Training	1	1
Transport	7	7
Commissioning	20	20
Running costs	8	8
Data Management & Systems	23	23
TOTAL	876	891

- 5.2** Of the £876k income and expenditure for 2019/20, £511k has already been approved as part of the budget monitoring process by the CEF PDS on the 8th July 2019. This leaves £365k remaining which is being requested to be drawn down in this report.
- 5.3** All of the £891k expenditure in 2020/21 requires approval.
- 5.4** The current TTF grant position is as follows:-

<u>TTF Grant Funding and expenditure</u>	<u>£'000</u>
Grant brought forward into 2019/20	-511
Grant received in 2019/20 (actual and estimated)	-1,048
Estimated expenditure 2019/20	876
Carried forward into 2020/21	-683
Estimated expenditure 2020/21	891
Estimate of grant received in 2020/21	-798
Estimate of grant to be carried forward in 2021/22	-590

- 5.5** It is currently estimated that there will be a contingency sum left at the end of 2019/20 in the sum of approximately £683k. MHCLG have confirmed that the programme will be extended for a sixth year, and the estimated funding settlement for 2020/21 is £798k. It is anticipated that there will be an overall surplus moving into 2021/22.
- 5.6** Funding for 2021/22 has not yet been confirmed.

6. PERSONNEL IMPLICATIONS

- 6.1** We are not proposing to cease the service and therefore there are no staffing implications for LBB staff arising from these recommendations.

- 6.2 In the event that the proposals outlined in this report were not agreed and the service were to cease, a full consultation would take place with the staff and their representatives.

7. LEGAL IMPLICATIONS

- 7.1 The grant funding for the delivery of this programme is ring fenced and must be used in accordance with grant terms and conditions.
- 7.2 The Council has powers under Section 17 and schedule 2 part 1 of the Children Act 1989 to offer family support and carry out early intervention work with children in need. It also has a wide ranging powers under the general power of competence pursuant to section 1 of the Localism Act 2011 to provide early intervention service for the benefit of children and families in the area.

Non-Applicable Sections:	<ul style="list-style-type: none"> • PROCUREMENT IMPLICATIONS • IT AND GDPR IMPLICATIONS
Background Documents: (Access via Contact Officer)	<ul style="list-style-type: none"> • CYP PDS 20 March 2012. Department for Communities and Local Government Initiative – Tackling Troubled Families • CYP PDS 12 June 2012. Review of the Tackling Troubled Families Initiative for Bromley. • CYP PDS October 2013. Update on Tackling Troubled Families Initiative for Bromley • CYP PDS May 2014. Update on Tackling Troubled Families Initiative for Bromley • CYP PDS November 2015. Update on Tackling Troubled Families Initiative for Bromley • ECF Select Committee and Executive November 2017. Update on Tackling Troubled Families Project – Update on Outcomes and Grant Drawdown • ECF Select Committee January 2018. Early Intervention and Troubled Families

Published 5 January 2020

From:

[Ministry of Housing, Communities & Local Government](#) and [The Rt Hon Robert Jenrick MP](#)

Families with deep rooted problems will receive much-needed support to get their lives back on track with up to £165 million of new funding, Communities Secretary Rt Hon Robert Jenrick MP announced today (5 January 2020).

The funding for the Troubled Families programme will provide intensive support for some of the most vulnerable families.

Working with the whole family unit across local services, with a focus on early intervention, the programme has a proven track record of driving reforms across public services.

The funding will be used to tackle complex inter-connected problems including unemployment, poor school attendance, mental health issues, anti-social behaviour and domestic abuse.

Communities Secretary Rt Hon Robert Jenrick MP said:

The Troubled Families programme will help more people in need get access to the early, practical and coordinated support to transform their lives for the better.

This is the right thing to do for families and for society as a whole, and these reforms will reduce the demand and dependency on costly, reactive key public services.

We want to build on the success of the programme in the coming year, delivering on our manifesto commitment to ensure we reach all those who could benefit from the programme – from the early years and throughout their lives.

Rather than responding to each problem, or single family member separately, assigned Troubled Families keyworkers engage with the whole family. Through this approach they coordinate support from a range of services to identify and address family issues as early as possible rather than merely reacting to crises.

The latest evaluation results show that, compared to families with similar characteristics who have not been on the programme, 19-24 months after starting to receive support:

- the proportion of children on the programme going into care has reduced by a third
- the proportion of adults on the programme going to prison has reduced by a quarter and juvenile convictions reduced by 15%
- more people on the programme are back in work, with 10% fewer people claiming Jobseekers Allowance.

The programme was originally set to run for 5 years from 2015 to 2020 but was extended by a year in Spending Round 2019. Today £165 million of funding has been confirmed for 2020 to 2021.

Since the current programme began in 2015, 297,733 families have made improvements with the problems that led to them joining the programme. In 26,848 of these families one or more adults has moved off benefits and into work.



Ministry of Housing,
Communities &
Local Government

*Ministry of Housing, Communities & Local
Government*

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and Troubled Families
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Date: 6th January 2020

Dear Chief Executive,

The Troubled Families Programme was due to end in March 2020, but it is testament to the hard work of your teams and the outcomes families have achieved (and the evaluation evidence that demonstrates the benefits), that it will continue in 2020-21. We are now commencing work with new Ministers, local government and your partners to scope out the future direction of the programme in the light of this Government's manifesto commitment to 'improve the Troubled Families programme'.

In the meantime, this letter gives detail of the funding available to your council to continue delivery of the current Troubled Families Programme in 2020/21 as announced yesterday. We really appreciate your patience and continued commitment to the programme in advance of the budget being confirmed.

We hope this additional year of funding will help you go further and faster in achieving your early help vision for families locally. Extending a fixed term, outcomes-based funding model for a further year has been challenging but we have endeavoured to stay true to core programme principles including the need for a focus on service transformation and a balance in up front funding and results payments to help you maintain delivery and incentivise a focus on outcomes.

The overall funding allocation for the Troubled Families Programme for the next financial year is equal to this year's budget, enabling us to provide outcomes payments for another 92,000 families. As in previous years the Troubled Families grant is split into three elements:

- Up front attachment fees will be the same as this year, at 5% of your five-year allocation.

- Service transformation grant is increased to 40% of your five-year allocation¹, to support a greater focus on transformation. This means areas will receive double their usual annual amount.
- Ministers are still strongly committed to Payment by Results as a key element of the programme and so funding for successful and sustained outcomes will remain the same at £800 per family and capped at 23% of your current five-year allocation, for all areas. As there has been a big improvement in national performance we expect the majority of areas to receive all of their allocated funding for successful family outcomes.

Conditions for payment will remain broadly the same, although the Financial Framework is being updated to clarify and simplify guidance. A draft will be shared with your Troubled Families Coordinator when we write to you again to ask you to sign up to continue delivery of the programme in 2020/21.

Thank you again for your support for the Troubled Families Programme. We look forward to working with you over the coming year, it is due to you and your teams that we go into the next financial year on such a positive footing.

Best wishes,



Nick Burkitt

¹ The five-year allocation of service transformation grant does not include 'troubled families coordination grant' made available to early starter authorities prior to the national roll out of the programme in April 2015.

Funding statement

Bromley
London



Service Transformation Grant	£400,000	Bromley has been allocated £400,000 additional funding for service transformation, an increase on previous years to reflect the focus on transformation in the coming year.
Funding for successful outcomes (PbR)	£312,800	
Attachment funding	£85,000	You have been allocated attachment funding to work with a further 85 families by March 2021. This is the same amount that you received in 2019/20 and is additional to the 1,700 families you were allocated to work with up to March 2020.
Total possible funding for 2020/21	£797,800	
Number of attachments funded	85	You have also been allocated funding for 391 successful family outcomes that can be claimed between April 2020 and March 2021. This represents 23% of your current five-year target and will be in addition to the number of families you succeed in claiming for by March 2020.
Number of successful outcomes funded (PbR)	391	Please note that if you fall short of your current five-year target by March 2020 the remaining funding available for successful outcomes in this financial year cannot be carried over.

Areas will be finishing the current year in very different positions but we have strived to create a funding model that is fair to all. We would ask that once you have reached the total funded successful outcomes that you continue to provide quarterly updates of all the eligible families you are working with and successful family outcomes achieved so that we maintain our understanding of the need and impact in local areas to inform future policy decisions.

Note: Funding is subject to your authority agreeing to the sign up expectations for the additional year of the programme.

Saved on 06 January 2020

Report No.
CEF 20003

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: CHILDREN EDUCATION AND FAMILIES PDS

Date: 10th March 2020

Decision Type: Non-Urgent Non-Executive Non-Key

Title: VIRTUAL SCHOOL ANNUAL REPORT 2018/19

Contact Officer: Helen Priest, Head Teacher, Bromley Virtual School
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Ward: All Wards

1. Reason for report

Local authorities have a duty under the Children Act 1989 to safeguard and promote the welfare of a child looked after by them. This includes a particular duty to promote the child's educational achievement, wherever they live or are educated. The authority must therefore give particular attention to the educational implications of any decision about the welfare of those children, including children who have been placed for adoption until the court makes the adoption order giving parental responsibility to the adoptive parents.

Every local authority is required to ensure that a Virtual School Head Teacher is in place, giving that officer responsibility for arrangements which ensure that looked after children have access to a suitable range of high quality education placement options and that there are robust procedures in place to monitor the attendance and educational progress of the children in its care.

The Children and Social Work Act 2017 placed significant new statutory duties on the role of the Virtual School Head Teacher, extending it to include promoting the interests of children who have been adopted or who are in long term care permanent arrangements (under an adoption, special guardianship or a child arrangements order). These responsibilities came into force in September 2018.

Reporting on the progress, performance and development of the Virtual School is a key activity and the annual Report of the Virtual School Head Teacher is a requirement of Ofsted during an inspection.

2. RECOMMENDATION(S)

The committee is asked to note the content of the attached report.

Impact on Vulnerable Adults and Children

1. Summary of Impact:
-

Corporate Policy

1. Policy Status: Not Applicable:
 2. BBB Priority: Children and Young People
-

Financial

1. Cost of proposal:
 2. Ongoing costs Not Applicable:
 3. Budget head/performance centre:
 4. Total current budget for this head: £
 5. Source of funding:
-

Personnel

1. Number of staff (current and additional): 5x FTE established staf; 1.4 FTE grant-funded staff
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: Statutory Requirement:
 2. Call-in: Applicable Not Applicable: Further Details
-

Procurement

1. Summary of Procurement Implications: N/A
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Currently 311 children looked after and up to 400 post-LAC.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

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4. IMPACT ON VULNERABLE ADULTS AND CHILDREN

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5. POLICY IMPLICATIONS

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6. FINANCIAL IMPLICATIONS

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7. PERSONNEL IMPLICATIONS

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8. LEGAL IMPLICATIONS

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9. PROCUREMENT IMPLICATIONS

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Non-Applicable Sections:	[List non-applicable sections here]
Background Documents: (Access via Contact Officer)	[Title of document and date]

Bromley Virtual School

Annual Report 2018/19

***‘A Trauma-informed Approach to Teaching
Children in Care’,***



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Executive Summary

Academic year 2018/19 was a year of high challenge and significant successes for the Virtual School.

The Inspection of Children's Social Care Services in November 2018 was a major event in the year and the Lead Inspector said that the Virtual School 'punched above its weight' and the report says *'The virtual school team is effective in its work with children'*

A temporary Deputy Head Teacher role within the Virtual School has increased capacity, especially in the area of support for our children with special or additional needs.

Provisional reporting shows that the number of children achieving GCSE results at grade 4 and above *and* grade 5 and above is the highest since recording began and puts Bromley among the highest achieving Virtual Schools in the country.

The highly regarded and very successful Transition Project has improved engagement of our 16 and 17 year-olds, not just at the beginning of their post-15 journeys but throughout the year.

Significant progress has been made with the quality and effectiveness of Personal Education Plans (PEPs). It demonstrates increased curiosity about the school lives of children and ambition for their future. These plans provide a starting point for the provision of intervention and challenge by the Virtual School.

The Virtual School has embraced the demands of increased statutory duty imposed by the Children and Social Work Act 2017.

1. The Purpose of the Virtual School

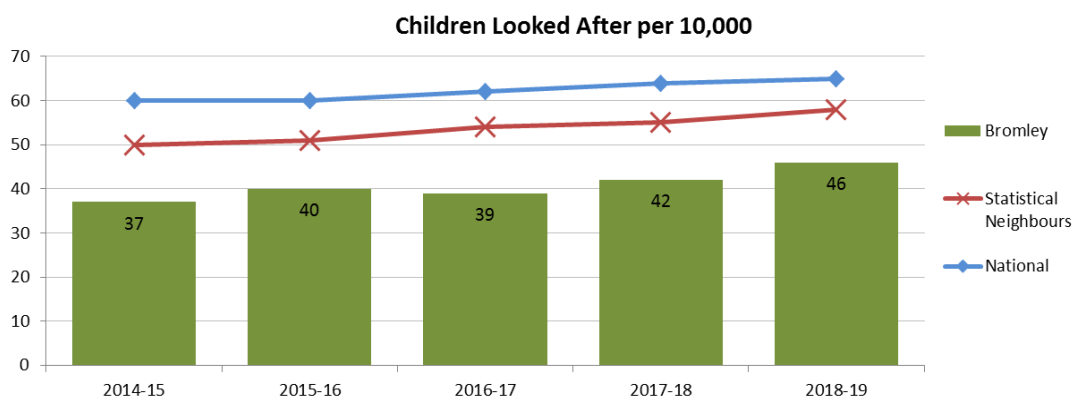
- 1.1** The Virtual School in Bromley exists to support children looked after to engage with and enjoy their education and to achieve their potential. We want to see our children go on to be successful in their careers and become active and useful members of society, just like any parent does.
- 1.2** This report outlines the activity and impact of Bromley Virtual School during the academic year 2018-2019 and provides full details of the educational outcomes of Bromley Children Looked After (CLA). It reflects on the impact of our activities and identifies areas of future development to achieve improved outcomes for our looked after children.
- 1.3** Data contained in this report is for looked after children who were in the care of the LB Bromley for the academic year 2018/19 and includes outcomes** for all children who have been in care for a year or more as at 31st March 2019.

*** N.B. This data is not validated until the publication of the Statistical First Release, expected between December 2019 and March 2020.*

2 Our children

2.1.1 Children Looked After: numbers as at 31st March 2019

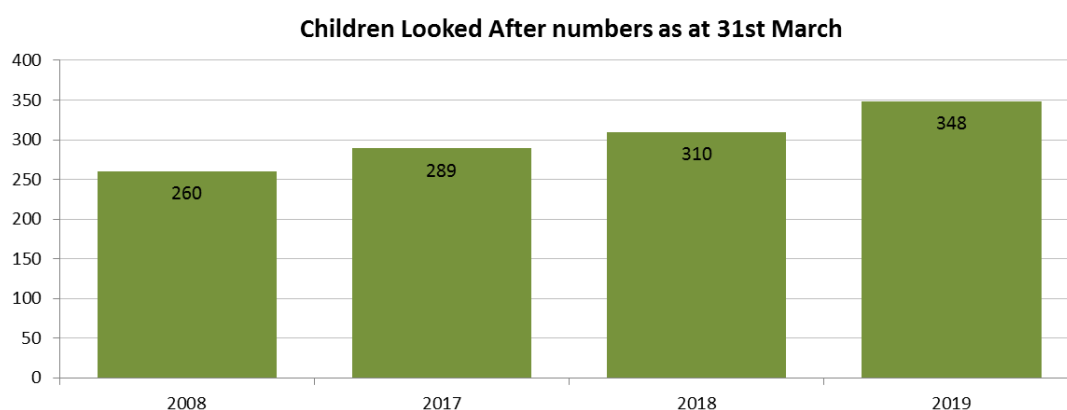
Despite an increase in the number of children looked after in Bromley, the numbers per 10,000 in Bromley remain much lower than those in statistical neighbours and significantly lower than the National picture.



2.1.2 **Graph:** Children looked after: rates per 10,000, including statistical neighbours and national statistics

- 2.1.3** Around 350 children looked after and care leavers aged 18 were in the Virtual School at any point in the academic year 2018/2019. The

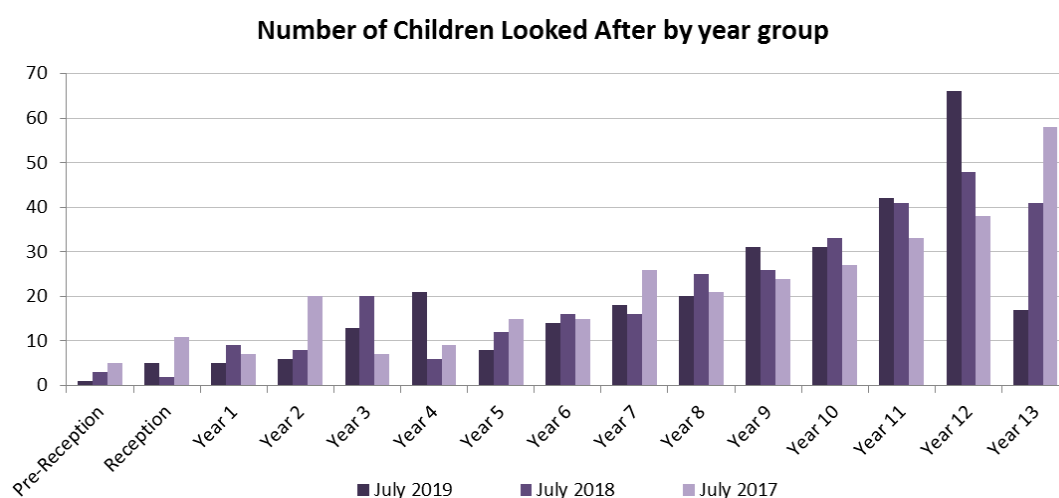
features of the cohort are representative of all Bromley children in terms of gender and ethnicity and, as might be expected, secondary aged children are slightly over-represented, As illustrated, these numbers have changed significantly since I became VSH in 2008.



2.1.4 Graph: Numbers of children looked after with historical context

2.1.5 Of the cohort in care at the end of the academic year, around 50% were in schools outside the borough. Some of these were schools close to Bromley, in neighbouring authorities, and some were as far away as Liverpool or Gateshead. Around 45% of Bromley CLA in schools outside Bromley were in special schools or alternative provision, including those having tuition at home. This is in stark contrast to those who remained in school in Bromley, of whom, only around 12% were in special or alternative school provision.

2.1.6 Older children continue to feature disproportionately in the Virtual School with year groups 9, 10 and 11 ending the year with over 30 children. The size of the year group cohorts tends to grow reasonably steadily year on year but, occasionally, there are bulge year groups lower down the age range, as can be seen in the graph below at 2.1.7. The proportion of children with an EHC plan in these groups is much higher in than in the rest of the population. This figure is also likely to grow as the intensive work done with the children by the Virtual School is likely to uncover unidentified special needs within the group. Although we do not wish to label our children unnecessarily, it is sometimes essential to secure an EHCP in order to access the most appropriate education provision within or outside the borough.



2.1.7 Graph: Bromley Virtual School Year Group Cohorts as at 31/07/2019 including data for previous years

2.1.8 Most Bromley Children looked after are settled in their education settings and are making good progress. Our data shows that 75% of our children had only one school place in the last 2 years or have had only one, positive, change of school (14%) as a result of a move to permanence or a planned move to a more appropriate education provision. The Virtual School is consulted when a child needs to move schools because of a placement change and works hard to minimize possible gaps in education. Education Advisers visit schools all over the country to secure admissions and facilitate consultations for children with EHCP plans. Bromley admissions service works in partnership with the virtual school and has on only one occasion in the last five years had to instruct. It can sometimes be a little more challenging working with other local authorities and schools outside Bromley but the Virtual School offers support pre and post admission and generally meets with a favourable response.

2.2 Educational outcomes

2.2.1 Key Stage 1 Summer 2019 (7 year olds)

6 children in care ended KS1 in August 2019. Of these, **only 4** had been continuously looked after for at least 12 months (to 31st March 2019) and these pupils form the **reporting cohort**. 2 of the reporting cohort (50%) already have EHC plans. The significant needs of those 2 pupils meant that neither was able to access the tests but both are counted in the statistical reporting; 50% of Bromley CLA met the expected standard in Spelling Punctuation and Grammar, Reading, Maths, Writing (teacher assessment) and science.

	<i>Reading</i>	<i>Writing</i>	<i>Maths</i>
Bromley CLA	50% (2 of 4 children)	50% (2 of 4 children)	50% (2 of 4 children)
Bromley	80%	76%	80%
National	75%	69%	76%

2.2.2 Table: showing KS1 outcomes and comparator data

2.3. Key Stage 2 Outcomes Summer 2018 (Age 11 years)

2.3.1 14 children in care ended KS2 in August 2019. Of these, **10** had been continuously looked after for at least 12 months (to 31st March 2019) and these pupils form the **reporting cohort**.

	<i>Reading</i>	<i>Writing*</i>	<i>Maths</i>	<i>GPS</i>
Bromley CLA	40% (4 of 10 children)	20% (2 of 10 children)	20% (2 of 10 children)	40% (4 of 10 children)
Bromley	81%	86%	85%	83%
National	73%	78%	79%	78%

2.3.2 Table: showing numbers of children who achieved expected standard at KS2
*Writing based on Teacher assessment.

2.3.3 6 of the 10 children in this cohort (60%) have identified special educational needs, each already having an Education, Health and Care Plan (EHCP. 4 children are recorded to have been below the level of assessment and did not sit SATS tests. Their results, however, along with those of a child who was not entered because he had moved schools too close to the tests, are included in the cohort outcomes as that is government expectation.

<i>Date of birth</i>	<i>Length of time in care</i>	<i>In/out of borough</i>	<i>SEN</i>	<i>Reading</i>	<i>Maths</i>	<i>GPS</i>	<i>Writing</i>
2007	1-2 years	out	None	AS	AS	AS	AS
2008	6-7 years	out	EHCP	DIS	DIS	DIS	DIS
2008	1-2 years	out	None	DNS	DNS	DNS	DNS
2008	7-8	In	EHCP	DIS	DIS	DIS	DIS

	years						
2008	7-8 years	Out	EHCP	DIS	DIS	DIS	DIS
2008	3-4 years	In	None	AS	AS	AS	AS
2008	1-2 years	In	EHCP	AS	WTS	AS	WTS
2007	1-2 years	Out	EHCP	NS	NS	NS	NS
2008	5-6 years	Out	EHCP	DIS	DIS	DIS	DIS
2008	1-2 years	In	None	AS	AS	WTS	AS

2.3.4 Table: showing pupil level data for KS2 in 2019. Final student returned home before the end of the school year but was CLA during the relevant time period.

Legend: EXS student working at expected standard; NS – student has not met the expected standard; Dis – student dis-applied (working below the level of assessment). DNS – student did not sit the test (for other reasons, not including working level)

2.3.5 It should be noted that each child in this cohort has carried more than 10% of the weighting in the report, regardless of the fact that more than half of them did not actually sit the tests. The Virtual School considers the identification of the needs of primary-aged children to be a strength of the service. By working closely with schools and foster carers and then securing an EHCP, we are able to ensure that children are placed appropriately at secondary transfer and not left in the position of having to fail in a large secondary school before they are picked up. Sadly, many of the children who come into care as adolescents are struggling in school and developing (or have already developed) serious behaviour problems because their learning needs have not been addressed.

2.3.6 Though fewer than 30% of the cohort met age-related expectations at the end of YR6, most children made significant progress from their starting point at KS1. Bromley CLA made more progress points in Reading than CLA nationally.

2.3.7 Writing is a real challenge for some CLA, as many have been it is for many neglected and traumatised has an impact on their capacity for creativity. We are not complacent, however, and are planning a creative writing programme, to take place in the spring term, for the new YR6 cohort. We will also undertake a review of the progress of the 2019 cohort of children as they progress through YR7.

2.4 Key Stage 4 Outcomes 2019

2.4.1 43 children in care ended YR11 in August 2019. Of these, **31** had been continuously looked after on roll in YR11 for at least 12 months (to 31st March 2019) and these pupils form the **reporting cohort**.

2.4.2 29% of the reporting cohort achieved 5 GCSEs at grade 4 and above including English and Maths. The cohort was significantly larger than average this year, so each student carries a smaller percentage weighting. As can be seen from the table, below, a much higher number of children than in any other year has successfully achieved the target of 5 good GCSEs including English and Maths.

	2019 Reporting cohort of 31 pupils	2018 Reporting Cohort of 20 pupils	2017 Reporting Cohort of 19 pupils	2016 Reporting Cohort of 12 pupils
5 at grade 4 and above incl. English and Maths	29% (9 pupils)	15% (3 pupils)	26% (5 pupils)	25% (3 pupils)
5 at grade 4 and above	29% (9 pupils)	20% (4 pupils)	26% (5 pupils)	25% (3 pupils)
5 GCSEs	45% 18 pupils	65% (13 pupils)	47% (9 pupils)	42% (5 pupils)
1 GCSE	58% (18 pupils)	80% (16 pupils)	84% (16 pupils)	50% (6 pupils)

2.4.3 **Table:** showing GCSE outcomes 2019 with historical context

***N.B.** it should be noted that national reporting is based on the number of CLA **actually on roll in YR11**. This data includes 2x17 year olds who completed YR11 in August after having previously missed a year of education.*

2.4.4 These GCSE results are likely to place Bromley very well within the National CLA profile for 2019, though the numbers are small so statistical relevance is questionable.

	English 4+	Maths 4+	English and Maths 4+
Bromley CLA	29% (9 of 31 children)	29% (9 of 31 children)	29% (9 of 31 children)
Bromley all children	82% (provisional)	76% (provisional)	72% (provisional)
National all children	76% (provisional)	70% (provisional)	69% (provisional)
National CLA	Not available	Not available	Not available

2.4.5 **Table:** showing GCSE outcomes with local and national comparator data

2.4.6 Provisional National data suggests that the percentage of Bromley CLA who achieved 5+ GCSEs graded **5** and above is 4.3% higher than all CLA nationally and 5.3% higher than all London region CLA.

2.4.7 Despite the apparently good GCSE results for this cohort, most Bromley CLA did not make good progress against earlier attainment individually or against national benchmarking. This may be the result of later entry into care, multiple changes in placement or school disruption or it may be the result of missed opportunities for the provision of support or even the support itself having been mis-judged or of poor quality. Because of the small size of the cohort and the wide range of circumstances of the children, it is difficult to make a judgement on the reasons of this failure at cohort level though it is possible to review the performance of individuals in the context of their social care histories and extrapolate learning from the outcomes and use of resources made available to support them. A detailed piece of work analysing the information is being undertaken but the table below shows some of the relevant information:

Ref.	DOB	Length of time CLA	Placed In/Out of borough	SEN	No. of GCSEs	Maths 4+	Eng 4+	5@ 4-9 inc. English & Maths	5@4-9
1	2003	2-3 yrs	Out	Stat Assess	2				
2	2003	5-6 yrs	Out	EHCP					
3	2002	1-2 yrs	In		8	•	•	•	•
4	2003	12-13 yrs	Out	EHCP					
5	2003	4-5 yrs	In		9	•	•	•	•
6	2003	1-2 yrs	Out	EHCP					
7	2003	4-5 yrs	Out	EHCP					
8	2003	2-3 yrs	In	School support	6				
9	2003	8-9 yrs	Out	EHCP	7				
10	2002	2-3 yrs	In		8	•	•	•	•
11	2003	3-4 YRS	Out	EHCP					

12	2002	1-2 yrs	Out		5				
13	2003	10-11 yrs	Out	EHCP	10	•	•	•	•
14	2003	1-2 yrs	In						
15	2002	2-3 yrs	In		9	•	•	•	•
16	2003	2-3 yrs	In		8	•	•	•	•
17	2003	2-3 yrs	Out	School support					
18	2003	9-10 yrs	Out		9	•	•	•	•
19	2003	10-11 yrs	Out	EHCP					
20	2003	5-6 yrs	In	School support	6				
21	2003	5-6 yrs	Out	School support	7				
22	2003	2-3 YRs	In		6	•			
23	2003	3-4 yrs	Out	EHCP					
24	2002	2-3 yrs	Out						
25	2003	1-2 yrs	In		9	•	•	•	•
26	2003	1-2 yrs	In		6	•	•	•	•
27	2003	4-5 yrs	Out	EHCP					
28	2003	8-9 yrs	Out	EHCP					
29	2003	1-2 yrs	Out	EHCP					
30	2001	6-7 yrs	In	EHCP	1				

2.4.8 Table: showing pupil level data with number of years in care and SEN status.

2.4.9 13 young people in the reporting cohort have an EHC plan. This equates to 42% against a national figure of 2.8% (all children). A further 5 were receiving additional support in school without recourse to an EHC plan, making a total of 58% with identified special or additional needs.

2.4.10 Within this cohort, young people accessed their education in a

variety of settings:

- Mainstream: 14 (45%), 10 in Bromley, 4 out of borough including 1 grammar school.
- Special Schools: 10 (32%). 1 in Bromley and 9 out of borough.
- Alternative Provision: 5, including tuition on site provided by the Virtual School. 1 in Bromley. 4 out of borough
- No provision: 2 students with no provision, refusing to engage with a wide range of education provision made available to them

2.4.11 The Virtual School works hard to ensure that children placed out of borough are provided with the same level of service as those in Bromley schools and has evidence that these pupils are visited by education advisers more frequently than their peers local to Bromley. The oversight of such children in this way ensures that Pupil Premium funding is appropriately accessed by schools outside Bromley and that those living at a distance from home receive tuition and other aspirational opportunities. What is clear, however, is that children with special educational needs are more likely to be placed in schools outside Bromley even if they live in the borough and that children who do well would do so whether inside or outside the borough. Those children are also more likely to be in longer-term, stable, foster placements.

2.5 Post-16 Young People

2.5.1 Our vision is that all young people over 16 who are looked after or care leavers will be engaged in Education, Employment or Training commensurate with their ability and aspirations, and be making significant progress towards recognised career ambitions.

2.5.2 Academic year 2018/19 has seen a continued focus on transition at 16+ and improving the quality of post-16 PEPs. PEP meetings are now being used much more effectively to monitor progress and provide an opportunity to consider ETE pathways for this group of young people. This provides opportunities for the Virtual School pick up on learning or access needs and to offer further support and/or assessments

2.5.3 We extended our successful partnership with Fresh Start in Education during the spring and summer terms of 2019 and provided intensive support to YR11 students making choices about post-16 progression, ensuring that an increased number of students had a secure and appropriate offer of a place for a YR 12 start in September 2018. 82% of CLA started YR12 with a secure place in a sixth form or college in

September 2018. This was an increase of 11% on the previous year and also resulted in much lower drop-out figures across the year as predicted. This is a remarkably good piece of work which has been recognised as good practice (and is being replicated) within the London network of Virtual Schools.

2.5.4 In the Ofsted Report January 2019, inspectors said:

“The proportion of care leavers who are in education, employment or training (EET) is improving and compares positively with statistical neighbours and the national average. This is a result of concerted efforts by a specialist worker and others in the leaving care service to provide tailored and creative support with a focus on helping care leavers into suitable opportunities. Staff are ambitious for care leavers, and those care leavers who are not in EET are considered at the fortnightly EET panel.”

We expect the numbers of post 18 NEET young people to drop substantially as the cohorts of those receiving transition support move up to the age group. Supporting our young people to achieve during KS5 will provide them with the tools and ambition to enter higher education or become a useful and productive member of the workforce in the longer term.

2.5.5 The local authority has worked hard to develop new opportunities for older children looked after and care leavers within the council and in partner organisations. When a contract is due to be tendered, commissioners of adults/children’s social care and education are now required to consider if potential new providers are able to create apprenticeships, on the job training and work experience for Bromley young people (including looked after children) . During the year 2018/19, 2 young people commenced apprenticeships in the council and one young person was directly employed by our construction partners. In addition, one young person began an internship in the Cabinet Office and a further 3 have interviewed for civil service apprenticeships.


2.5.6 Despite successfully securing Social Impact Bond funding for the I-Aspire programme (formerly Your Chance) in partnership with Lewisham, Greenwich and De Paul, the project took some time to launch successfully in Bromley. During the latter part of the academic year, however, a number of our young people aged 18+ who were out of education, training or employment (known as NEET) were referred to the project and the momentum has grown. A total of 112 young people aged 19 to 21 have now been referred to this project and rapid referrals are now also made for NEET young people aged 16-18 when they become CLA at this age.

2.5.7 KS5 Outcomes

Young Person	time in care	UASC (Y/N)	SEN status	ETE status at end of academic year	ESOL	Level 1 qualification	Level 2 qualification	Level 3 qualification
A	1 yr	Y	Nil	ETE	E3			
B	2 yrs	N	Nil	NEET				
C	1 yr	Y	Nil	ETE	L1			
D	1 yr	N	Nil	NEET		•		
E	1 yr	N	Nil	ETE			•	
F	1 yr	N	Nil	NEET				
G*	5 yrs	N	Nil	ETE				•
H	12 yrs	N	Nil	ETE		•		
I	2 yrs	N	Nil	NEET				
J	2 yrs	Y	Nil	NEET				
K	4 yrs	N	Nil	NEET			•	
L	2 yrs	N	Nil	ETE			•	
M	1 yr	N	Nil	ETE			•	
N	2 yrs	Y	Nil	ETE		•		
O	1 yr	N	EHCP	ETE				
P	1 yr	Y	Nil	ETE	Pre entry			
Q	2 yrs	Y	Nil	NEET				
R*	3 Yrs	N	Nil	ETE				•
S*	4 yrs	N	NIL	ETE				•
T	3 yrs	N	Nil	ETE			•	
U*	8 yrs	N	Nil	ETE				•
V*	6 yrs	N	Nil	ETE				•
W	10 yrs	N	Nil	ETE				
X	8 yrs	N	EHCP	ETE				
Y	2 yrs	Y	Nil	ETE	Pre entry			
Z	2 yrs	N	Nil	ETE			•	

AA	1 yr	Y	Nil	Entry 1				
AB	1 yr	N	EHCP	ETE			•	
AC	2 yrs	Y	Nil	ETE		•		
AD	1 yr	Y	Nil	ETE	Entry 2			
AE	12 yrs	N	Nil	ETE			•	
AF	7 yrs	N	EHCP	ETE			•	
AG	4 yrs	N	EHCP	ETE			•	
AH	1 yr	N	EHCP	ETE				
AI	4 yrs	N	Nil	NEET			•	

2.5.8 Table: showing YR13 outcomes for reporting cohort 2019

Legend:  = qualifications achieved summer 2019

* = entered university September 2019

2.5.9 The table at 2.5.8 shows what a complex range of learning abilities and stages are associated with our older cohorts. This does not represent the final tally of level 2 or level 3 qualifications that will be achieved by these young people. A number of the young people who appear not to have achieved any qualifications are part way through apprenticeships and many who have achieved ESOL or level 1 qualifications have now gone on to further courses and have trajectories that could eventually take them to level 3 qualifications or beyond.

2.5.10 10 Bromley care leavers commenced undergraduate courses at university in September 2018. We are hugely proud of these young people, many of whom have been known to the Virtual School for a number of years.

2.6 Regular Attendance at School

2.6.1 Regular attendance at school is vital to help children achieve and get the best possible start in life. Good attendance is a protective factor for children looked after and academic achievement is the key to a successful and productive adult life and breaking the cycle of neglect and life in care.

2.6.2 The Virtual School utilises a service provided by 'Welfare Call' to monitor attendance at school and alternative provisions on a daily basis by an individual phone call to check every child is at school. Where students are not at their provision the Carer is contacted to

ascertain the reason for absence and the Social Worker and Virtual School are notified. This ensures the whereabouts of every student is monitored on a daily basis and serves as an early warning system to patterns of lateness and non-attendance. Attendance reports are reviewed at weekly Virtual School team meetings and children at risk or poor attendance are identified. Contact is made with the foster placement or residential care home to discuss concerns and plan strategies for improvement.

- 2.6.3** Despite a focus on attendance through the academic year, persistent absence remains far too high among Bromley CLA. While 43% of children looked after achieved over 98% attendance in the academic year 2018/19, 25% had less than 90% attendance in school in the same period (for children in Care for more than one year at 31/03/2019 – the 903 return cohort - this figure is significantly lower at 10%). This is particularly worrying because more than half of the 90% have an EHC plan or are under statutory assessment.
- 2.6.4** Early findings from analysis of this data shows that 40% of persistent absentees experienced a placement change resulting in a change of school during the academic year. For some of those children there was a delay in securing a suitable new school or alternative provision and the Virtual School funded tuition on site whenever it was appropriate for this group. For a large percentage of the cohort, persistent absence is a result of refusal to engage with education and/or periods missing from care.
- 2.6.5** Over half of persistent absentees (18) were in YR11, of whom all but 4 were placed outside of the borough. There is strong evidence that the Virtual School visits this group as often as (and sometimes more often than) children placed inside Bromley. These children often tell us that they are refusing to engage with education or training until they are returned to Bromley and we recognise this is an attempt to gain some control in their lives but Virtual School Education advisers continue to work the young people and their foster carers, residential staff and social workers to identify alternative provision that may be attractive to students.
- 2.6.6** A new Virtual School Attendance Policy is in place and weekly reviews of the absence data are taking place. Trends and concerns resulting from this work are discussed with social workers. Where an intervention, challenge or incentive is appropriate, we contact schools and carers.
- 2.6.7** Alternative provision, usually in the form of 1:1 tuition is now put in place more rapidly than has previously been the case when a child is moved in an emergency. The Virtual School has managed to substantially increase the number of tuition providers on its dynamic purchasing system.

- 2.6.8** Improving attendance of CLA has been identified as a key priority for the Education and Employment work stream of the Corporate Parenting Board and further information about the work that has been undertaken to promote school attendance can be found in 5.1.1, below,

3 Personal Education Plans (PEPs)

- 3.1** The Local Authority has a statutory duty to maintain Personal Education Plans (PEP) for every school age CLA up to the end of the school year in which they turn 18 (i.e. the end of Year 13). The PEP must be reviewed at least termly, or at any time of significant changes to placement and/or education provision. Social Workers are jointly responsible along with school Designated Teachers for writing, reviewing and taking actions written into the PEPs.
- 3.2** PEP compliance has been improving over the last couple of years and records show that, though there is still a small number of PEP meetings that do not get recorded each term. The majority (over 90%) of CLA in YR groups R-13 had 2 or more PEPs completed on the system and authorised during the academic year.
- 3.3** There has been a significant improvement in the quality of PEPs through the year, especially Post-16 PEPs, as a result of the provision of training and the modelling of good PEP assessments by the Virtual School Education Adviser responsible for transition and KS5.
- 3.4** Target setting in PEPs continues to improve and we are beginning to encourage more references to the EHC plan for children with special needs. This is in the early stages and needs developing but it is clearly important that the two plans are cross referenced regularly and that schools are held to account for delivering the support and resources required by the EHC plan. This aligns with priority 3 and action 3.4.1 of the SEND Reforms Action Plan (2019/20), accountable to the SEND Governance Board.
- 3.5** Attainment and progress reporting, which is recorded well in our PEPs, together with an outcome of the targets from the previous PEP inform a wider record of progress held by the Virtual School and updated each time a PEP is authorised.
- 3.6** The Virtual School continues to provide 2-3 PEP training sessions for social workers each term. These are offered to all social workers who are new to Bromley and any others who may need a 'refresher'. Occasionally a whole team may be targeted for one of the sessions. Education advisers maintain their offer of support for new social workers, attending at least one PEP meeting to model good practice

and offer deskside advice and training on recording PEPs where required.

- 3.7** Every Year 6 PEP meeting in the summer term was chaired by an Education Adviser and that receiving secondary schools were invited to attend. This was to ensure consistent information sharing through the secondary transfer process, like any good parent would. The same Education Adviser will chair the first PEP of YR7 so that nothing is missed during this crucial time for our children.
- 3.8** There are two layers of quality assurance for PEPs. The PEP Quality Assurance Officer reviews every PEP when it is submitted for authorisation. This provides an opportunity to her to identify gaps or weaknesses in the assessment and address them with the social worker or school, effectively providing 1:1 training in the process. When the PEP is completed to her satisfaction it is reviewed and authorised by the VSH. Issues that are identified at any point in this process are followed up with conversations with education advisers, social workers or directly with schools. This type of work ensures that Virtual School staff have a very good knowledge of the circumstances and needs of all the children.

4 Pupil Premium Plus Funding for CLA Financial Year 2018/19

4.1 The Purpose of Pupil Premium Plus

- 4.1.1** Children who have been in local-authority care for 1 day or more attracted £2,300 of pupil premium funding in financial year 2018/19. This funding does not go directly to the schools but is managed by the Virtual School in the local authority that looks after the child. The Conditions of Grant require the Virtual School Head Teacher to distribute funding and allow for that to be done according to local knowledge of the cohort.
- 4.1.2** As for last year, the initial allocation to schools was £1,600 for each child for whom a monitoring form was completed and returned, with the Virtual School withholding £700 in the first instance. Further funding was accessible through the year where there was demonstrable need and clear links to the needs and targets identified in the Personal Education Plan (PEP). A number of initial payments of the full allocation of £2,300 or more were made where the Virtual School team was aware that schools were already funding expensive resources for children.

4.1.3 All allocations were made as a full year payment except where there was a natural transition (e.g. secondary transfer). In these cases the primary school was given a third of the funds, and the receiving secondary school the remaining allocation when the child enrolled and a monitoring form was completed in the autumn term. In some cases, both the primary school and the receiving secondary school received larger allocations where it was known that additional support or resources were required.

4.1.4 Pupil Premium Plus allocations for children making in-year transfers have been dealt with on a case by case basis but the Virtual School rarely asks for allocations to be refunded. Receiving schools were offered a payment pro-rata to the full allocation unless a larger integration support package was needed.

4.2 Use of Withheld Funding

4.2.1 The principle of withholding an element of each child's funding is based on our knowledge that not every child needs the same thing at the same time. This is supported by the huge variation of responses received from schools, some of which, every year, tell us that they do not require additional funding or resources for a child, while others request sums to the value of tens of thousands of pounds. For some children – those who are living with the effects of trauma and neglect - have had a fractured education history or who have experienced multiple placement moves - a significant amount will be needed to fund the cost of the support they need. Withheld funds allow us to make resources available to targeted individuals and groups as well as occasional universal offers of activities to the wider group.

4.2.2 In financial year 2018/19, withheld funding was used for the following:

- A 0.2 FTE Education Psychologist who has provided access to rapid assessments for CLA, with priority being given to those placed at a distance from Bromley.
- A 0.4 FTE PEP quality officer (see 3.1.8, above) who reviews all PEPs to ensure that personal education planning is robust and provides an accurate understanding of the progress being made by students as well as addressing the needs of the child. This officer provides support and training to social workers and designated teachers.
(The use of Pupil Premium Plus for the creation of this post was considered to be good practice by Ofsted during the ILACs Inspection of Children's Services in December 2018 and was seen to be providing the Virtual School with additional capacity to offer interventions and support in a timely way).
- Classroom support for individual learners
- 1:1 tuition or e-learning resources for targeted year groups

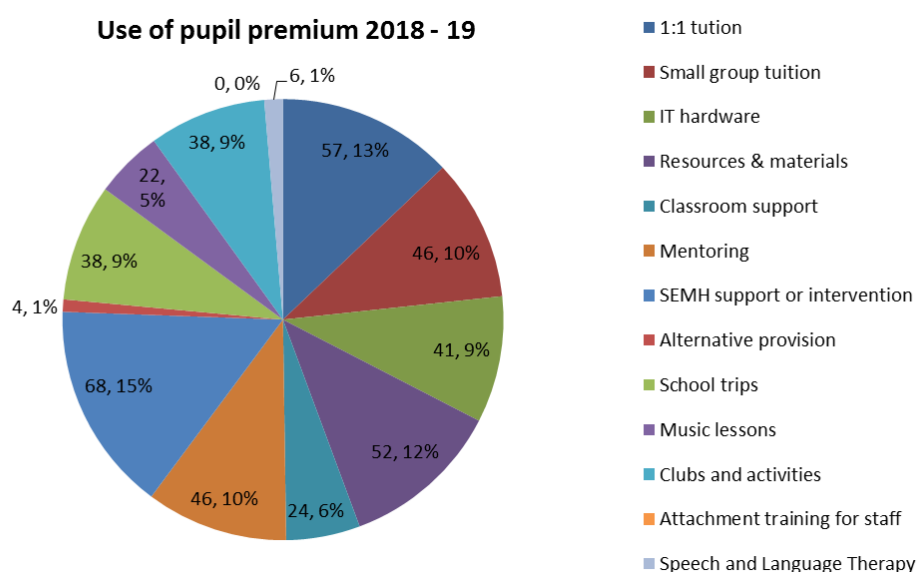
- Integration support for our CLA changing schools. This will usually be the guarantee of a full year's allocation even if the previous school has had funding, as well as further resources if required
- Short-term funding of alternative provision for our CLA not able to access a conventional education setting.
- YR11 Transition Project
- Laptops/tablets and software for our CLA
- Support/intervention for schools when they are having difficulties with individual pupils, including 'Creating Connections' from Kate Cairns Associates
- Whole school training on attachment awareness and emotion coaching for schools that wish to participate
- Training for Designated Teachers/Head Teachers/Governors through the accredited online training packages as well as the Designated Teacher Forum and other training events
- Additional educational, cultural or social activities for CLA, including educational visits, music programmes etc. to promote aspiration in CLA cohorts and their foster carers. These included continuation of the Aspiration Project, as well as the promotion of local and National STEM and Arts activities and the provision of theatre tickets. The Virtual School plans to increase the number children who attend university open days throughout the year.
- Resources and support for unaccompanied asylum seekers which included an ESOL summer school for 12 young people and the provision of an App to support the acquisition of English language skills.

4.2.3 Use of allocated Pupil Premium Plus Funding by Schools

4.2.4 The main purpose of Pupil Premium funding is to close the gap and accelerate progress for Children Looked After (CLA). Bromley Virtual School recognizes that children's needs may vary over time and therefore a personalised approach is needed. Schools can request funding for a wide range of resources and activities, however, they are advised to consult with carers, social workers, colleagues from the Virtual School and, most significantly, the individual child to ensure it is used to support the education the child needs and deserves to help

them succeed in life. Consideration can be given to one-off funding (ie: for a piece of equipment), regular funding (ie: 6 weeks tuition at £ per week) and longer term funding (ie: closing the gap writing intervention: 1:4 small group with HLTA, 30 minute sessions 3 x week). Schools are advised to make use of the Education Endowment Foundation's Teaching and Learning Toolkit of strategies to improve learning. Summary for schools spending on the Pupil Premium <https://educationendowmentfoundation.org.uk/evidence-summaries/teaching-learning-toolkit>

4.2.5 Schools have used Pupil Premium funding in broadly similar ways to last year. The only notable change is the increase of 1:1 tuition provided in or by schools. This is almost universally for pupils in KS4 and replaces tuition that would otherwise have been commissioned by the Virtual School. Though not tested, there is a theory that schools sometimes provide tuition in this way when they can think of no other use of the funding. It is also the case, however, that some children are being provided with tuition during lunchtime or at the end of the school day because they perceive the concept of tuition at home to be punitive.



4.2.6 Chart: showing use of pupil premium plus funding delegated to schools

4.3 Pupil Premium Case Studies

4.3.1 Child A. Before becoming CLA she had been placed in an alternative provision by her mainstream school but became a school refuser. She was placed in an alternative provision at some distance from school and was offered a range of alternative provision options by the Virtual

School. She appeared to visit each one happily but subsequently failed to attend each one. During this period, the Virtual School provided 1:1 tuition in the foster home and it seemed that this might be the only acceptable option for the remainder of her school career. The high quality teaching and mentoring provided by the tutor, however, provided a further window for exploring education outside the home and after a series of taster days, the student, supported in the classroom by her tutor, has engaged in a part time timetable and tuition at home continued on the days she was at home. The plan for the autumn term of 2019 is to reduce her dependency on the tutor in the classroom and then eventually increase the timetabled hours in the provision.

This successful piece of work was a result of a trusted partnership with a tuition provider and the patient work of a high quality tutor. Though expensive, it has been good value for money and has produced the best possible outcome.

- 4.3.2** Child B. The child attends an additionally resourced unit in a primary school. He experienced a series of placement disruptions and was moved across several boroughs but the Virtual School insisted that a change of school should be avoided until he was found a long term home. As a result of the turbulence and uncertainty, his distress became more and more visible in school and needed more and more 1:1 support in order for him to be contained within the unit (and being in the main part of the school was not an option). PP+ funded an experienced LSA to work with child B in the classroom rather than on a withdrawal basis until the placement issues were settled and his behaviour was no longer an issue. During protracted discussions about secondary transfer, child B again became very agitated and funding was again released until an additional resource package was agreed by SEN.

The good work undertaken with PP+ funding provided sufficient evidence to suggest the child B's EHC plan was seriously out of date and the new draft amended plan helped professionals to review and amend the secondary transfer plan to better meet his needs.

- 4.3.3** Child C. This able student is a gifted musician. When his long term placement broke down he stopped playing the piano and drums and, despite being given a lot of encouragement, he refused to attend music lessons. School used PP+ to fund group music therapy, to which child C was invited with a group of his peers. This clever intervention allowed him to re-engage with his music without the humiliation of having to back down from the position in which he had positioned himself.

This model has been shared within the Designated Teacher network as good practice. Offering an alternative is an easily overlooked solution for de-escalating stressful situations that may otherwise lead to angry confrontation.

5 New Duties for the Virtual School

- 5.1** The Children and Social Work Act 2017 placed significant new statutory duties on the role of the Virtual School Head Teacher, extending it to include promoting the interests of children who have been adopted or who are in long term care permanent arrangements (under an adoption, special guardianship or a child arrangements order). These responsibilities came into force in September 2018.
- 5.2** Identifying and profiling the cohort of 'Post-LAC' children in the borough is not a simple task. It is dependent on self-disclosure by parents or guardians and is, by default, only required if there is a problem in school or if the parent has reason to believe that it will entitle them to a service or other provision. Enquiries with the DfE, initially yielded the figure of 202 post-LAC children identified as recipients of Pupil Premium Plus across 61 (mostly primary) schools in the borough. Even taking into consideration only the remaining maintained and academy schools in Bromley, it can be extrapolated that the number will rise to close to 400. The proportion of adopted children in independent schools in the borough is likely to be higher but putting a number on them would be pure speculation.
- 5.3** The new duty requires the VSH to respond to enquiries from both parents/carers *and* schools and there is an increased demand on the service to provide training on the needs of care-experienced children and the use of Pupil Premium Plus to support them. This equates to between 3 and 5 enquiries each week, largely relating to children not known to the Virtual School, or, indeed to the wider Children's Social Care service (many children will have been adopted from outside the authority), which means that there is often a degree of 'detective' work to be done before advice and guidance can be provided. This work is disproportionately time consuming, working with anxious parents and schools that have often been compassionate and supportive but which have ultimately reached the end of their resources.
- 5.4** During the year, the Virtual School has also seen an increased number of enquiries about children previously looked after coming from the SEN and Admissions services. These usually relate to unsuccessful requests for statutory assessment and to the complex admissions rules for adopted children.
- 5.5** The increase in enquiries from schools has led to a corresponding increase in requests for training on the effects of trauma and neglect and, together with new training sessions for adopters and special guardians, which is provided through the New Permanency Service,

this has also created an additional burden on the resources of the Virtual School.

6 A Summary of Virtual School Achievement in Academic Year 2018/19

6.1 The Virtual School saw a number of challenges and successes through the academic year. Successes include:

- We identified the need for a Deputy Head teacher role within the Virtual School and secured funding to offer an honorarium to an existing member of staff to act up into the role part way through the year. We subsequently used Pupil Premium funding to backfill the Education Adviser role, ensuring that essential work for our SEND children was not lost.
- A positive contribution to the Inspection of children's Social Care Services in November 2018. The Lead Inspector said that the Virtual School 'punched above its weight' and the report says *'The virtual school team is effective in its work with children'*.
- Developing partnership working has enabled us to offer an extension of both the Aspiration Project and the Transition Project. The aim of both of these is to increase engagement with and a commitment to education through KS4 and 5. Both projects are highly regarded by children and their carers and social workers and the quality of the work that is being done with individual is very high. We are confident that this work will eventually result in increased engagement all the way through to the 21-25 age groups as these children grow up in our care.
- We ran our first ESOL Summer School at the end of the school year. This was targeted at 14-19 year old unaccompanied minors and was a well-attended programme culminating in a visit to Greenwich to the Planetarium and the Cutty Sark and a meal out together at the end of the day. During the programme the young people had a visit from the creator of an APP which promotes English language skills for speakers of English as a second language and we are delighted to have been able to provide each of the young people with free access to this resource.
- We have successfully supported a number of children to transition into schools that are more appropriate to their needs. Using information recorded in PEPs, we have been able to follow up concerns and

explore the appropriateness of the schools of a number of children across the age range. We worked closely with carers and social work teams to identify new schools and are particularly proud of work that was undertaken to return 2 children to mainstream after periods in a pupil referral unit and an SEMH school.

- We have increased the number of training courses offered to a range of professionals and broadened the programme to include Preparation for School, Managing Transition and Trauma and Neglect in the Classroom. We have trained adopters, connected carers and foster carers as well as social workers and have created a bespoke programme which includes the principles of Corporate Parenting for newly qualified social workers (NQSWs).
- The Celebration of Achievement in February 2019 was our most successful and acclaimed event to date. Co-hosted by the chair of the Children in Care Council, LINCC, we presented a music performance by our children and gave awards to over 150 children and young adults.

6.2 Addressing the challenges

6.2.1 At the end of the 2017/18 academic year, we identified four key challenges for the Virtual School. They have remained a focus throughout the year. Work done to address these challenges includes:

6.2.2 Reducing Persistent Absence.

- Since the creation of the temporary Deputy Head of Virtual School role, we have established better processes for information sharing about imminent placement changes and have instituted regular emails to social workers across the service reminding them that they have a statutory duty to inform the Virtual School of impending changes of circumstance that might affect education.
- We have increased monitoring activity using the daily, weekly and monthly data from Welfare Call. This has resulted in improved communications with social workers about absence from school which is supporting social workers to understand the implications of absence and exclusions and their role as corporate parent in reducing these.
- We have encouraged social worker attendance at reintegration meetings where the Virtual School lacks the capacity to attend.

- Where we are able, we have attended meetings about poor attendance and have occasionally asked for an early PEP meeting to be held to air our concerns and discuss strategy for supporting the young person to attend.
- We have made frequent visits to young people who are finding it difficult to engage with any options that are presented to them. Education officers frequently accompany young people to interviews and enrolments and sometimes pick them up on a daily basis for a limited period to ensure that they are attending. We also work with young people and their carers on identifying transport options.
- We have worked hard with young people in custody and secure accommodation to ensure that they have a plan for education or training before they are released. Even though we cannot always know where the young person will be living, we make sure we understand their needs and aspirations so that we can be agile and responsive as soon as they are released.
- We know that early identification of emerging problems with attendance is a weakness in the Virtual School and we expect to recruit to the vacant Education Support Worker role in the new financial year. This role will also provide more capacity to work with young people who are refusing to engage, often because they are living a long way from home.
- We recognise that there is a shortage of alternative provision for children and young people for whom mainstream school is not appropriate. The VSH is member of the Alternative Provision Commissioning Group in Bromley and is ensuring that the needs of children looked after, particularly those who move around frequently, can be met in the future.

6.2.3 Reducing fixed term Exclusions

- The VSH has delivered a number of whole-school training sessions across Bromley and schools in other authorities. These sessions have provide an opportunity for schools to reflect on behaviour management policies and their effectiveness and impact on traumatised children and the impact of repeated fixed term exclusions on the stability of a foster placement.
- We have encouraged schools to make contact with the Virtual School before a fixed term exclusion is used as a sanction for a child. Such contacts have been largely positive and, in most cases, and exclusion has been avoided. Schools welcome support and ideas for

encouraging greater engagement or better behaviour from children without resorting to overly punitive sanctions.

- The VSH has been member of the Alternative Provision Commissioning Group which was set up in Bromley as a response to the high numbers of fixed term and permanent exclusions in Bromley. This group has overseen the commissioning of an external review of SEMH and Alternative Provision, undertaken by a specialist adviser. It was recognised that a more comprehensive range of alternative provisions was needed for children for whom it has become clear that mainstream (alone) was not the ideal provision and who were likely to experience multiple fixed term or ultimate permanent exclusion. This work has resulted in a new, KS4 alternative provision, opening in September 2019, which several children were invited join during the 2019 summer term.

6.2.4 Achieving 3 high quality PEPs per year for all children

- PEP completion is now reported on a weekly basis alongside other Children's social care performance indicators. This has succeeded in bringing PEP activity into focus for managers as they monitor performance and as a consequence we seen a dramatic increase in the number of PEP meetings taking place. 90% of children had 2 or more PEPs during the academic year.
- The quality of PEP work is vastly improved. This has been achieved through the provision of regular training for social workers, including bespoke sessions for NQSWs; modelling of good practice by the Virtual School and personal feedback from the PEP Quality Assurance Officer and the VSH. The improvement in the quality of post-16 PEPs is particularly notable.

6.2.5 Increasing the numbers of young people achieving Level 3 qualifications.

- The Virtual School continues to drive the underpinning that will enable Bromley to achieve better outcomes at KS3 and beyond. We are confident that the current improvement in the numbers of young people who enter, and remain in, post 16 ETE provision will translate into increased numbers eventually securing level 3 qualifications, even if these are not achieved by the end of YR13.
- A large proportion of the post-16 cohort of young people are late entries to care or unaccompanied minors. The Virtual School effectively tracks and monitors the engagement of these young people and through regular contact with social workers, and through our recently commissioned post-16 attendance tracking. We have a

record of providing a rapid response to the needs of young people who become CLA without education or training provision or who chose to leave their courses. Our experienced Education Adviser who is responsible for young people aged 16 plus has a broad knowledge base of local resources and opportunities and is quick to research the availability of the same for children further away from Bromley.

7 Addressing key challenges in 2019/20

7.1 Challenge 1

What is the challenge?	<p>Persistent absence rates in the most recently published figures (2018) for Bromley Children Looked After are too high at 19% and above national average for Children Looked After.</p> <p>This remains a concern and is carried over from last year.</p>
Current Measures	<ul style="list-style-type: none"> • Daily attendance monitoring • Weekly reviewing of attendance reports to identify children at risk of poor attendance. • Discussions with social workers and foster carers • Meetings in school where necessary • Children with no school place provided with tuition within 1 working week wherever possible • Ongoing work with schools to reduce fixed term exclusions • VS attendance at monthly monitoring of Children who may be Missing Out on Education (CMOE), chaired by the Director of Education.
Future work	<ul style="list-style-type: none"> • Recruit to Education Support Worker role to create additional capacity for monitoring, and responding to, absence • Increase challenge to schools and offer alternatives to zero tolerance for CLA • Increase access to aspiration-raising activities across key stages 3 and 4
What are our performance indicators / success	<p>Bromley CLA attendance figures to be at least as good as all other Bromley children.</p> <p>All Bromley CLA to have access a full time school</p>

criteria?	<p>offer.</p> <p>Any CLA who is not in education to be provided with 1:1 tuition in the placement as an alternative to school within 1 working week and on a school roll within 20 days wherever possible.</p>
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7.2 Challenge 2

What is the challenge?	<p>Poorer than expected academic progress between key stages for Bromley CLA</p> <p>It is recognised that cohorts change on a daily basis so average progress scores across a cohort at the end of a key stage can be misleading but better recording and monitoring of progress should enable the Virtual School to provide more effective interventions if a child slips behind their individual progress targets.</p>
Current Measures	<ul style="list-style-type: none"> • Benchmarking of attainment against age-related expectation at the first PEP for each child which is attended by and Education Adviser from the Virtual School • Use of PEP and termly teacher assessment data to inform progress reporting on the Virtual School data set. This is a live document which allows reviewing of progress information for individuals or year group cohorts.
Future work	<ul style="list-style-type: none"> • Undertake review of data management systems • Institute monthly Key stage/year group progress review meetings in the Virtual School team to ensure that the progress of all children is understood and action is taken if necessary • Provide targeted booster activities
What are our performance indicators / success criteria?	<p>Bromley CLA make progress between key stages that is at least as good as all Bromley children</p> <p>Bromley CLA make better than expected progress against national progress measures.</p>

7.3 Challenge 3

What is the challenge?	<p>Improving outcomes for children with SEND</p> <p>Social Care contributions to EHC plans lack depth</p>
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	<p>and quality and plans may not have been amended to reflect changes in the circumstance and needs of children.</p> <p>Improved alignment of PEPs and EHC plans is required. This is beginning to be seen for children with disabilities but needs to be universal practise.</p> <p>The Virtual School needs a better understanding of the progress and outcomes for children who have SEN but do not require an EHC plan (children at School Support).</p>
Current Measures	<ul style="list-style-type: none"> • Specialist SEN Education Adviser role in place within the Virtual School
Future work	<ul style="list-style-type: none"> • Review of SEN status of all CLA to inform improved data • PEP training to include good practise on inclusion of EHCP targets • Emails to Designated teachers before PEPs to ask for IEPs to be made available to the Virtual School and in meetings
What are our performance indicators / success criteria?	<p>SEN status of all Bromley CLA to be understood by the Virtual School</p> <p>Progress measures for individual CLA with disabilities to be understood by the Virtual School</p> <p>Reporting on progress for children working below pre-key stage standards to be included in Virtual School reporting.</p>

PART ONE - PUBLIC

Decision Maker: CHILDREN EDUCATION AND FAMILIES POLICY
DEVELOPMENT AND SCRUTINY COMMITTEE

Date: 10th March 2020

Decision Type: Non-Urgent Non-Executive Non-Key

Title: EDUCATION OUTCOMES FOR CHILDREN IN BROMLEY
SCHOOLS 2019

Contact Officer: Carol Arnfield, Head of Early Years, School Standards and Adult Education
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Chief Officer: Jared Nehra, Director of Education

Ward: All Wards

1. Reason for report

This report summarises the 2019 education outcomes for children attending Bromley schools. The report draws on the outcomes of statutory teacher assessments, tests and examinations across the early years, primary and secondary phases in Bromley and nationally and includes comparative data for London and for the ten highest performing authorities in England, where these are available. Individual school data for Key Stage 2, Key Stage 4 and Post-16 can be found at the DfE [Compare Schools' Performance](#) website.

2. **RECOMMENDATION(S)**

Members are asked to note and comment on the education outcomes for children in Bromley schools for the academic year 2018/19.

Impact on Vulnerable Adults and Children

1. Summary of Impact:
-

Corporate Policy

1. Policy Status: Not Applicable Existing Policy New Policy: Further Details
 2. BBB Priority: Children and Young People Excellent Council
-

Financial

1. Cost of proposal: Not Applicable: Further Details
 2. Ongoing costs: Not Applicable: Further Details
 3. Budget head/performance centre:
 4. Total current budget for this head: £
 5. Source of funding:
-

Personnel

1. Number of staff (current and additional):
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: Statutory Requirement Non-Statutory - Government Guidance None: Further Details
 2. Call-in: Applicable Not Applicable: Further Details
-

Procurement

1. Summary of Procurement Implications:
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. INTRODUCTION

- 3.1 In Bromley, the vast majority of schools are academies, representing a shift in the role of the Local Authority in its responsibilities for educational standards. Nevertheless, the London Borough of Bromley retains important statutory duties to:
- ensure every child has a school place;
 - ensure the needs of vulnerable pupils are met;
 - act as champion for children.
- 3.2 In the 2018/19 Ofsted Annual Report, Her Majesty's Chief Inspector for Schools stated that a good education and a strong bond with their school can not only help children learn and develop, but also build resilience and confidence. A good education helps prevent some of the problems that most exercise parents and policy-makers – from mental ill health to social exclusion, poor adult literacy to a growing prison population. Ofsted acknowledge the role that strongly data-driven accountability, including their own inspection frameworks, has played in distracting us collectively from the real substance of education, at the centre of which is the curriculum. These values are reflected in the new Education Inspection Framework introduced in September 2019.
- 3.3 This report summarises the 2019 education outcomes for children attending Bromley schools. The report draws on the outcomes of statutory teacher assessments, tests and examinations across the early years, primary and secondary phases in Bromley and nationally and includes comparative data for London and for the ten highest performing authorities in England, where these are available. Individual school data for Key Stage 2, Key Stage 4 and Post-16 can be found at the DfE [Compare Schools' Performance](#) website.
- 3.4 The sections for each phase of education include analysis of the achievement of children in disadvantaged groups relative to their peers, the so-called “disadvantage gap”. Successive governments have sought to improve social mobility in England so that young people, whatever their background, have the opportunity to succeed and fulfil their potential. Disadvantaged pupils are defined as those who have been known to be eligible for Free School Meals within the last 6 years, or have been a Looked After Child for at least 1 day, or have been adopted from care.
- 3.5 The report and appendix also summarise attendance and exclusions outturns, destinations, education, employment and training information and outcomes of Ofsted inspections of Bromley schools in 2018/2019.

1. Education outcomes 2019: Headlines

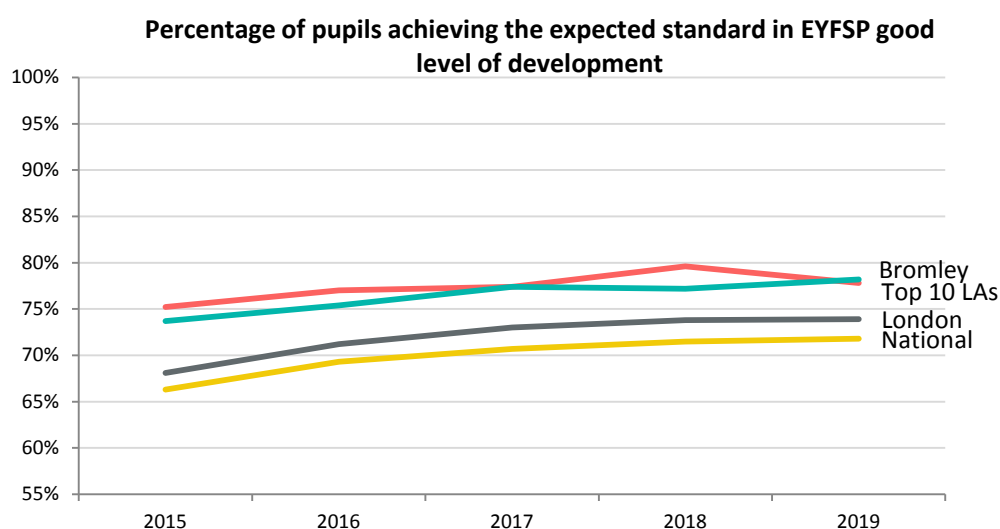
1.1 The table below summarises performance against headline indicators, comparing Bromley with national and top ten Local Authority averages and showing the change from last year

Academic year:	2016/17	2017/18	2018/19	RAG/Trend compared to previous year	National 2018/19	Top 10 LA average	National ranking 2018/19
Early Years Foundation Stage							
Percentage of Pupils reaching a Good Level of Development	77%	77%	78%	▲	72%	78%	5 th
Phonics							
Year 1: Percentage of pupils meeting the expected standard	88%	88%	86%	▼	82%	86%	7 th
End of Year 2: Percentage of Pupils meeting the expected standard	94%	94%	94%	▶	91%	94%	5 th
Key Stage 1							
Percentage of pupils achieving the Expected Standard in reading	80%	81%	80%	▼	75%	80%	4 th
Percentage of pupils achieving the Expected Standard in writing	74%	76%	76%	▶	69%	75%	1 st
Percentage of pupils achieving the Expected Standard in mathematics	80%	80%	80%	▶	76%	81%	8 th
Key Stage 2							
Percentage of pupils achieving Expected Standard in Grammar, Punctuation and Spelling	85%	84%	83%	▼	78%	87%	26 ^h
Percentage of pupils achieving Expected Standard in reading	84%	82%	81%	▼	74%	82%	7 th
Percentage of pupils achieving Expected Standard in writing	84%	87%	86%	▼	79%	86%	3 rd
Percentage of pupils achieving Expected Standard in mathematics	86%	83%	85%	▲	79%	87%	10 th
Percentage of pupils achieving Expected Standard in reading, writing and mathematics	76%	75%	75%	▶	65%	75%	6 th
Key Stage 1 to Key Stage 2 Progress Score - reading	2.3	0.9	0.9	Not applicable	0	2.2	25 th
Key Stage 1 to Key Stage 2 Progress Score - writing	1.0	1.1	1.0	Not applicable	0	1.6	22 nd
Key Stage 1 to Key Stage 2 Progress Score - mathematics	2.1	1.0	0.9	Not applicable	0	2.2	38 th
Key Stage 4							
Progress 8 Score	0.12	0.03	0.04	Not applicable	-0.03	0.49	48 th
Attainment 8 Score	49.8	50.3	50.7	▲	46.6	55.4	21 st
Percentage achieving 5+ in GCSE English and maths	47%	50%	51%	▲	43%	60%	18 th
English Baccalaureate Average Points Score	n/a	4.51	4.60	▼	4.46	5.02	17 th
Post 16							
Level 3 average points per entry of 16-18 year olds (all schools and FE colleges)	33.27	32.55	32.24	▼	32.23	Not available	38 th

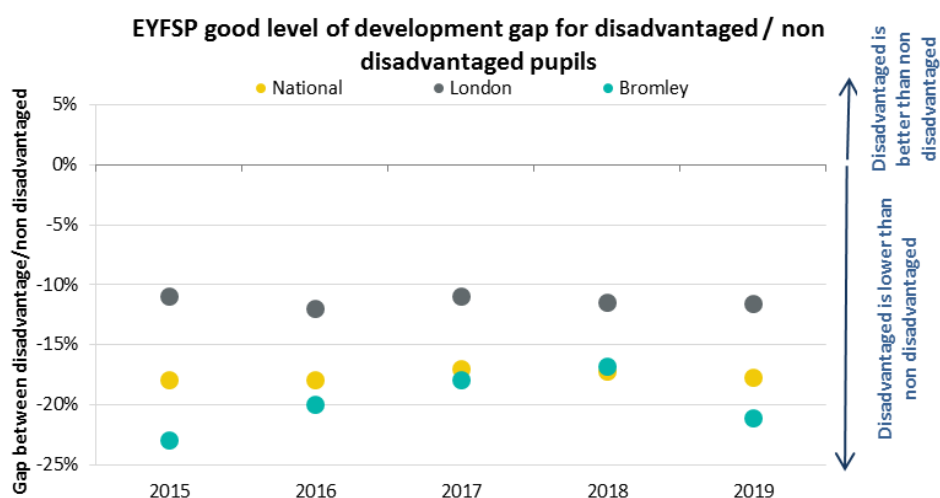
2. Early Years Foundation Stage (EYFS)

2.1 In the Early Years Foundation Stage (EYFS) teachers assess pupils' achievement against a series of 17 Early Learning Goals. These assessments are completed and reported for each child by the end of the academic year in which they reach the age of 5 i.e. Reception Year. Pupils are judged to have achieved a Good Level of Development (GLD) if they have reached the expected standard in the 'prime' areas of learning (personal, social and emotional development, communication and language, and physical development) plus literacy and mathematics.

2.2 Bromley pupils had the strongest performance in 2018 and 2019 since the introduction of the EYFS. The percentage of pupils achieving a Good Level of Development (GLD) in Bromley in 2019 was 78%, above the national average of 72% and improving on the GLD outcome last year. Bromley's performance ranks 5th of all Local Authorities in England. Girls outperformed boys by 13 percentage points, in line with the national gap of 13%.



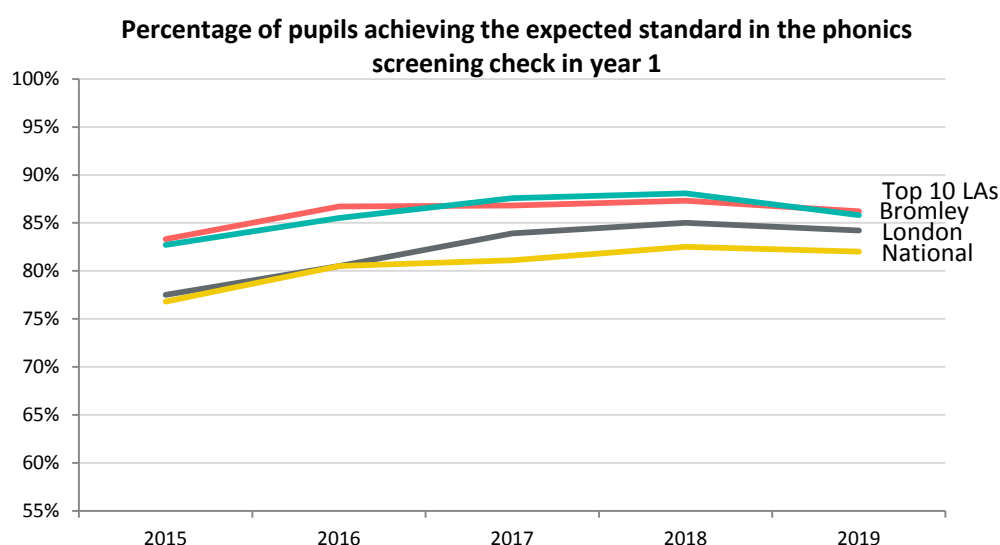
2.3 In EYFS, disadvantage is defined by eligibility for free school meals. In 2019, 59% of children eligible for free school meals reached a Good Level of Development, compared with 81% of their peers. The chart below compares the disadvantage gap in Bromley with the gap nationally and for London as a whole. The gap in Bromley has grown wider and in 2019 is greater than the national gap and the average gap for London.



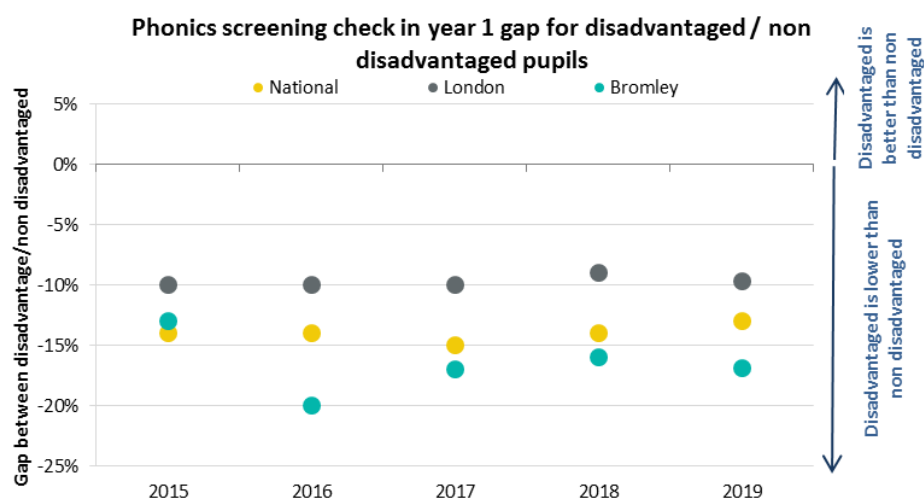
3. Primary phase

3.1 Phonics Screening Check

- 3.1.1 The Phonics Screening Check is a reading test based on pupils' ability to recognise words and sounds using phonic decoding strategies. Pupils' performance is reported on the basis of whether they have achieved the expected standard or not. There are no grades. All pupils in Year 1 are expected to be checked unless they have no phoneme/grapheme correspondence (i.e. they are unable to link letters on the page to the sound they make). The small numbers of pupils that do not achieve the expected standard in Year 1 are rechecked at the end of Year 2.
- 3.1.2 The percentage of pupils who passed the check in Year 1 in 2018 was 86%, 4% points higher than the national average and maintains Bromley's strong performance ranking 7th in England. The percentage of pupils who passed the check by the end of Year 2 remained at 94%, also above the national average. (This includes those who passed the check in Year 1 in 2018 and the pupils who were re-assessed in Year 2 in 2019.) However, outcomes in Bromley for phonics have declined over the last two years. Girls continue to outperform boys in phonics, and Bromley has a smaller gender gap than nationally.



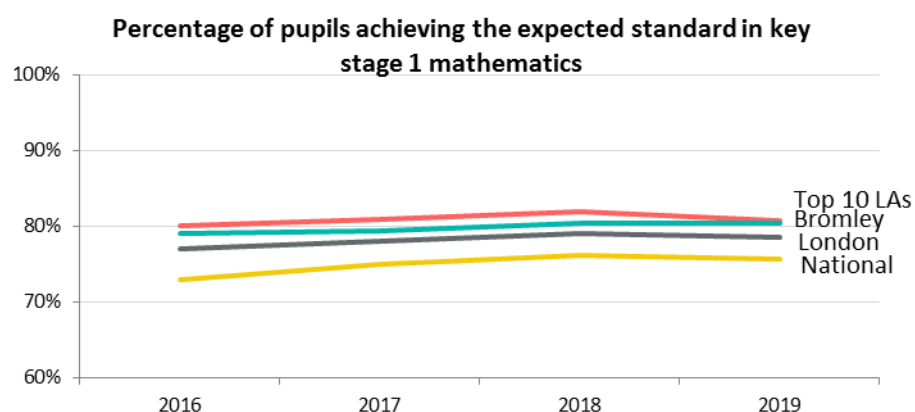
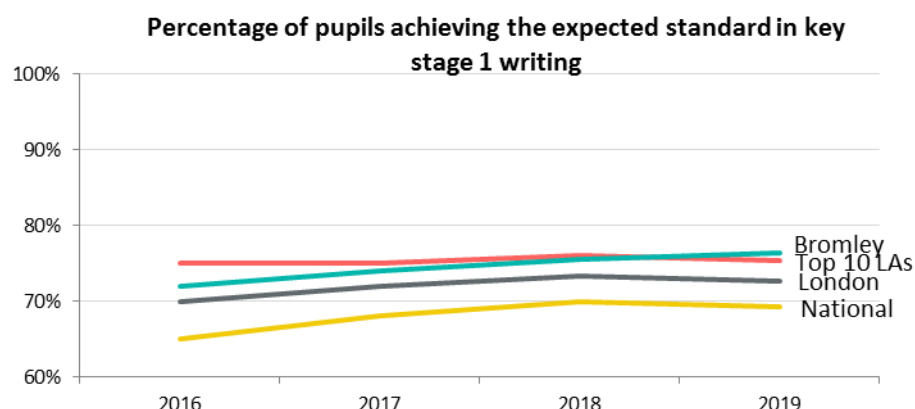
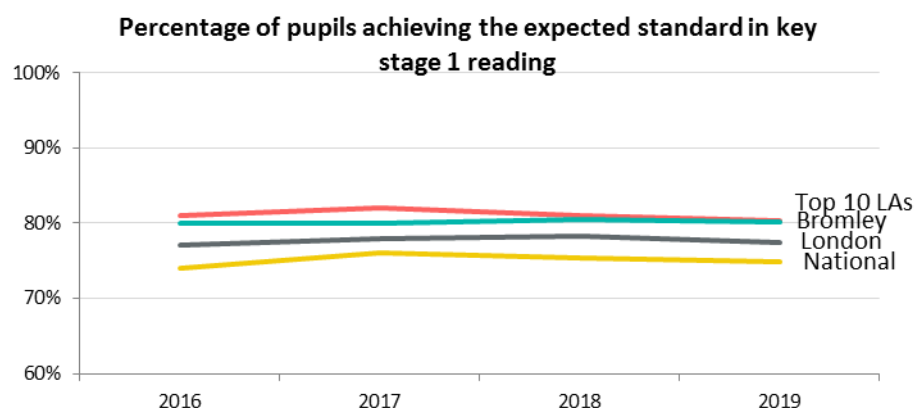
- 3.1.3 Disadvantage is only published at a national level for phonics. For comparator purposes the chart below will measure eligibility for free school meals. The attainment gap in Bromley between free school meals eligible pupils and their peers is 17 percentage points: this is wider than last year and wider than both the London and national gap.



3.2 Key Stage 1

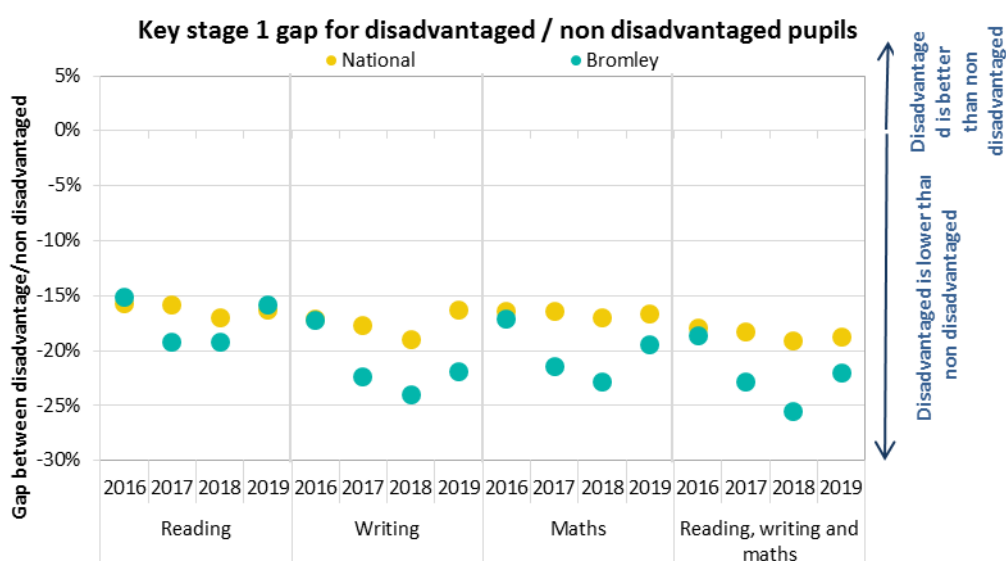
3.2.1 Key Stage 1 (KS1) assessments take place in Year 2. Each pupil is teacher assessed in reading, writing and mathematics.

3.2.2 Bromley pupils achieving the expected standard in 2019 were above the national averages for reading, writing and mathematics. Bromley is ranked within the top ten local authorities for reading (4th), writing (1st) and mathematics (8th). Bromley's widest gender gap at KS1 is in writing (12 percentage points), yet all subject gender gaps were in line or narrower than those seen nationally. Bromley girls exceed boys working at the expected standard in all subjects.

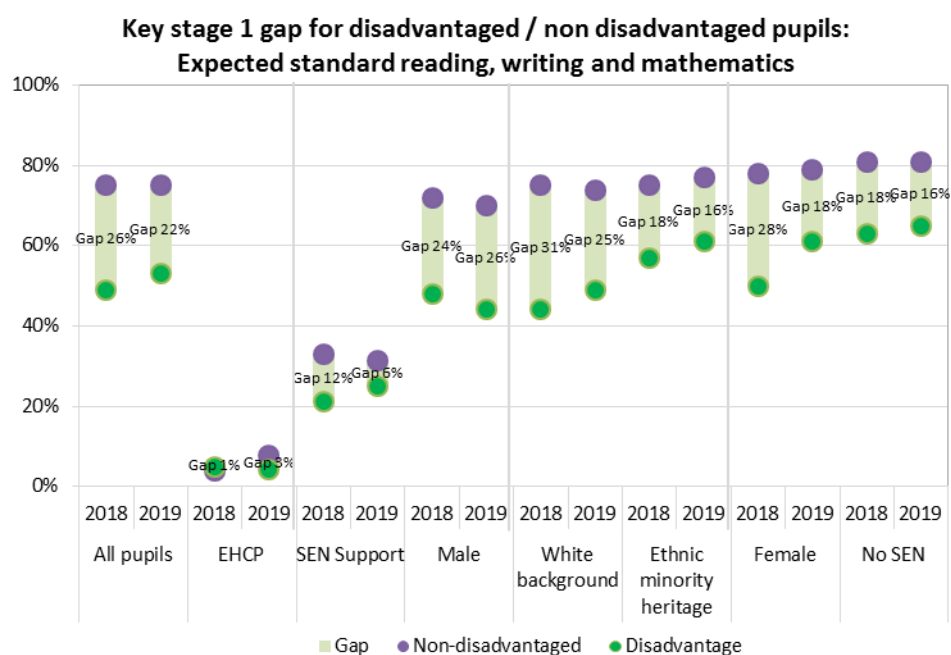


3.2.3 At the end of Key Stage 1 in 2019, there were 487 pupils deemed to be disadvantaged, 12% of the total cohort. Of these, 51% are boys and 49% girls; 25% have identified special educational needs or disability (SEND) and receive SEND support and 5% have an education, health and care plan (EHCP). 63% are white heritage pupils, 34% are ethnic minority background pupils and ethnicity is unknown for the remainder.

3.2.4 The gap in attainment between disadvantaged and non-disadvantaged pupils is 16% points for reading, 22% points for writing and 20% points for maths. The gap has narrowed in all subjects this year. The reading gap is narrower than national, whilst the other subjects remain wider than national.



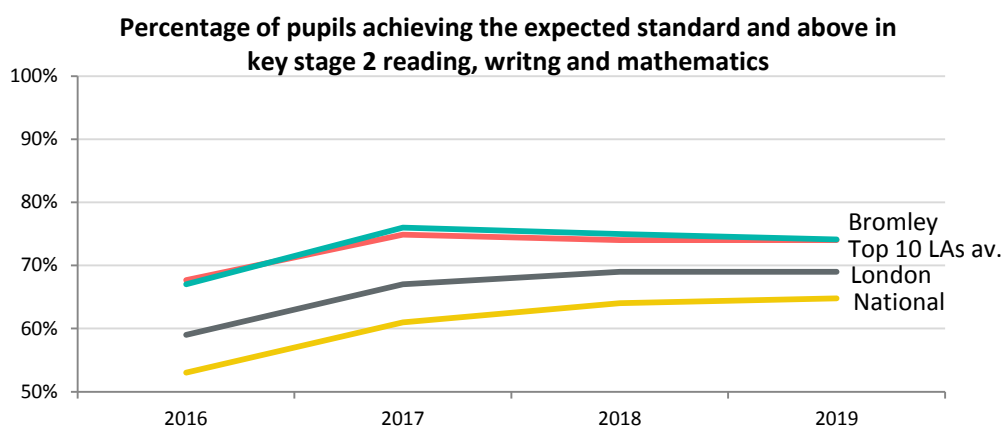
3.2.5 The gap between disadvantaged pupils and their peers achieving the expected standard in reading, writing and mathematics combined was 22% points. The chart below analyses the gaps for disadvantaged pupils further and highlights the largest gaps for disadvantaged boys (26% points) and disadvantaged white background pupils (25% points). For a majority of the contextual groups the gap has narrowed on 2018, with exception of boys and those pupils with an EHCP.



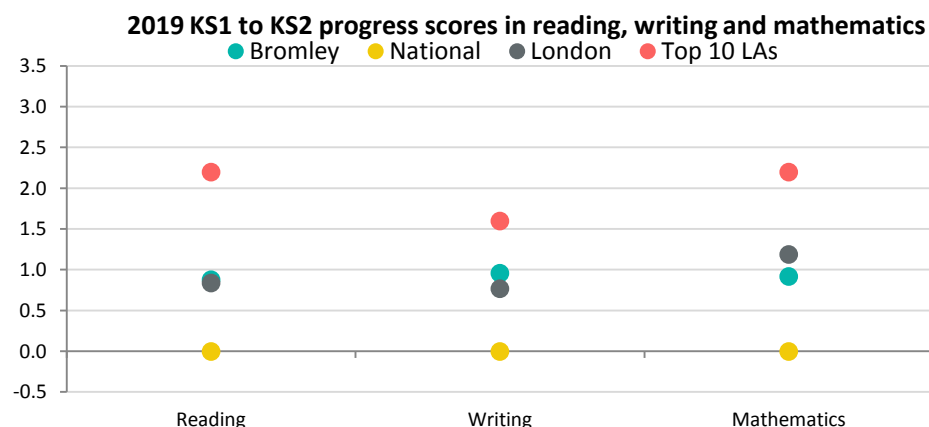
3.3 Key Stage 2

3.3.1 Key Stage 2 tests and assessments take place in Year 6. Each pupil is tested in reading, mathematics and grammar, punctuation and spelling. They are also teacher assessed in writing and science (reading and maths teacher assessment was discontinued in 2019).

3.3.2 In 2019, attainment at the end of Key Stage 2 was above the national and London averages in all subjects. Bromley's performance ranked in the top ten local authorities at the expected standard for reading (7th), writing (3rd), and mathematics (10th). In the combined measure of reading, writing and mathematics, 75% of Bromley pupils attained the expected standard or above which places Bromley 6th nationally, in line with the average for the top 10 local authorities. The gap between boys and girls was narrower than the London and national gaps across all subjects.



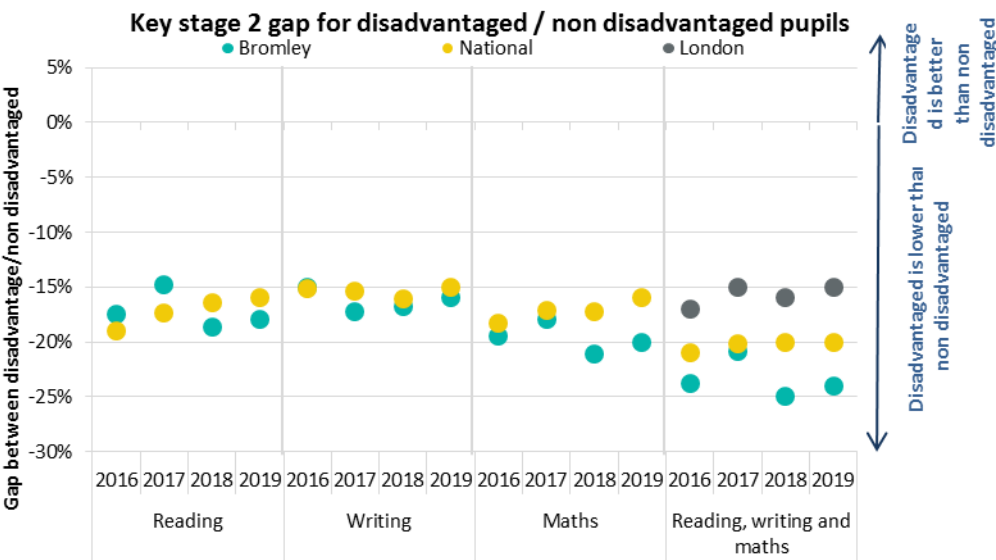
3.3.4 Progress scores, which measure the progress pupils make between the end of Key Stage 1 and the end of Key Stage 2, are calculated on the difference in scaled score points for pupils when compared to all pupils nationally with similar Key Stage 1 outcomes. Overall, Bromley pupils make better progress than pupils with similar Key Stage 1 outcomes nationally. Progress scores are 0.9 for reading (ranked 25th nationally), 1.0 for writing (ranked 22nd nationally) and 0.9 for mathematics (ranked 38th nationally).



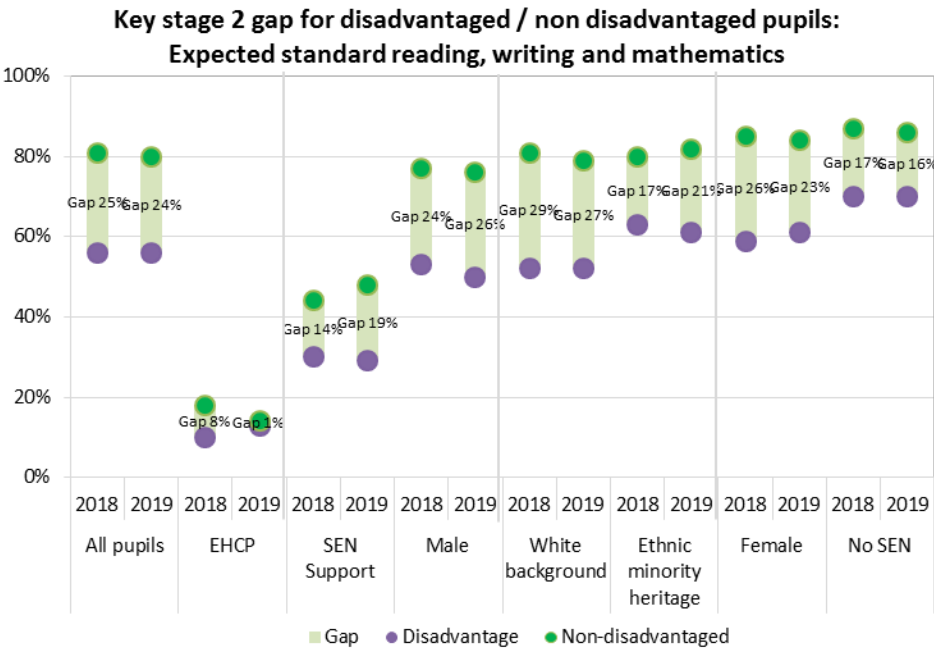
3.3.5 The percentage of pupils achieving the higher standard increased and remains well above national averages. Bromley is ranked within the top 10 local authorities for combined reading, writing and mathematics (6th), and writing (3rd). Ranks for the other subjects are 11th for reading, 13th for mathematics and 27th for grammar, punctuation and spelling.

3.3.6 At the end of Key Stage 2, in 2019, there were 869 pupils deemed to be disadvantaged, 23% of the total cohort. Of these, there was an equal division of 50% are boys and 50% girls; 27% have identified special educational needs or disability (SEND) and receive SEND support and 6% have an education, health and care plan (EHCP). 60% are white background pupils, 38% are ethnic minority group pupils and ethnicity is unknown for the remainder.

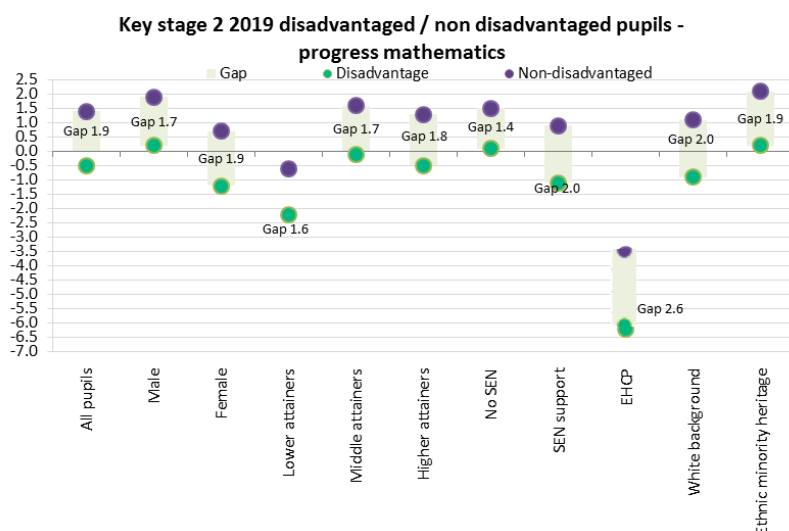
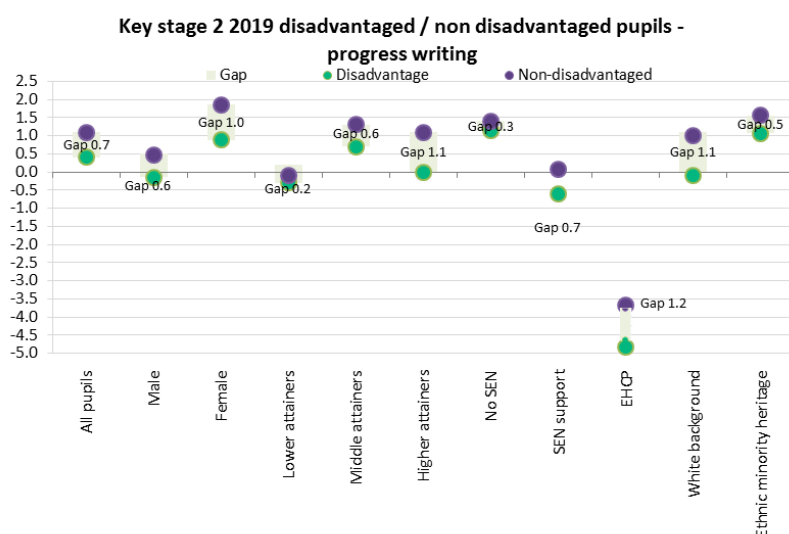
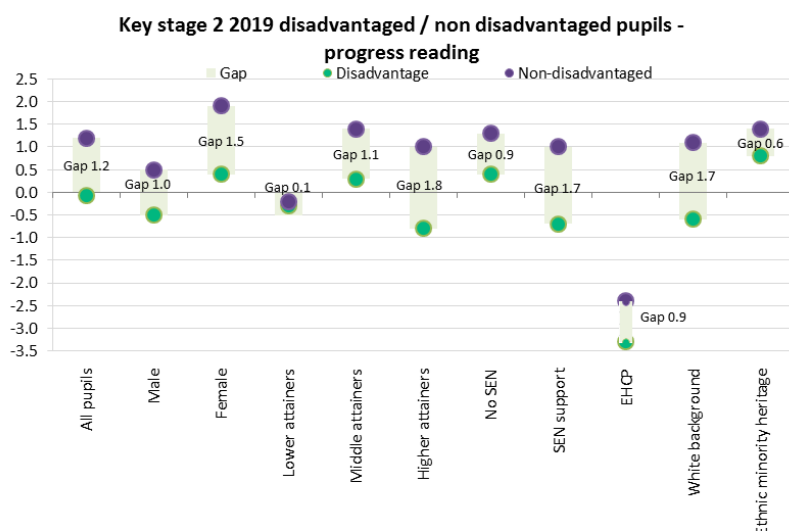
3.3.7 The gap in outcomes between disadvantaged pupils and their peers in Bromley decreased by 1 percentage point in all subjects compared to 2018, in reading (to 18% points), in writing (to 17% points) and mathematics (to 20% points). National gaps decreased in writing and mathematics, and remained consistent in reading, so that the gap in Bromley is wider than in all subjects. For reading, writing and mathematics combined, the Bromley gap is wider than national and remains wider than for London.



3.3.8 The gap between disadvantaged pupils and their peers achieving the expected standard in reading, writing and mathematics combined was 24% points. The chart below analyses the gaps for disadvantaged pupils further and highlights the largest gaps for disadvantaged white background pupils (27% points) and disadvantaged boys (26% points).



3.3.9 Progress measures between Key Stage 1 and Key Stage 2 for disadvantaged pupils also show some marked differences from their peers. The overall gaps were 1.2 for reading, 0.7 for writing and 1.9 for mathematics. The national gaps in 2019 were 1.2 for reading, 0.8 for writing and 1.8 for mathematics, so the difference is less in Bromley for writing and in line for reading and greater for mathematics from the national picture. The gaps between the progress scores for disadvantaged and their peers are widest in mathematics. Disadvantaged pupils with an Education, Health and Care Plan make less progress than their peers with similar prior attainment in each subject.



4. Secondary phase

4.1 Key Stage 4

4.1.1 From 2015, schools in England began teaching a new, revised GCSE programme. Students sat the first set of examinations in summer 2017 in English and mathematics. This was part of the Key Stage 4 reforms, including the new standards and a new grading scale of 9–1, with 9 being the highest grade. Summer 2019 finalized the conversion with all subjects being taught under the new system.

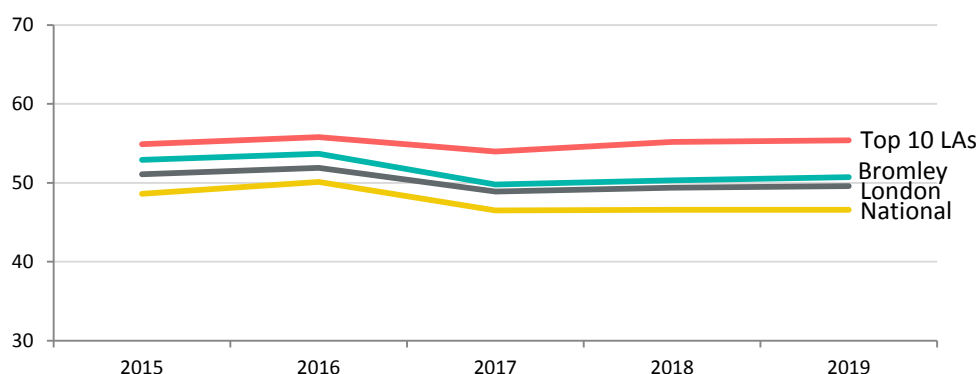
A set of new measures are used to monitor outcomes and include:

- Attainment 8: measures the attainment of a pupil across 8 qualifications including mathematics, English, 3 further English Baccalaureate qualifications and 3 further GCSE or approved non-GCSE qualifications;
- Progress 8: a value added measure which compares pupils' achievements to those of all pupils nationally with the same Key Stage 2 outcomes;
- % of pupils attaining grade 5 or better in English and mathematics (from 2017).

The variation in Attainment 8 scores in Bromley and nationally, are expected from 2017 due to the change in the point score allocations across subjects from A* to G grades to the 9-1 scale.

4.1.2 Bromley pupils' average Attainment 8 score was 50.7 in 2019, compared to 46.6 nationally. This equates to an average grade of 5.0 across the 8 subjects. Bromley has maintained its 2018 rank of 21st nationally in 2019. The gap between boys' and girls' Attainment 8 scores has decreased locally and nationally with Bromley's gap wider than national.

Key Stage 4 Attainment 8 scores



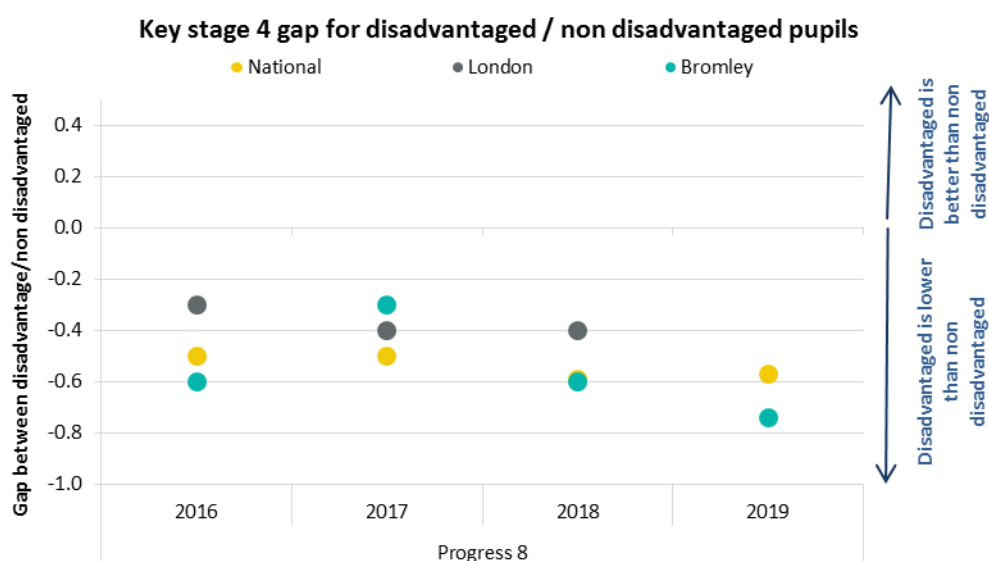
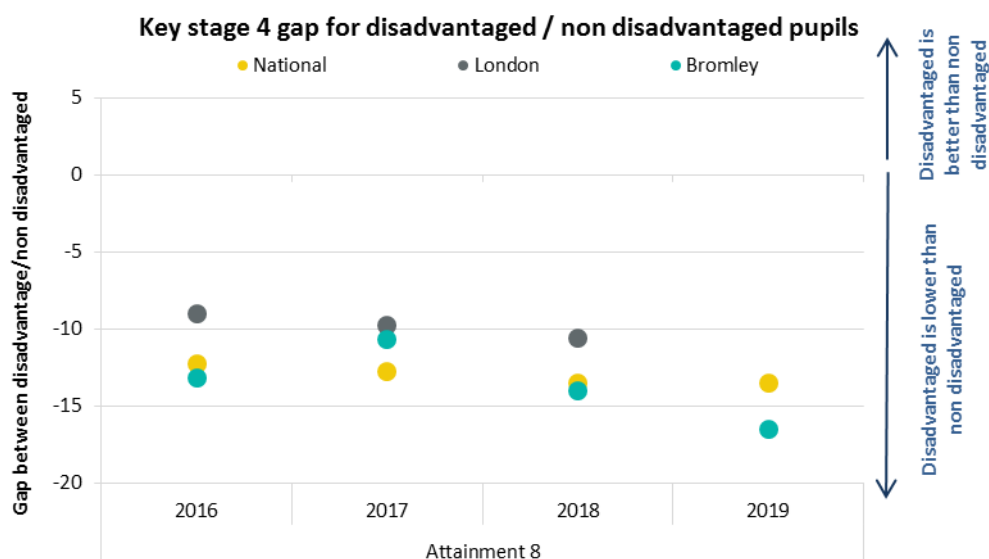
4.1.3 The average Progress 8 score for Bromley (0.04) is slightly above the national average (-0.03) but has remained well below London and top ten LA averages. Pupils in Bromley therefore make less progress than other pupils with similar Key Stage 2 outcomes in London and the top 10 LAs. In terms of national rankings, Bromley has risen from the 2018 rank nationally to 48th. As a relative measure, Progress 8 is best compared to groups within a year rather than year-on-year. A change in the methodology in 2019 for calculating Progress 8 means it is also not directly comparable to previous years. To place Progress 8 in context, a score of +1.00 would equate to a pupil achieving 1 grade higher per subject than other pupils with similar Key Stage 2 outcomes.

Key Stage 4 Progress 8 scores

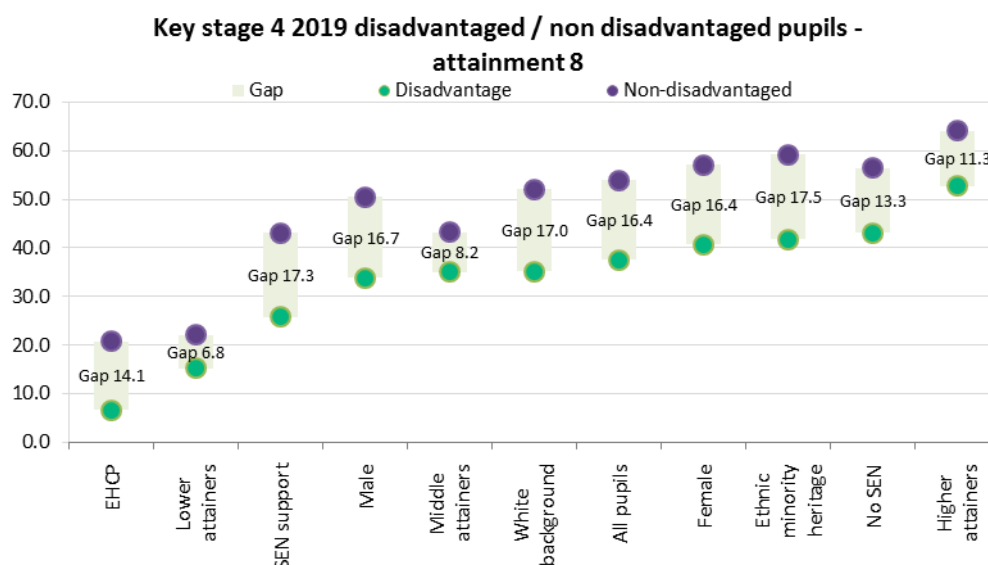


4.1.4 At the end of Key Stage 4, in 2019, there were 660 pupils deemed to be disadvantaged, 20% of the total cohort. Of these, 47% are boys and 53% girls; 13% have identified special educational needs or disability (SEND) and receive SEND support and 9% have an education, health and care plan (EHCP). 63% are white background pupils, 35% are minority ethnic heritage pupils and ethnicity is unknown for the remainder.

4.1.5 The gaps between disadvantaged pupils and their peers have increased in Bromley for Attainment 8 and Progress 8 and are wider national.

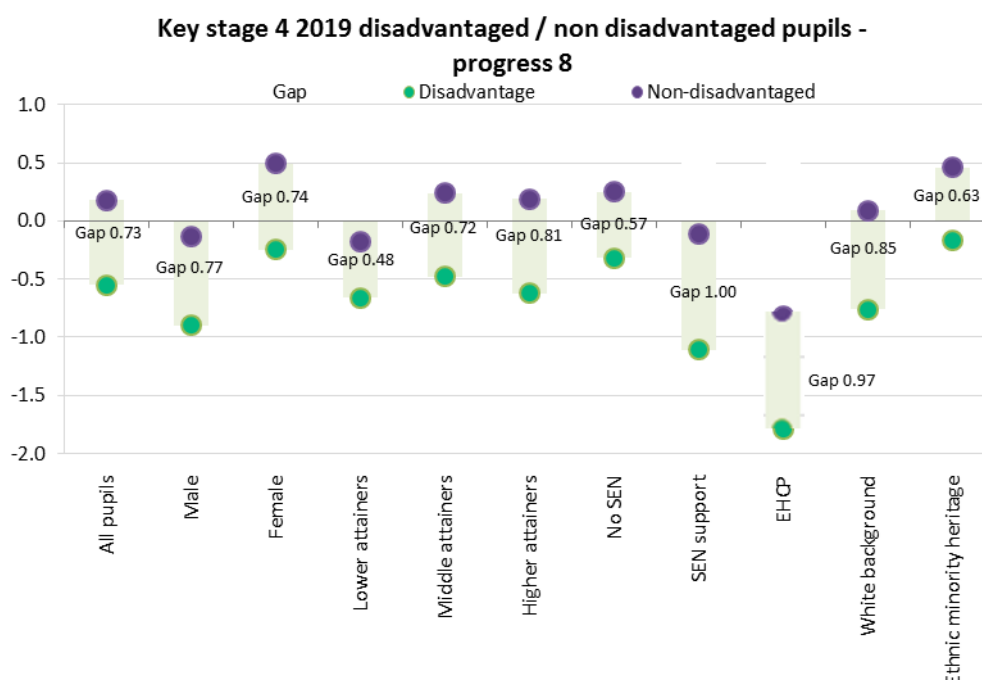


- 4.1.6 For Attainment 8, the overall gap was 16.4 points with the largest gaps for disadvantaged minority ethnic heritage pupils (17.5 points), disadvantaged pupils with SEN Support (17.3 points) and disadvantaged white background pupils (17.0 points).



- 4.1.7 For Progress 8, the overall gap was 0.73, with the greatest differences seen for those pupils with SEN support (1.00), with an Education, health and care plan (0.97) and white background pupils (0.85). For many disadvantaged pupils in Bromley at KS4, the progress they make is below the national average for pupils with a similar Key Stage 2 outcome, shown as a negative progress scores. Those disadvantaged pupils who do make greater progress than similar prior attaining pupils nationally (shown by a positive progress score) still make less progress than their peers who are not from disadvantaged groups.

- 4.1.8 Although the biggest gap for Attainment 8 between disadvantaged and non-disadvantaged pupils is for ethnic minority heritage pupils, ethnic minority heritage pupils also have the highest Progress 8 score of all disadvantaged pupils. The difference in Progress 8 however is still very marked between those ethnic minority heritage pupils who are disadvantaged and those who are not.



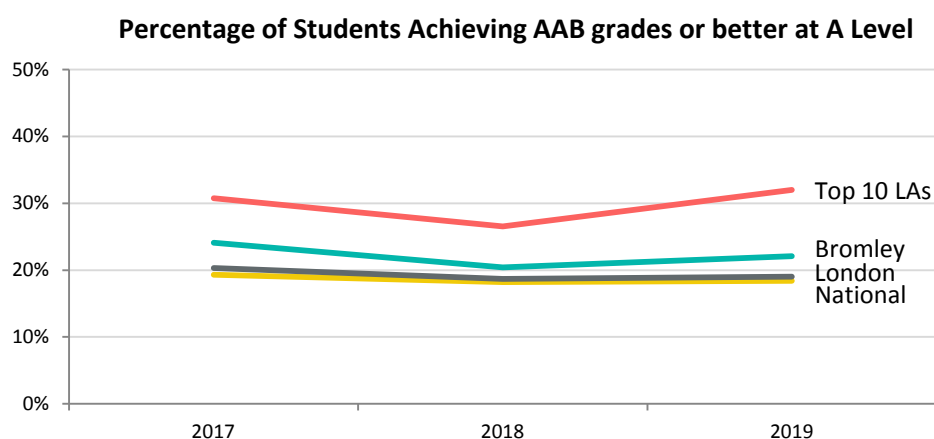
- 4.1.9 Boys have one of the largest gaps between disadvantaged and non-disadvantaged pupils for Attainment 8, but also generally attain lower overall (i.e. lower Attainment 8 score). In terms of Progress 8, boys make almost the least progress when compared with pupils with similar KS2 outcomes nationally (higher only to pupils with EHC plans), regardless of whether they are disadvantaged or non-disadvantaged.

4.2 Post 16

- 4.2.1 In 2016, new headline accountability measures were introduced for post 16 courses. In 2017 these measures were expanded to include the second tranche of reformed AS levels. Performance is split by the type of qualifications students are studying for into:
- Level 3, including A level, NVQ level 3, GNVQ advanced and key skills level 3.
 - A level - A level only.
 - Academic - A levels and a range of other academic qualifications taken at level 3.
 - Tech level - rigorous level 3 qualifications for post-16 students wishing to specialise in a specific industry or occupation.
 - Applied general - rigorous level 3 qualifications for post-16 students who wish to continue their education through applied learning.
- 4.2.2 Overall, approximately 2,700 students were in the 2019 cohort, which includes state-funded schools and SE London Colleges. Approximately 1,800 of the cohort took A level qualifications, 100 took Tech Level qualifications and 800 took Applied General qualifications.
- 4.2.3 Bromley is above or in-line with national in three of the overarching Average Point Score per entry indicators (APS), level 3, A level and Academic. In Bromley, the 2019 Average Points Score (APS) per entry increased from 2018 for A level students and was above the national average, placing Bromley 38th nationally, with 90% of students achieving at least 2 substantial level 3 qualifications (Bromley ranks 14th nationally in this measure). For A level students Bromley was 15th for the percentage achieving 3 A*- A grades and 22nd for achieving grades AAB or better, improved rankings on 2018. The APS for Tech Level and Applied General qualifications students decreased from 2018, this is mirroring the national picture following the implementation of full qualifications in 2018. Bromley is below the national average and ranked 117th for Tech Level and 129th for Applied General qualifications.

State funded school students	Average Point Score per entry						Average Point Score per entry as a grade					
	2017		2018		2019		2017		2018		2019	
	Bromley	National	Bromley	National	Bromley	National	Bromley	National	Bromley	National	Bromley	National
Level 3 students	33.2	32.3	32.5	31.8	32.2	32.2						
A level students	33.2	31.1	33.0	32.1	33.6	32.8	C+	C	C+	C+	C+	C+
Academic students	33.3	31.3	33.1	32.2	33.6	33.0	C+	C	C+	C+	C+	C+
Tech level students	31.1	32.2	29.9	28.1	25.3	28.6	Dist-	Dist-	Merit+	Merit+	Merit	Merit+
Applied General students	33.8	35.6	28.5	28.4	26.8	28.8	Dist	Dist	Merit+	Merit+	Merit+	Merit+

A level students	APS per entry, best 3	APS per entry, best 3 as a grade	Percentage of students achieving 3 A*-A grades or better at A level	Percentage of students achieving grades AAB or better at A level	Percentage of students achieving grades AAB or better at A level, of which at least two are in facilitating subjects
Bromley 2017	36.02	B-	13.7%	24.1%	19.6%
National 2017	34.09	C+	11.1%	19.3%	14.3%
Bromley 2018	34.21	C+	12.7%	20.4%	16.2%
National 2018	32.49	C+	10.7%	18.2%	13.7%
Bromley 2019	34.77	C+	14.7%	22.1%	18.5%
National 2019	32.89	C+	10.8%	18.4%	14.1%



4.3 Young People Not in Education, Employment or Training (NEET)

- 4.3.1 The headline indicator for the NEET measure changed in 2015/16 to include the combined figure for NEET and not known (therefore including the young people whose current education, employment or training status is not known). The DFE also now only publish 16-17 year old data to bring this in line with Raising Participation Age (RPA) duties.
- 4.3.2 Following the end of Key Stage 4 study, 95% of students in Bromley's schools and colleges remained in education or employment for at least 2 terms. This is above national and London averages.
- 4.3.3 Following the end of Key Stage 5 study, 88% of students in Bromley's schools remained in education or employment for at least 2 terms. This is in line with national and above London averages.

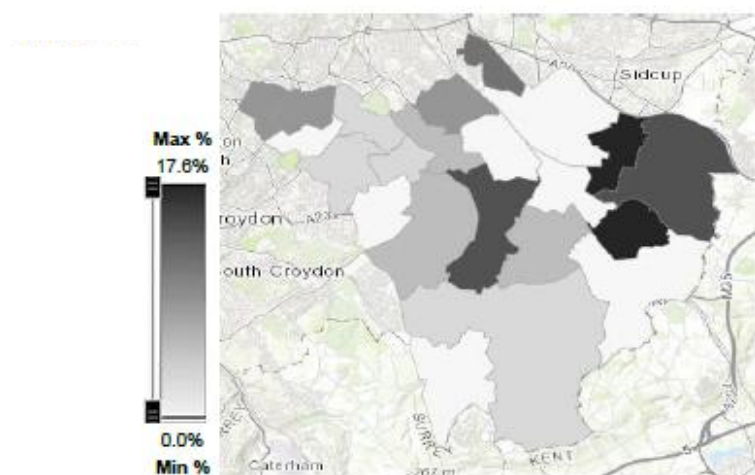
	KS4 % Staying in Education or Employment for at least 2 terms	KS5 % Staying in Education or Employment for at least 2 terms after 16-18 study
Bromley	95%	88%
National	94%	88%
London	94%	86%
Top 10 local authority average	96%	93%

4.3.4 The proportions of young people who are Not in Education, Employment and Training (NEET), or whose status is not known (2.0%), have again fallen and are better than national averages (5.5%). The proportion of 16-17 year old 'NEET or activity not known' has fallen by 0.5 percentage points.

4.3.5 At the end of November 2019, there were 228 young people, 3.3% of Bromley's 16-17 year old cohort, who were recorded as being either not in education, employment or training (NEET) or whose destination was not known. When compared with national benchmarking Bromley's performance is within performance quintile 1, ranking 6th nationally and 1st in London.

2019	April	May	June	July	August	September	October	November
NEET and not known (%)	2.6%	2.9%	2.9%	3.3%	3.6%	10.6%	8.8%	3.3%
NEET (number)	127	128	137	145	152	83	100	102
Not known (number)	48	69	60	75	91	644	501	126

4.3.6 The NEET cohort is predominantly male (60%) and from a white background (74%). 16% have SEND with an EHCP, 9% are known to the Youth Offending Service, and 6% are either Looked After currently or have left care. The majority of NEET young people are resident in the Cray Valley and Orpington wards, making up 40% of the NEET cohort.



4.3.7 73% (74 young people) of the NEET group are available to the labour market. This includes 68 young people who are seeking employment, education or training. 27.5% (28 young people) of the NEET group are not available to the labour market. This includes 23 young people who are NEET because of illness.

5. Attainment and progress of pupils with special educational needs and/or disability (SEND)

5.1 Children with special educational needs and/or disability (SEND) are grouped by the level of support they receive which is, in turn determined by their needs, i.e. SEN Support or Statement / Education, Health and Care Plan (EHCP). SEN Support is defined as: "Extra or different help from that provided as part of the school's usual curriculum. The class teacher and special educational needs co-ordinator (SENCO) may receive advice or support from outside specialists."¹ Under the SEND Reforms, Statements of special educational were required to be re-assessed and where applicable, converted to EHCPs by April 2018.

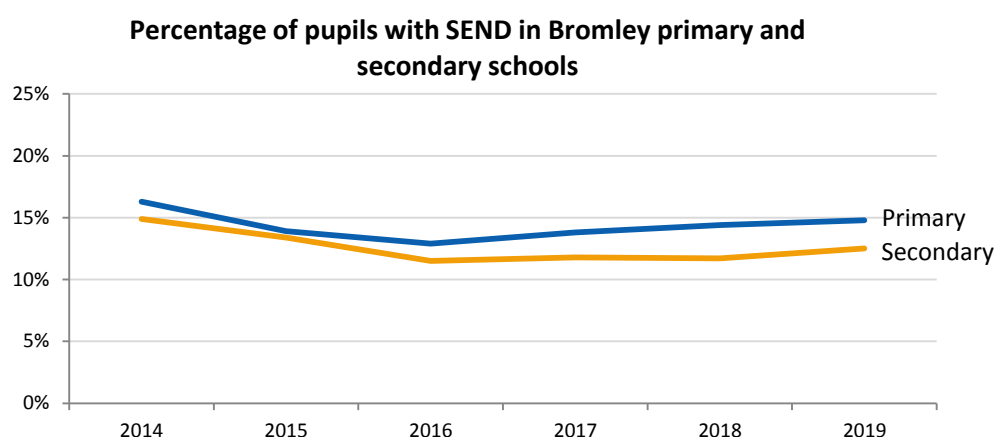
5.2 At the May 2019 school census, 7,828 pupils in state funded primary, secondary, special schools or Alternative Provision in Bromley were identified as having SEND:

May 2019	% SEN	% SEN Support	% EHC Plan
Primary	14.8%	12.7%	2.2%
Secondary	12.5%	11.1%	1.4%
Special	100.0%	0.4%	99.6%
PRU	100.0%	96.0%	4.0%
Total	15.2%	12.0%	3.2%

A further breakdown of the 2019 SEND cohort, at the end of key stage, is shown below:

May 2019	EYFSP		KS1		KS2		KS4	
	No.	%	No.	%	No.	%	No.	%
SEN Support	316	8.1%	459	11.5%	598	15.8%	391	11.6%
SEN with a EHC Plan	96	2.5%	116	2.9%	142	3.8%	147	4.4%
Total Pupils	3886		3999		3780		3362	

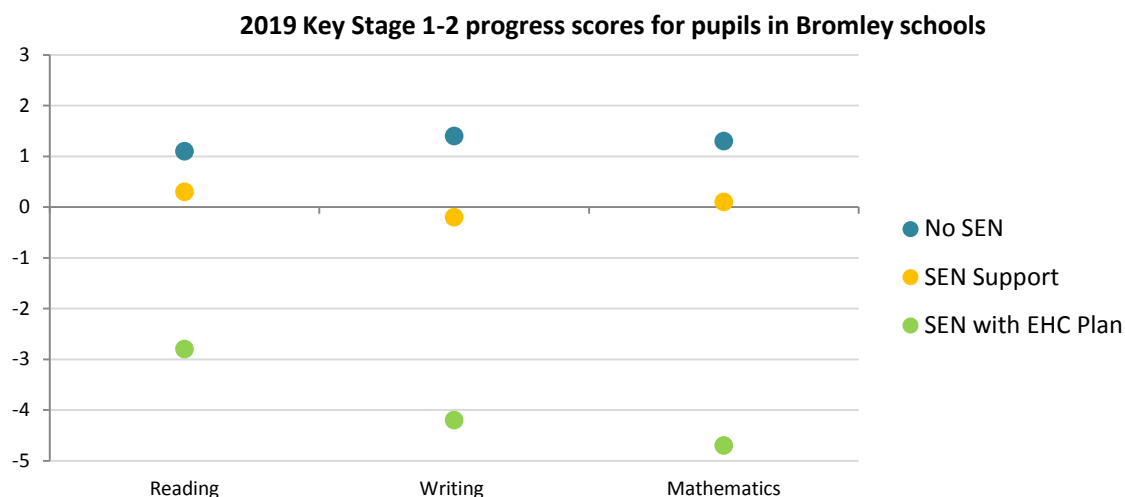
5.3 Following the proportion of pupils with identified SEND in mainstream schools in Bromley reducing, the rise between 2016 and 2019 is a reflection of the rise in the number of pupils identified with SEN Support, rather than those with an SEN statement or EHC Plan.



¹ (https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/539158/SFR29_2016_Main_T_ext.pdf)

Key Stage 2: Progress Key Stage 1 to Key Stage 2

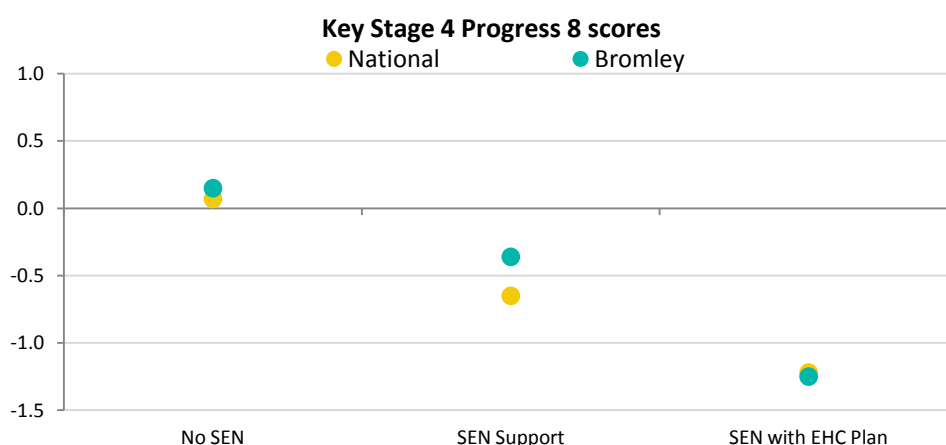
- 5.4** In 2019, pupils receiving SEN Support at key stage 2 made more progress than pupils with similar key stage 1 outcomes nationally in reading and mathematics but less progress in writing. Pupils with an EHCP or Statement in 2018 made less progress in all subjects than pupils with similar key stage 1 outcomes, shown by a negative progress score, but made more progress than pupils nationally with an EHC Plan or Statement in reading.



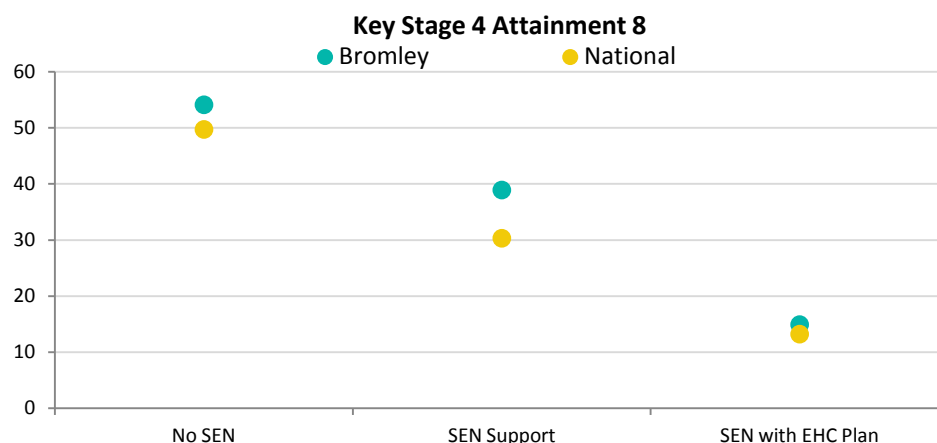
	Reading		Writing		Mathematics	
	Bromley	National	Bromley	National	Bromley	National
No SEN	1.1	0.4	1.4	0.5	1.3	0.4
SEN Support	0.3	-1.0	-0.2	-1.7	0.1	-1.0
SEN with a statement or EHC Plan	-2.8	-3.6	-4.2	-4.3	-4.7	-4.0

Key Stage 4: Progress 8 and Attainment 8

- 5.5** In 2019, pupils with SEND made less progress than pupils with similar key stage 2 outcomes nationally but had higher progress 8 scores when compared to the national progress scores for pupils with SEN support and in line with national for pupils with an EHCP.



- 5.6** Attainment 8 for pupils with SEND in Bromley is higher than for pupils with SEND nationally. As with progress SEND pupils have a lower Attainment 8 than their non-SEND peers.

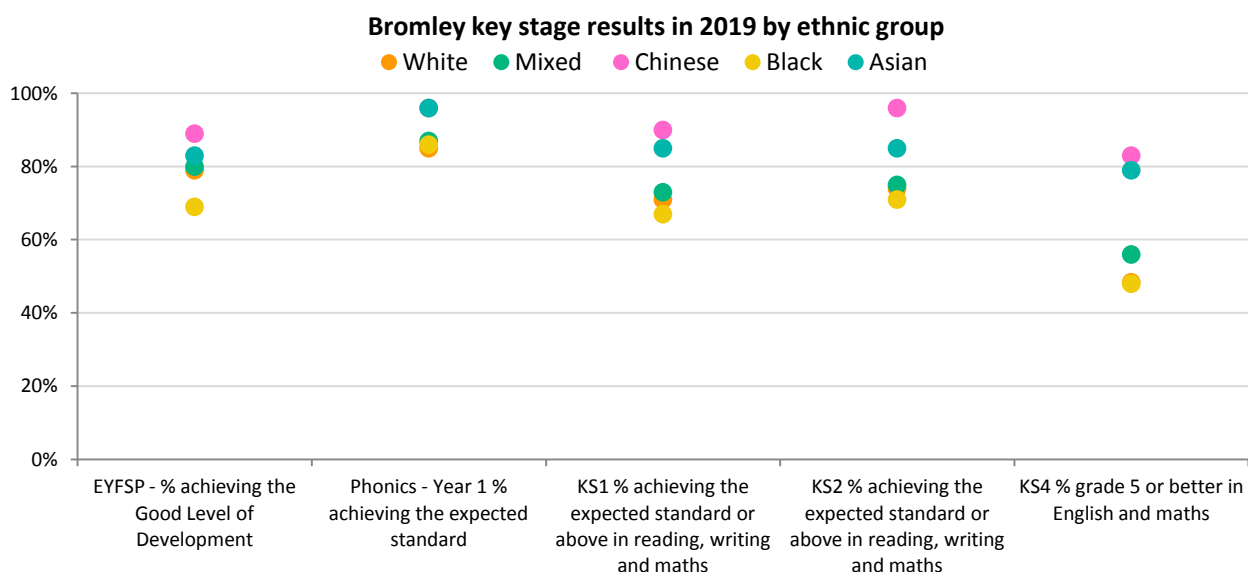


6. Attainment and progress of pupils with Black and Minority Ethnic heritage (BME)

- 6.1** The majority of pupils in Bromley schools are of a white background, followed by mixed ethnic heritage and black heritage backgrounds. The numbers and proportion of BME pupils in Bromley schools in 2019, at the end of each key stage, are shown in the table below:

	Asian		Black		Chinese		Mixed		White		Any other ethnic group		Unclassified		Total pupils
EYFSP	277	7%	338	9%	66	2%	493	13%	2587	67%	38	1%	94	2%	3893
KS1	252	6%	338	8%	77	2%	509	13%	2709	67%	47	1%	86	2%	4018
KS2	216	6%	372	10%	28	1%	419	11%	2634	69%	72	2%	59	2%	3800
KS4	207	6%	350	10%	36	1%	324	10%	2346	70%	75	2%	50	2%	3367

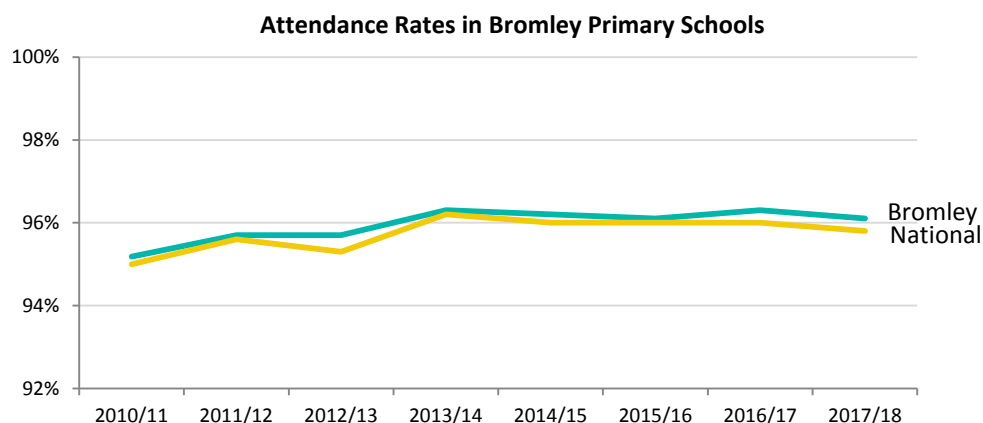
- 6.2** The majority of pupils with BME heritage achieve above the national averages at every key stage. Pupils from Chinese or Asian backgrounds achieved consistently higher than other pupils. Black heritage and white pupils performed lowest in the majority of measures across the key stages, with pupils from a white background made the least progress at key stage 4.



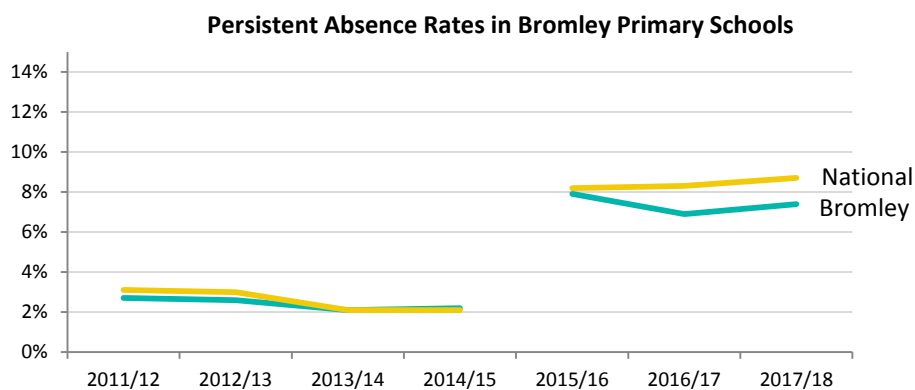
7. Attendance at school

Primary Schools

- 7.1 Attendance in Bromley primary schools has gradually improved over the last ten years, tracking the national average. In the academic year 2017/18 (the latest published data) attendance was 96.1%, in line with 96% nationally. Across Bromley primary schools in 2017/18, attendance rates ranged from 92.7% to 97.5%.

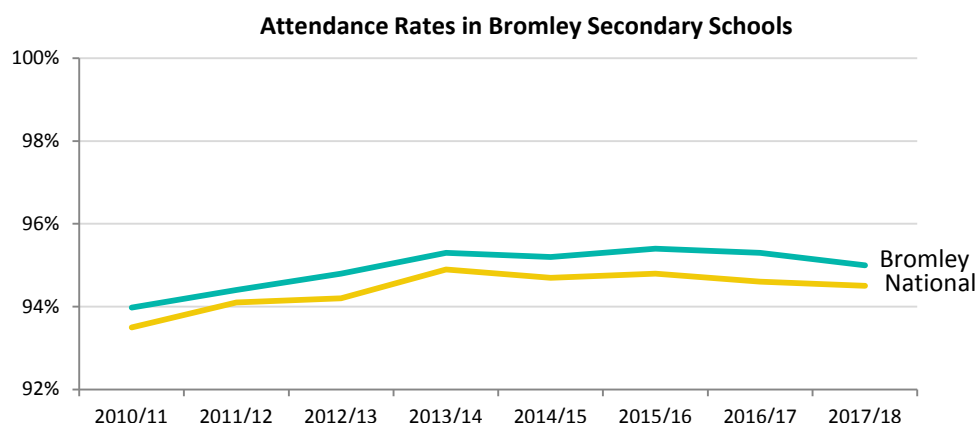


- 7.2 The definition of persistent absence has changed twice over the last few years and if a pupil misses 10% of the possible sessions in school, they are now classed as persistently absent. This is across the whole academic year and can include multiple periods of absence. The percentage of pupils classed as persistently absent in Bromley primary schools in 2017/18 was 7.4%, compared with 8.7% nationally, both Bromley and national increasing on last year. Across Bromley primary schools in 2017/18, persistent absence rates ranged from 0.5% to 19.7%.

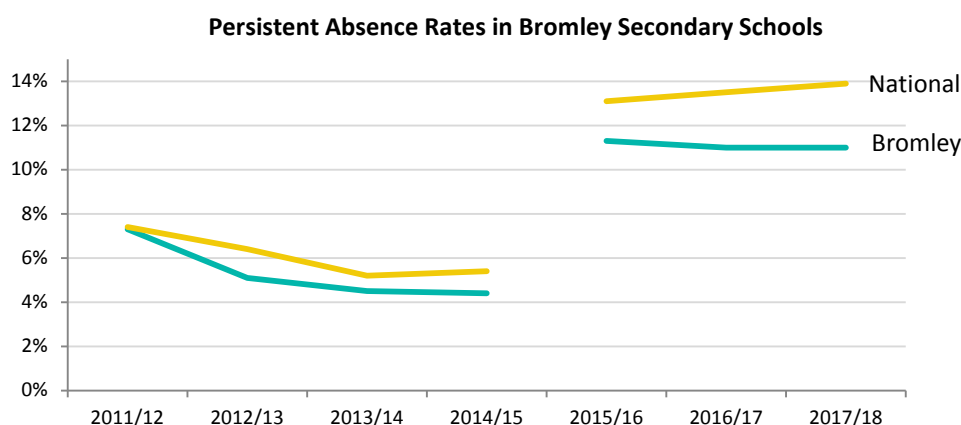


Secondary Schools

- 7.3** Attendance in Bromley secondary schools has improved over the last ten years and in the academic year 2017/18, the latest published full year; the rate was 95.0%, compared with 94.5% nationally. Across Bromley secondary schools in 2017/18, attendance rates ranged from 92.1% to 96.1%.



- 7.4** The percentage of pupils classed as persistently absent in Bromley secondary schools in 2017/18 was 11.0%, diverging from 13.9% nationally. Across Bromley secondary schools in 2017/18, persistent absence rates ranged from 4.5% to 23.2%.

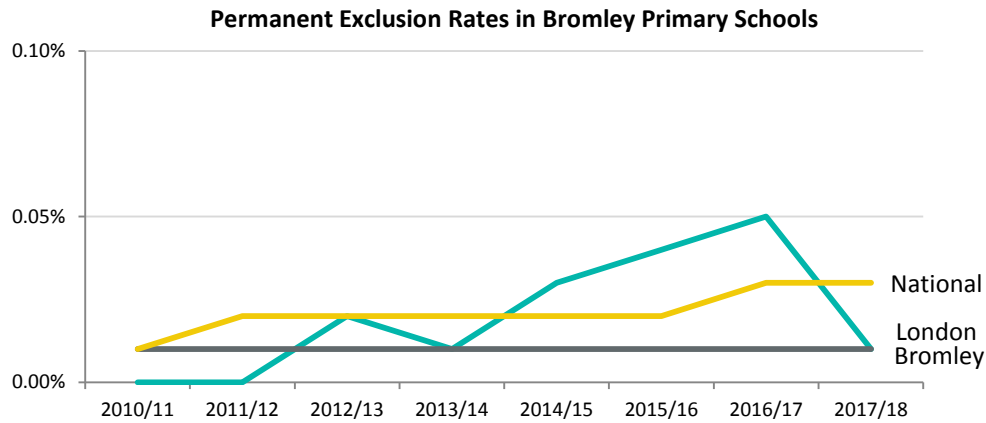


- 7.5** There is no published analysis, at national or local authority area, of attendance data for children from disadvantaged groups. This information is available at school level. The Local Authority will be looking at this over the coming year to obtain a clearer picture of the impact of disadvantage on school attendance.

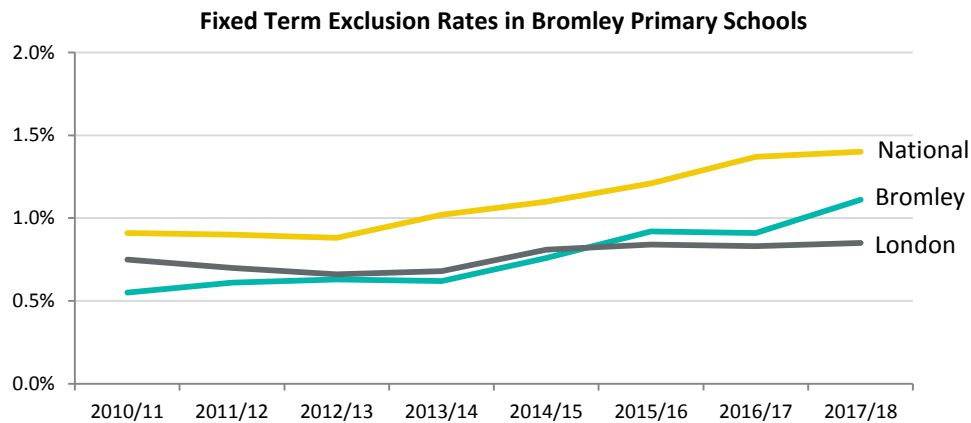
8. Exclusion from school

Primary Schools

- 8.1** The number of permanent exclusions from primary schools in Bromley has historically been high and a concern for Members. It reached a peak in the 2016/17 academic year. Following additional work with schools, during the 2017/18 academic year (this is the latest available national data), 3 children were excluded permanently from Bromley primary schools. This aligns with London, and is below national. In 2018/19, one child was excluded permanently.

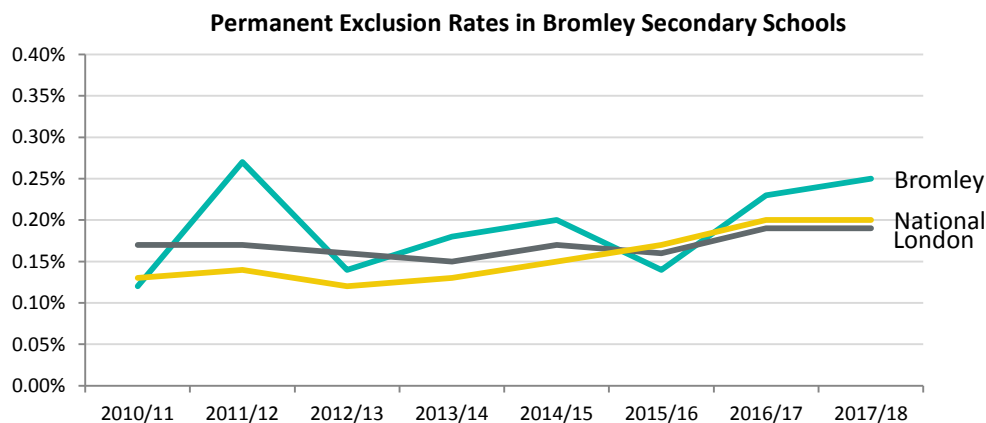


- 8.2** Fixed term exclusions in primary schools in 2017/18 increased from previous year's percentage of pupil enrolments and remains below national.

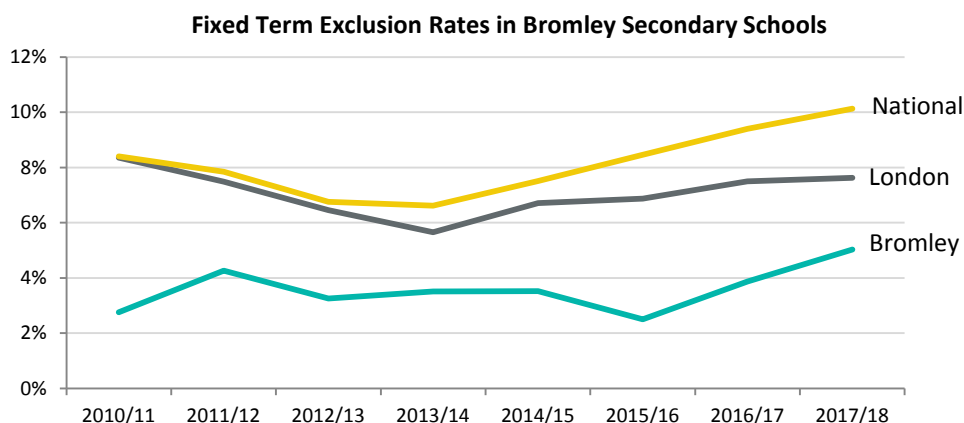


Secondary Schools

- 8.3** Permanent exclusions from Bromley secondary schools have increased on the 2016/17 outcome. Whilst this was in line with schools in London and nationally in 2015/16, during 2017/18 there has been a rise equating to the peak seen in 2011/12. During the year 2018/19, 62 children were excluded permanently from Bromley secondary schools compared with 55 in the 2017/18 academic year.



- 8.4 Fixed term exclusions saw a rise in 2017/18, yet, the use of fixed term exclusion in secondary schools remains low compared with London and nationally.



9. Ofsted inspections of schools

- 9.1 As at 31st August 2019, there were 101 state funded schools in Bromley, of which 98 have a current Ofsted inspection judgement. Two schools have no inspection judgement because they are yet to be inspected as new schools. One school has no inspection judgement because the school converted to an Academy since the previous inspection. Of the schools inspected, 29 (29%) were outstanding, 67 (67%) were good, 2 (2%) require improvement (RI) and 1 (1%) was inadequate.
- 9.2 Ofsted defines a “stuck” school as a school that has not been judged to be good since 1 September 2006 and had at least 4 full inspections since then. At the end of August 2019 none of the schools in Bromley were classified as “stuck” compared to the London region where 1% of schools were considered “stuck”.
- 9.3 The proportion of schools judged to be good or better increased to 96%. Bromley had the highest rate of improvement across the London region. London improved by just 1 percentage point, and Bromley was 10 percentage points above the national figure.

Ofsted inspections of schools % judged good or outstanding	31 st August 2017	31 st August 2018	31 st August 2019
Bromley	85%	90%	96%
London	91%	92%	93%
National	87%	86%	86%

- 9.4 During the academic year 2018-19, twenty nine schools in Bromley were inspected. Six schools improved their inspection grade, 4 from RI to good and 2 from good to outstanding. Two schools saw a fall in their grade, 1 from outstanding to good, 1 from RI to inadequate. Three schools not previously inspected were judged to be good.
- 9.5 Appendix 1 lists the schools along with Ofsted’s overall judgements. Many of the themes emerging from these inspections echo the analyses set out in this report, including:
- Progress of and expectation for disadvantaged pupils, including improving their attendance at school;
 - Attendance and progress for pupils with SEND;
 - Take steps to ensure pupils’ outcomes in mathematics are as strong as in reading and writing;
 - Governing Body provide a robust challenge to school leaders, especially on outcomes and expectations for disadvantaged pupils and those with SEND;

10. Key Priorities for Improvement 2019-20

10.1 Close the progress and attainment gaps for disadvantaged pupils.

The gap for disadvantaged pupils exists across all phases of education in Bromley, from EYFS through to KS4. The Local Authority funded project to improve outcomes for disadvantaged children across the primary and secondary phases is now in its second year. Twenty-two schools are participating across ten multi academy trusts. Participating schools are writing case studies on action taken to close the disadvantaged gap in their schools. These will be disseminated to all schools in Bromley via a conference on 31 March 2020, and via the Bromley Education Matters website.

10.2 In partnership with the Bromley SEND Collaborative, provide support for leaders and practitioners in mainstream schools so that pupils with SEND make equal progress as all children from their starting point.

The Collaborative offers high quality, evidence-based SEND training and development opportunities for Bromley Schools and Early Years settings. The continuous professional development opportunities are focused at three levels; Leadership training and network development; experienced teacher/practitioner training and initial and early career teacher training.

In addition to training programme the Collaborative offers a personalised school to school support package through a team of SEND Specialist Leaders of Education (SLEs). The SLEs have a wide range of skills, experience and knowledge that can support schools/settings to reflect on and review their SEND practice and work with staff to boost their professional expertise.

10.3 Improve outcomes in phonics, especially for disadvantaged pupils.

Schools identified as below national standards in year 1 phonics are being provided with access to support and funding from the English Hubs to improve phonics outcomes. Schools with an Ofsted judgement of RI and those with a pupil premium level of 23% or above are prioritised. The English Hubs were set up by the DfE in 2018 to support local schools to improve the teaching of phonics, language development and early reading in Reception and Year 1.

Ofsted inspections of Bromley schools 2018-19

Primary	Outcome	Secondary	Outcome
Bickley Primary	Good	Bromley Beacon Academy	Good
Castlecombe Primary	Good	Darrick Wood School	Good
Chelsfield Primary	Good	Harris Academy Orpington	Requires Improvement
Claire House Primary	Outstanding		Inadequate
Crofton Junior	Outstanding	Kemnal Technology College	Good
Darrick Wood Junior	Good	Langley Park School for Boys	Outstanding
Dorset Road Primary	Good	Newstead Wood School	Outstanding
Green Street Green Primary	Good	St Olave's Grammar School	
Harris Primary Academy Orpington	Good		
James Dixon Primary	Good		
Keston Primary	Good		
Langley Park Primary	Good		
Oak Lodge Primary	Good		
Poverest Primary	Good		
Pratts Bottom Primary	Good		
Red Hill Primary	Good		
Riverside School	Outstanding		
St George's Primary Bickley	Good		
St John's CofE Primary	Good		
The Highway Primary	Good		
Valley Primary	Good		
Worsley Bridge Primary	Good		

Glossary

APS	Average points score
BME	Black and minority ethnic heritage
DfE	Department for Education
EHCP	Education, health and care plan
ELGs	Early Learning Goals – against which 5 year olds are assessed
EYFS	Early Years Foundation Stage – provision for 3 – 5 year olds
FSM	Free school meals – eligibility for free school meals is used as a proxy indicator for social and economic deprivation
GCSE	General Certificate of Secondary Education
GLD	Good Level of Development – expected standard for 5 year olds
KS1	Key Stage 1 - Provision for 5 – 7 year olds
KS2	Key Stage 2 - Provision for 7 – 11 year olds
KS3	Key Stage 3 - Provision for 11 – 14 year olds
KS4	Key Stage 4 - Provision for 14 – 16 year olds
KS5	Key Stage 5 - Provision for 16 – 19 year olds
LA	Local authority
NEET	Not in education, employment or training
Ofsted	Office for standards in education – national inspection agency
PA	Persistent absence – absence from school for 10% or more sessions
RWM	Reading, writing and mathematics combined
SEN	Special educational needs
SENCo	Special educational needs coordinator – designated lead in a school for provision for children with special educational needs and / or disability
SEND	Special educational needs and / or disability

4. IMPACT ON VULNERABLE ADULTS AND CHILDREN

Improving educational outcomes and progress is a key way in which vulnerable children can be supported to achieve better life chances. Schools have a key role to break the link between disadvantage and performance by supporting disadvantaged pupils to achieve their full potential.

Non-Applicable Sections:	Policy Implications, Financial Implications, Personnel Implications, Legal Implications, Procurement Implications
Background Documents: (Access via Contact Officer)	

Report No.
CEF 20001 A

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: CHILDREN, EDUCATION AND FAMILIES PDS COMMITTEE

Date: 10th March 2020

Decision Type: Non-Urgent Non-Executive Non-Key

Title: Contracts Register and Contracts Database Report

Contact Officer: Colin Lusted, Head of Complex & Long Term Commissioning – Education, Care & Health Services. Email: Colin.lusted@bromley.gov.uk

Chief Officer: Janet Bailey, Interim Director of Children's Services.

Ward: All Wards

1. Reason for report

- 1.1 This report presents an extract from January 2020's Contracts Register for detailed scrutiny by PDS Committee – all PDS committees will receive a similar report each contract reporting cycle, based on data as at 13th December 2019 and presented to E & RC PDS on 8th January 2020.
- 1.2 The Contracts Register contained in 'Part 2' of this agenda includes a commentary on each contract to inform Members of any issues or developments.

2. RECOMMENDATIONS

That the Children, Education and Families PDS Committee:

- 2.1 Reviews and comments on the Contracts Register as at 13th December 2019.
- 2.2 Note that in Part 2 of this agenda, the Contracts Register contains additional, potentially commercially sensitive, information in its commentary.

Impact on Vulnerable Adults and Children

1. Summary of Impact: The appended Contracts Register covers services which may be universal or targeted. Addressing the impact of service provision on vulnerable adults and children is a matter for the relevant procurement strategies, contracts award and monitoring reports, and service delivery rather than this report.
-

Corporate Policy

1. Policy Status: Existing Policy
 2. BBB Priority: Excellent Council
-

Financial

1. Cost of proposal: - N/A
 2. Ongoing costs: - N/A
 3. Budget head/performance centre: Children, Education and Families
 4. Total current budget for this head: Controllable Budget £44.758M
 5. Source of funding: Existing Relevant Budget 2019/20
-

Personnel

1. Number of staff (current and additional): - N/A
 2. If from existing staff resources, number of staff hours: - N/A
-

Legal

1. Legal Requirement: Statutory Requirement
 2. Call-in: Not Applicable
-

Procurement

1. Summary of Procurement Implications: Improves the Council's approach to contract management
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Contracts Register Background

- 3.1 The Contracts Database is fully utilised by all Contract Managers across the Council as part of their Contract Management responsibilities, which includes updating the information recorded on the database. The Register is generated from the Contracts Database which is administered by the Commissioning & Procurement Directorate and populated by the relevant service managers (Contract Owners) and approved by their managers (Contract Approvers).
- 3.2 As a Commissioning Council, this information is vital to facilitate a full understanding of the Council's procurement activity and the Contracts Register is a key tool used by Contract Managers as part of their daily contract responsibilities. The Contract Registers are reviewed by the Procurement Board, Chief Officers, Corporate Leadership Team, and E & RC PDS Committee as appropriate
- 3.3 The Contracts Register is produced four times a year for members– though the CDB itself is always 'live'.
- 3.4 Each PDS committee is expected to undertake detailed scrutiny of its contracts – including scrutinising suppliers – and hold the Portfolio Holder to account on service quality and procurement arrangements.

Contract Register Summary

- 3.5 The Council has 214 active contracts covering all portfolios as of 13th December 2019 for the January 2020 reporting cycle as set out in Appendix 1.

3.6

Children, Education and Families

Item	Category	Jul-19	Oct-19	Jan-20
Total Contracts	£50k+	36	35	37
Concern Flag	Concern Flag	0	0	0
Risk Index	Red	4	2	2
	Amber	8	4	7
	Yellow	13	15	15
	Green	11	14	13
Total		36	35	37
Procurement Status	Red	16	8	12
	Amber	5	6	6
	Yellow	5	8	4
	Green	10	10	13
Total		36	32	35

*Please note two imminent contracts due to start in 2020

- 3.7 No contracts have been flagged as a concern.

4. IMPACT ON VULNERABLE ADULTS & CHILDREN

- 4.1 The Corporate Contracts Register covers all Council services: both those used universally by residents and those specifically directed towards vulnerable adults and children. Addressing the impact of service provision on the vulnerable is a matter for the relevant procurement strategies, contracts, and delivery of specific services rather than this summary register.

5. POLICY IMPLICATIONS

- 5.1 The Council's renewed ambition is set out in the 2016-18 update to [Building a Better Bromley](#) and the Contracts Database (and Contract Registers) help in delivering the aims (especially in delivering the 'Excellent Council' aim). For an 'Excellent Council', this activity specifically helps by 'ensuring good contract management to ensure value-for-money and quality services'.

6. PROCUREMENT IMPLICATIONS

- 6.1 Most of the Council's (£50k plus) procurement spend is now captured by the Contracts Database. The database will help in ensuring that procurement activity is undertaken in a timely manner, that Contract Procedure Rules are followed and that Members are able to scrutinise procurement activity in a regular and systematic manner.

7. FINANCIAL IMPLICATIONS

- 7.1 The Contracts Database and Contract Registers are not primarily financial tools – the Council has other systems and reports for this purpose such as the Budget Monitoring reports. However, the CDB and Registers do contain financial information both in terms of contract dates and values and also budgets and spend for the current year.

8. PERSONNEL IMPLICATIONS


- 8.1 There are no direct personnel implications but the Contracts Database is useful in identifying those officers directly involved in managing the Council's contracts.

9. LEGAL IMPLICATIONS

- 9.1 There are no direct legal implications but the Contracts Database does identify those contracts which have a statutory basis and also those laws which should be complied with in delivering the contracted services.
- 9.2 A list of the Council's active contracts may be found on Bromley.gov.uk to aid transparency (this data is updated after each Contracts Sub-Committee meeting).

Non-Applicable Sections:	None
Background Documents: (Access via Contact Officer)	<ul style="list-style-type: none">• Appendix 1 – Key Data (All Portfolios)• Appendix 2 - Contracts Database Background information• Appendix 3 – Contracts Database Extract PART 1


Appendix 1 Key Data (All Portfolios)

Item	Category	July 2019	October 2019	January 2020
Contracts (>£50k TCV)	All Portfolios	205	207	214
Flagged as a concern 	All Portfolios	4	2	1
Capital Contracts	All Portfolios	9	5	3
Portfolio	Children, Education and Families	36	35	37
	Adult Care and Health	82	72	73
	Public Protection and Enforcement	5	5	5
	Executive, Resources and Contracts	56	55	55
	Environment and Community Services	14	15	17
	Renewal and Recreation and Housing	12	25	27
Total		205	207	214
Risk Index	Red	10	12	13
	Amber	74	72	74
	Yellow	82	83	84
	Green	39	40	43
Total		205	207	214
Procurement Status	Red	55	50	64
	Amber	23	48	40
	Yellow	45	24	19
	Green	82	85	91
Total		205	207	214
Procurement Status	Imminent	0	5	5
Total		0	5	5

Appendix 2 - Contracts Register Key and Background Information

Contract Register Key

1.1 A key to understanding the Corporate Contracts Register is set out in the table below.

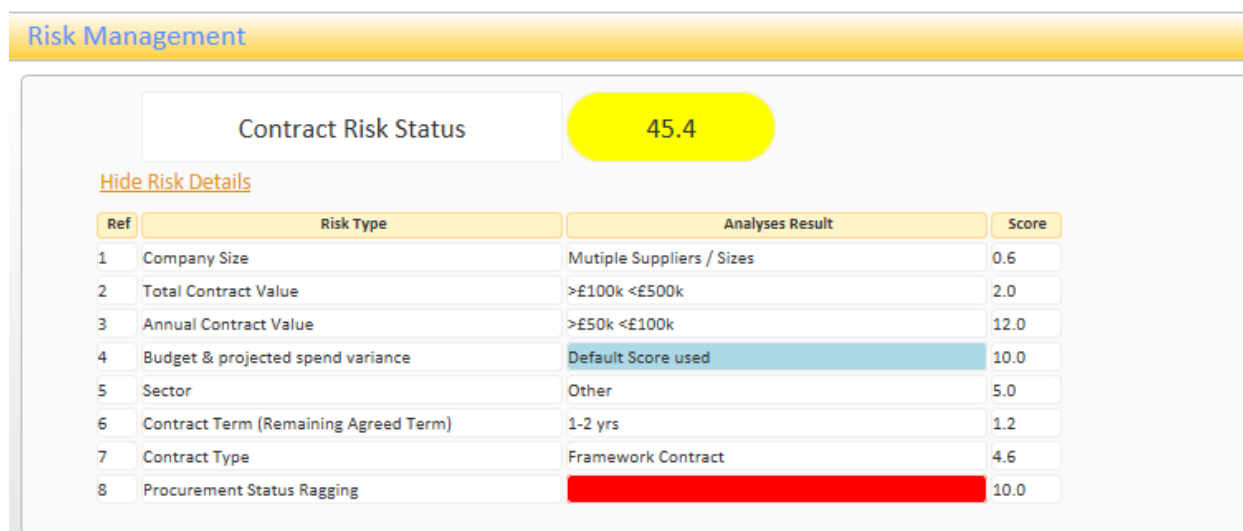
Register Category	Explanation
Risk Index	Colour-ranking system reflecting eight automatically scored and weighted criteria providing a score (out of 100) / colour reflecting the contract's intrinsic risk
Contract ID	Unique reference used in contract authorisations
Owner	Manager/commissioner with day-to-day budgetary / service provision responsibility
Approver	Contract Owner's manager, responsible for approving data quality
Contract Title	Commonly used or formal title of service / contract
Supplier	Main contractor or supplier responsible for service provision
Portfolio	Relevant Portfolio for receiving procurement strategy, contract award, contract monitoring and budget monitoring reports
Total Contract Value	The contract's value from commencement to expiry of formally approved period (excludes any extensions yet to be formally approved)
Original Annual Value	Value of the contract its first year (which may be difference from the annual value in subsequent years, due to start-up costs etc.)
Budget	Approved budget for the current financial year. May be blank due to: finances being reported against another contract; costs being grant-funded, complexity in the finance records e.g. capital (also applies to Projection)
Projection	Expected contract spend by the end of the current financial year
Procurement Status	Automatic ranking system based on contract value and proximity to expiry. This is designed to alert Contract Owners to take procurement action in a timely manner. Red ragging simply means the contract is nearing expiry and is not an implied criticism (indeed, all contracts will ultimately be ragged 'red').
Start & End Dates	Approved contract start date and end date (excluding any extension which has yet to be authorised)
Months duration	Contract term in months
Attention 	Red flag indicates that there are potential issues, or that the timescales are tight and it requires close monitoring. (also see C&P Commentary in Part 2)
Commentary	Contract Owners provide a comment – especially where the Risk Index or Procurement Status is ragged red or amber. Commissioning & Procurement Directorate may add an additional comment for Members' consideration <i>The Commentary only appears in the 'Part 2' Contracts Register</i>
Capital	Most of the Council's contracts are revenue-funded. Capital-funded contracts are separately identified (and listed at the foot of the Contracts Register) because different reporting / accounting rules apply

Contract Register Order

1.2 The Contracts Register is output in Risk Index order. It is then ordered by Procurement Status, Portfolio, and finally Contract Value. Capital contracts appear at the foot of the Register and 'contracts of concern' (to Commissioning & Procurement Directorate) are flagged at the top.

Risk Index

- 1.3 The Risk Index is designed to focus attention on contracts presenting the most significant risks to the Council. Risk needs to be controlled to an acceptable level (our risk appetite) rather than entirely eliminated and so the issue is how best to assess and mitigate contract risk. Contract risk is assessed (in the CDB) according to eight separate factors and scored and weighted to produce a Risk Index figure (out of 100). These scores are ragged to provide a visual reference.



Procurement Status

- 1.4 A contract's Procurement Status is a combination of the Total Contract Value (X axis) and number of months to expiry (Y axis). The table below is used to assign a ragging colour. Contracts ragged red, amber or yellow require action – which should be set out in the Commentary. Red ragging simply means the contract is nearing expiry and it is not an implied criticism (indeed, all contracts will ultimately be ragged 'red').

		Procurement / Commissioning Status					
Period	3 months						
	6 months						
	9 months						
	12 months						
	18 months						
		£5k - £50k	£50k - £100k	£100k - £173k	£173k - £500k	>£500k	
		Total Contract Value					

- Requires an agreed plan
- Develop / test options
- Consider options
- No action required

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Contract Register Report - £50k Portfolio - Children, Education and Families - January 2020

Risk Index	Contract ID	Owner	Approver	Contract Title	Supplier Name	Portfolio	Total Value	Original Annual Value	Budget	Projection	Proc. Status	Start Date	End Date	Months Duration	Attention	Capital
●	16	Debi Christie	Jared Nehra	Education - Framework for Passenger Transport Services - Lot 1 - SEN and Non-SEN Children Transport Services	Multiple Suppliers	Children, Education and Families	19,555,000	3,911,000			■	01/09/2015	31/08/2020	60		
●	1464	Kelly Sylvester	Janet Bailey	Health - Community Wellbeing Service For Children And Young People	Bromley Y	Children, Education and Families	2,854,328	448,661			■	01/12/2014	31/03/2021	76		
●	2603	Rachel Dunley	Janet Bailey	Domestic Violence and VAWG Service	Bromley and Croydon Women's Aid	Children, Education and Families	516,000	158,000			■	01/06/2017	31/03/2020	34		
●	1439	Paul Mitchell	Jared Nehra	ICT - Capita ONE Integrated Management Information System	Capita Business Services Ltd	Children, Education and Families	376,202	123,202			■	01/04/2017	31/03/2020	36		
●	3760	Rachel Dunley	Janet Bailey	Skills Acquisition: Skills Development (Academy Training Ltd)	Academy Training and Consultancy Ltd	Children, Education and Families	51,792	28,632			■	16/04/2018	31/03/2020	23		
●	312	Cathy Lloyd williams	Janet Bailey	Children's - Independent Visitor Service for Children Looked After	Asphaleia Ltd	Children, Education and Families	105,740	26,435			■	01/08/2016	31/07/2020	48		
●	339	Betty McDonald	Janet Bailey	Education - Youth Offending Information System Annual Maintenance	CACI Ltd	Children, Education and Families	80,322	11,343			■	01/04/2013	31/03/2020	84		
●	3701	Mark Smith	David Dare	The Provision of Holiday and Saturday Group Based Short Break Service For Disabled Children and Young People	Riverside School	Children, Education and Families	576,639	192,213			■	01/04/2018	31/03/2021	36		
●	3690	Kelly Sylvester	Debi Christie	Travel Training Contract	Bexley Accessible Transport Scheme (BATS)	Children, Education and Families	315,000	105,000			■	01/09/2017	31/08/2020	36		
●	315	Debi Christie	Jared Nehra	Education - Family Support Services for CYP with Social and Communication Needs	Bromley Mencap	Children, Education and Families	106,429	26,477			■	18/07/2016	17/07/2020	48		
●	4908	Stephanie Withers	Jared Nehra	Supporting Child Specific Health Needs to Multiple Mainstream Schools	Multiple Mainstream Schools and Academies	Children, Education and Families	214,950	214,950			■	01/04/2019	31/03/2020	12		
●	4888	Shakeela Shourie	Charles Obazuaye	Step Up To Social Work Cohort 6 (Provision of PG Diploma in Social Work to Royal Holloway University)	Royal Holloway, University of London	Children, Education and Families	291,975	78,000			■	10/06/2019	09/04/2021	22		
●	4936	Emma Pearce	Naheed Chaudhry	Bloom Procurement Ltd	Bloom Procurement Services Ltd	Children, Education and Families	450,000	450,000			■	24/09/2019	31/03/2021	18		
●	3810	Yasmin Ahmed	Carol Arnfield	Provision of Nursery meals	Zebedee's Lunch Box Ltd	Children, Education and Families	59,000	29,500			■	01/09/2018	31/08/2020	24		
●	4844	Mark Smith	David Dare	Provision of Individual Support for Short Breaks For Disabled Children and YP and their families	Bromley Mencap	Children, Education and Families	129,066	62,920			■	01/10/2018	30/09/2020	24		
●	316	Debi Christie	Jared Nehra	ICT - Dynamic Purchasing System for SEN Placements	London Borough of Croydon	Children, Education and Families	60,000	15,000			■	01/08/2016	31/07/2020	48		
●	3732	Antoinette Thorne		ASYE Support Programme 2017-18 2018-19	Daisy Bogg Consultancy Ltd	Children, Education and Families	55,900	23,100			■	10/04/2017	31/08/2020	40		
●	3712	Linda King	Betty McDonald	Post 16 Learner Tracker	Royal Borough of Kingston upon Thames	Children, Education and Families	126,000	42,000			■	01/04/2018	31/03/2021	36		
●	270	Naheed Chaudhry	Janet Bailey	Software Licence - Social Care Information System (Care First)	OLM Systems Ltd	Children, Education and Families	3,313,863	169,033			■	06/05/2006	31/03/2022	191		
●	4909	Stephanie Withers	Jared Nehra	SEN Inclusion Funding in Pre-Schools (SENIF) to Multiple Pre-School and Nursery Settings		Children, Education and Families	963,720	321,240			■	01/04/2019	31/03/2022	36		
●	4945	Vicky West	Janet Bailey	Provision of the supply of adoption services	*Multiple Suppliers	Children, Education and Families	2,316,000	386,000			■	01/06/2019	30/05/2025	72		
●	4946	Philip White	David Dare	** Now Live ** Participation in West London Alliance for Children's Care and Support Services	West London Alliance	Children, Education and Families	484,500	117,000			■	01/11/2019	30/04/2024	54		
●	3792	Carol Whiting	Janet Bailey	Family Drug And Alcohol Court	Tavistock and Portman NHS Trust	Children, Education and Families	458,835	159,255			■	03/01/2018	31/12/2021	48		
●	4854	Lydia Bennett	Janet Bailey	Family Group Conferencing Service	Daybreak Family Group Conferences	Children, Education and Families	270,000	90,000			■	01/04/2019	31/03/2022	36		
●	4905	Rachel Dunley	Janet Bailey	Cleaning Services to Children and Family Centres and Nurseries	Chequers	Children, Education and Families	250,179	83,394			■	01/08/2019	31/07/2022	36		
●	1465	Stephanie Withers	Jared Nehra	IT Network - IT Support and Supplies to Specialist Support and Disability Service	Structured Network Solutions UK Ltd	Children, Education and Families	92,027	22,009			■	01/02/2017	31/01/2022	60		
●	179	Doreen Pendergast	Jared Nehra	Education - Co-ordination of admissions between 32 London boroughs	London Grid For Learning Trust	Children, Education and Families	174,086	14,000			■	01/04/2004	31/08/2022	221		
●	3826	Beverley Brown	Lydia Bennett	CSE Support Service	Asphaleia Ltd	Children, Education and Families	155,000	55,000			■	01/12/2018	30/11/2021	36		
●	4911	Caroline Annis	Carol Arnfield	Digital Solution for the Early Years Funding Process	Sentinel Partners Limited	Children, Education and Families	92,580	30,860			■	31/07/2019	30/07/2022	36		
●	4849	Mary Nash	Kerry Davies	Bromley Safeguarding Children's Board (BSCB) Multi Agency Training Programme 2018-2021	Various	Children, Education and Families	90,000	30,000			■	01/10/2018	31/03/2021	30		
●	3722	Helen Priest	Janet Bailey	Bromley Children Looked After (CLA) school attendance and data collection	Welfare Call (LAC) Ltd	Children, Education and Families	81,680	20,420			■	01/04/2018	31/03/2022	48		
●	1433	Rachel Dunley	Janet Bailey	Children's - Mosaic Customer Segmentation Tool	Experian	Children, Education and Families	76,242	25,414			■	01/10/2016	30/09/2022	72		
●	3786	Elena Diaconescu	Carol Arnfield	Adult Education MIS	West March Systems Ltd	Children, Education and Families	58,270	21,490			■	05/11/2018	04/11/2021	36		
●	4912	Rachel Dunley	Janet Bailey	** Now Live ** ICT - Management Information system for Children and Family Centres	Servelec Group plc	Children, Education and Families	74,366	12,798			Imminent	01/04/2020	31/03/2025	60		

●	4947	Joanne Cozens	Rachel Dunley	** Now Live ** Domestic Violence Against Women and Girls Service - VAWG	Bromley and Croydon Women's Aid	Children, Education and Families	179,000	179,000			Imminent	01/04/2020	31/03/2021	11		
●	3804	Robert Bollen	Jared Nehra	Phase 2: The Pioneer Academy - Stewart Fleming Primary School	Lakehouse Construction Ltd	Children, Education and Families	5,281,000	528,000			■	02/07/2018	13/12/2020	29		Capital

Report No.
CSD20035

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: CHILDREN, EDUCATION AND FAMILIES POLICY
DEVELOPMENT AND SCRUTINY COMMITTEE

Date: Tuesday 10 March 2020

Decision Type: Non-Urgent Non-Executive Non-Key

Title: Expenditure on Consultants 2018/19 and 2019/20

Contact Officer: Philippa Gibbs, Deputy Democratic Services Manager
Tel: 020 8461 7638 E-mail: Philippa.Gibbs@bromley.gov.uk

Chief Officer: Director of Corporate Services

Ward: (All Wards);

1. Reason for report

At its meeting on 9th October 2019, the Executive, Resources and Contracts PDS Committee considered the attached report on expenditure on consultants across all Council departments for both revenue (appendix 2) and capital (appendix 3) budgets. The Committee requested that the report be considered by all PDS Committees.

2. **RECOMMENDATION(S)**

That the Committee considers the information about expenditure on consultants relating to the Children, Education & Families Portfolio contained in the attached report, and considers whether any further scrutiny is required.

Impact on Vulnerable Adults and Children

1. Summary of Impact:
-

Corporate Policy

1. Policy Status: Not Applicable
 2. BBB Priority: Not Applicable:
-

Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre:
 4. Total current budget for this head:
 5. Source of funding:
-

Personnel

1. Number of staff (current and additional):
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement:
 2. Call-in: Not Applicable:
-

Procurement

1. Summary of Procurement Implications:
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 Revenue expenditure on consultants in the Children, Education & Families Portfolio is set out in Appendix 2, and is focussed on (i) one-off specialist advice, no-one with specialist skills and (ii) insufficient in-house skills/resources. Expenditure amounted to £187,159 in 2018/19 and £26,036 in 2019/20 to September 2019.
- 3.2 Capital expenditure on consultants in the Children, Education & Families Portfolio is set out in Appendix 3. Expenditure in 2018/19 was £383,356.08 and in the first quarter of 2019 was £86,796.68.

Non-Applicable Sections:	Impact on Vulnerable Adults and Children/Policy/Financial/Personnel/Legal/Procurement
Background Documents: (Access via Contact Officer)	None

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Decision Maker: EXECUTIVE AND RESOURCES POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: 9 October 2019

Decision Type: Non-Urgent Non-Executive Non-Key

Title: Expenditure on Consultants 2018/19 and 2019/20

Contact Officer: David Bradshaw, Head of Finance
Tel: 020 8313 4807 E-mail: david.bradshaw@bromley.gov.uk
James Mullender, Head of Finance
Tel: 020 8313 4196 E-mail: james.mullender@bromley.gov.uk
Tracey Pearson, Chief Accountant
Tel: 020 8313 4323 E-mail: tracey.pearson@bromley.gov.uk

Chief Officer: Peter Turner, Director of Finance

Ward: N/A

1. Reason for report

Members of ER PDS requested a full report on Consultant expenditure be submitted each year. Officers have therefore looked at total expenditure in 2018/19 and expenditure to June 2019 for both Revenue and Capital Budgets.

2. **RECOMMENDATION(S)**

Members to:-

2.1 Note the overall expenditure on Consultants as set out in this report.

2.2 Refer this report onto individual PDS Committees for further consideration

Impact on Vulnerable Adults and Children

1. Summary of Impact: Any issues concerning vulnerable adults and children should be considered within each individual project brief.
-

Corporate Policy

1. Policy Status: Not Applicable
 2. BBB Priority: Not Applicable
-

Financial

1. Cost of proposal: Not Applicable
 2. Ongoing costs: All one-off expenditure met from allocated budgets
 3. Budget head/performance centre: Consultants
 4. Total current budget for this head: £N/A
 5. Source of funding: Revenue & Capital
-

Personnel

1. Number of staff (current and additional): N/A – one-off costs
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: None
 2. Call-in: Not Applicable
-

Procurement

1. Summary of Procurement Implications: Consultants should be appointed in accordance with CPRs 8.2 and 8.6. IR35 Tax implications also need to be considered.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 ER PDS members requested information on the Councils expenditure on Consultants be reported each year. To do this officers have looked at the total expenditure in 2018/19 and also the expenditure for this financial year as at the end of June 2019. This work covered both Revenue and Capital expenditure.
- 3.2 The basic reason for the use of consultants is that at times the Council requires that specialised work is undertaken for specific projects. This is particularly valid when consultants are engaged to work on large scale projects. For completeness expenditure on Architects, Engineers, Surveyors and other consultants commissioned to work on Capital Projects have been included as these generally meet the definition of one-off projects. Proposed expenditure on Capital Projects will have been approved by Executive before being included in the Capital Programme.
- 3.3 The Councils Contract Procedure rules sets out the procurement process to be followed when appointing a consultant and there is also guidance available to staff about what needs to be included in the formal agreement when engaging a consultant, which as a minimum needs to confirm the overall cost, project deliverables, clear brief and reporting arrangements. Appendix 1 provides this in more detail.
- 3.4 There is an element of subjectivity as to what constitutes a “consultant” as a number of services could fall within this definition, however it is generally defined as “a person brought into the Council to carry out a specific job” which is not on-going. For the purposes of this report expenditure on medical fees, counsel and legal fees have been excluded as these are considered to be professional fees rather than consultants.
- 3.5 In looking at consultants, members need to be minded that officers will use them to carry out work on the Council’s behalf when:-
- There is no one internally with the relevant skills or experience
 - There is no capacity/resources available to undertake this work
 - Specialist skills are required
- 3.6 It is important when recruiting a consultant that the project brief sets out the reasons for the use of consultant, that officers have consider any alternative options and also to evaluate the effectiveness of the work undertaken by consultants within the authority.
- 3.7 The benefit of employing consultants is that the Council makes a saving in relation to employer National Insurance and pension contribution. Also in employing consultants the Council is under no obligation to pay consultants for days when they are not working for the Council e.g. sickness and holiday and they are only engaged for a specific period of time – however offsetting this is that these staff are often more expensive.
- 3.8 The risk in not using consultants is that the Council would have to recruit a more substantial and specialised workforce at a greater expense, and thus creating an employment relation or a “contract of service” with the associated diversity of employment rights including unfair dismissal and redundancy payment rights, etc.
- 3.9 This report provides a detailed breakdown of all costs officers believe are consultants, broken down over Portfolio’s and service areas. This is shown in Appendix 2 (revenue) and Appendix 3 (capital). It also examines the procurement arrangements associated with engaging the consultants as part of that process.

4. IMPACT ON VULNERABLE ADULTS AND CHILDREN

- 4.1 Any issues concerning vulnerable adults and children should be considered within each individual project brief.

5. FINANCIAL IMPLICATIONS

- 5.1 The financial implications are included in the body of the report and the appendices.
- 5.2 A summary of the expenditure is detailed in the table below

Expenditure on consultants

	<u>2018/19</u>	<u>2019/20</u>
	<u>£'000</u>	<u>£'000</u>
	<u>Part Year</u>	
Revenue	937	284
Capital	998	231
	<u>1,935</u>	<u>515</u>

6. LEGAL IMPLICATIONS

- 6.1 Legislation affords employees employment rights e.g. paid holiday, maternity leave and pay, entitlement to redundancy payments, minimum notice periods and protection from unfair dismissal. In general terms self-employed individuals and consultants are not entitled to these enhanced statutory rights or protections, because, arguably, they are not employees in the strict legal sense. However, the law around who is an employee/not an employee is constantly evolving and has resulted in a number of high profile cases e.g. Uber, Pimlico Plumbers and Deliveroo.
- 6.2 In addition HMRC also uses criteria e.g. IR35 when determining an individual's employment status. This means that an individual could be considered an employee for tax purposes and yet remains a consultant from an employment perspective. Ultimately, who is an employee or a worker, or self-employed individual for employment law purposes is a matter for the court to decide.
- 6.3 To manage and minimise the risk to the Council, the Council procedures should be followed as referred to in para 3.3 and 7.1, which also reference IR35 together with using the Councils consultant contract documentation or other suitable contracts e.g. Jct. In addition the Councils HR and legal departments can be consulted.

7. PROCUREMENT IMPLICATIONS

- 7.1 Consultants should be appointed in line with CPR 8.6 which requires a detailed project brief to be included with specific outcomes identified, and in line with guidance from the Corporate Procurement Team. Chief Officers are responsible for ensuring that project briefs are in place and that no payments are made until the specific outcomes have been achieved.

8. POLICY IMPLICATIONS

- 8.1 Consultants may be used to assist officers in meeting the Council's key priorities.

Non-Applicable Sections:	Personnel Implications
Background Documents: (Access via Contact Officer)	Held in Finance teams

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CONSULTANT

Coding for Consultants/Agency/Temp Staff

The difference between agency/temporary staff and consultants is often confused and wrongly coded on Oracle. For clarity the difference is explained below:-

➤ Agency staff – Revenue Funded (0104)*

Agency staff are generally engaged under a 'contract for services' via an employment agency to cover vacant posts or additional workloads – and paid either by LBB or via comensera. Anyone that we engage, but we pay as a company will need to be separately identified and for the purposes of LBB classified as working under a consultancy basis (see below).

➤ Temporary Staff – Revenue Funded (0104)*

Temporary staff unlike agency staff are employed by the Council usually for short assignments. People that are employed for less than 3 months to do a specific urgent piece of work, where no post exists, so a supernumerary post is allocated and virement rules apply. Once the post exceeds 3 months a post creation form will need to be set up (back dated to when the post commenced working with the council) and justification and funding identified.

➤ Consultants – Revenue/Capital (1708)**

Consultants should be used to undertake one-off projects, where there is no one internally with the relevant skills. There should be transparency around funding of the post which should be on a fixed fee and clear deliverable, which should be reviewed at the end of the project.

Consultant – Exceptionally, the Council may engage a specialist personnel for a specific length of time to work to a defined project brief with clear outcomes to be delivered, which brings specialist skills or knowledge to the role, and where the council has no ready access to employees with the skills, experience or capacity to undertake the work.

A Consultant should be engaged on a fixed price contract and would not normally be employed on a day rate (this will ensure VFM).

-Engaging the Consultant

Audit Commission research has indicated that most consultancy work was not usually let on the basis of lowest price, although few authorities held records to justify their decisions. You must always take account of the available budget.

You should prepare a formal agreement before a consultancy assignment commences. This may range from a letter to a formal legal contract. As a minimum the agreement should:

- confirm agreed total costs (fixed price arrangements are usually preferable),
- description of all project deliverables
- make reference to the brief
- make reference to the consultant's submission
- confirm invoicing and payment arrangements
- set out termination and arbitration arrangements
- set out reporting arrangements

You must also ensure that sufficient provision is made for any necessary Insurances and Indemnities required to protect the Council's position. This includes a need to establish the tax position of the Consultant to ensure payments made under any commission placed are correctly treated.

Requirement for a Consultant

The initial requirements around the commissioning of Consultancy Services should include consideration of how service requirements are met and other approaches which might be used. For example can the requirement be met through the completion of work via Agency Staff, the employment of an interim manager (via a direct/temporary contract of employment with the Council), or Secondment arrangements. Only once the best "fit" has been identified should work be commissioned. The arrangement should also be subject to periodic review as, for example, an initial urgent requirement placed with a Consultant might not be better completed at a later date via a temporary contract of employment. The arrangement must also have regard to the Council's Pay Policy Statement.

There needs to be a clear **accountable** officer responsible for commissioning the consultants work, who monitors progress and delivery and ensures VFM is delivered at all times. The consultant would not normally manage any staff directly or be responsible for authorising spend.

The Appointment of Consultants (contract procedure rule 8.5)

8.5.1 Consultant architects, engineers, surveyors and other professional *Consultants* shall be selected and commissions awarded in accordance with the procedures detailed within these contract procedure rules and as outlined below.

<i>Estimated Cost(or Value)</i>	<i>Tender procedure</i>	<i>Shortlisting</i>
Up to £30,000	One oral <i>Quotation to be confirmed in writing</i> where the <i>Estimated Cost(or Value)</i> exceeds £1,000	<i>Officer and Line Manager</i>
£30,000 – up to £100,000	Three written <i>Quotations</i>	<i>Officer, HOS and relevant Head of Finance</i>
£100,000 – up to EU Threshold	<i>Invitation to Tender</i> by advertisement/list to at least three and no more than six <i>Candidates</i>	<i>Officer, HOS relevant Head of Finance and Head of Procurement</i>
Above EU Threshold	<i>EU Procedure</i> or, where this does not apply, <i>Invitation to Tender</i> by advertisement/list to at least five and no more than eight <i>Candidates</i>	As above and in <i>Consultation</i> with <i>Director of Resources and Finance Director</i> – see Rule 8.1.4
<i>Note – Where the estimated value of the intended arrangement is £100,000 or more the relevant <i>Portfolio Holder</i> will be Formally Consulted on the intended action and contracting arrangements.</i>		

8.5.2 Where it can be demonstrated that there are insufficient suitably qualified *Candidates* to meet the competition requirement, all suitably qualified *Candidates* must be invited.

8.5.3 The engagement of a *Consultant* shall follow the preparation of a brief that adequately describes the scope of the services to be provided and shall be subject to completion of a formal letter or contract of appointment.

8.5.4 Records of consultancy appointments shall be kept in accordance with Rule 6.

8.5.5 *Consultants* shall be required to provide evidence of, and maintain professional indemnity insurance policies to the satisfaction of the relevant Head of Finance for the periods specified in the relevant agreement.

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Category / Supplier Name	Division /Serv. Area	18-19 £	19-20 Q1	Description	Procurement procedure followed	No. of quotes obtained	Date Reported to Members
One-off specialist advice, no one with relevant specialist skills							
Coram Voice	CSC	7,020	0	0 Setup, running and analysis of the "Your Life, Your Care" & "Your Life Beyond Care" surveys	Single quote under CPR 8.2.1	1	n/a
Aldhour Ltd	CSC	29,279	0	0 Pre Ofsted review of CLA case files	Contract Exemption form completed May 2015	1	n/a
Emeritus Consultancy	CSC	47,548	2,061	Childrens Service Improvement Team	Exemption from tendering under CPR 13.1	1	n/a
MF Consultancy (Mike Ferguson Consultancy)	CSC	9,000	0	Childrens Service Improvement Team	Single quote under CPR 8.2.1	1	n/a
T.G (Tony Gallagher)	CSC	2,324	0	0 Pre Ofsted review by regulator	Single quote under CPR 8.2.1	1	n/a
The Change Agency	CSC	23,800	4,800	Child Protection Chair / IRO service reviews	Exemption from tendering under CPR 13.1	1	n/a
AV Outcomes Ltd	CSC	0	8,725	Consultancy work - Quality Improvement Service	Single quote under CPR 8.2.1	1	n/a
Catherine Blair Ltd	CSC	0	1,950	Review of Bromley Leaving Care Service Oct-18	Single quote under CPR 8.2.1	1	n/a
College Valley Consultancy Limited	CSC	3,288	0	0 Practice Assurance Stocktake Adoption & Fostering	Single quote under CPR 8.2.1	1	n/a
KM Management & Consultancy Ltd	CSC	1,200	3,050	Health Check of MASH Service	Exemption from tendering under CPR 13.1	1	n/a
Croydon Council	Educ	30,000	0	Joint SEN Commissioning Programme with Croydon Council who are responsible. Programme involves Consultancy which has been brought in by Croydon and Bromley is sharing the cost.	See Description	1	n/a
Enfield Council	Educ	6,000	0	0 Programme joint with Enfield Council who provide support to LBB which include bespoke support, case studies, attend Pathfinder Champion meetings, provide and deliver training at Delivery Partner workshops. Funded from SEND Pathfinder Grant.	See description	1	n/a
Bromley Parent Voice	Educ	17,500	5,000	SEND Reform project management. Procured for the lifetime of the Pathfinder (one year in first instance) then waivers obtained over the last two years as the grant funding has continued.	Single quote under CPR 8.2.1 - Waiver obtained	1	n/a
One-off specialist work total		176,959	25,586				
Training							
Clive Atkins Consultancy Ltd	CSC	6,200	0	0 The Consultancy offers bespoke support to Bromley schools for the management of Educational Visits and use of EVOLVE database	An exemption from competitive tendering was undertaken in October 2017 and authorisation was received from HR (Charles Obazuaye) and the Director of Finance (Pete Turner).	1	n/a
Eleanor Schooling & Associates	CSC	750	0	0 Children Social Care pre Ofsted 'Leadership Team Training'	Single quote under CPR 8.2.1	1	n/a
Jenny Malloy	CSC	750	0	0 Staff Conference speaker - Keynote Address on Life of LAC	Single quote under CPR 8.2.1	1	n/a
Diving for Development	CSC	0	450	Family First Aid Training	Single quote under CPR 8.2.1	1	n/a
Mrs T M Mallard	CSC	2,500	0	0 Volunteer Panel Member YOT Training	Single quote under CPR 8.2.1	1	n/a
Training total		10,200	450				
GRAND TOTAL		187,159	26,036				

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Supplier Name	Portfolio					Grand Total	Scheme	No. of quotes obtained	Procurement procedure followed	Date reported to Members	
	Adult Care & Health	Children, Education & Families	Environment & Community Services	Renewal, Recreation & Housing	Commissioning & Contracts Management						
Architects											
AECOM INFRASTRUCTURE & ENVIRONMENT UK LTD						78,397.17				Executive 13th January 2016	
ECD ARCHITECTS LTD						78,397.17		Crystal Palace park - Alternative Management Options	3		The Homes and Community Agency multi-disciplinary technical panel framework
						23,794.00					
KINNAR LANDSCAPE ARCHITECTS LTD						23,794.00		Bromley High Street Improvements	2		Procurement managed on behalf of the Council by TFM Contractor AMEY via Kent County Council Consultancy Services Framework
PICK EVERARD						37,276.35			3		N/A
						6,948.46					
ROBIN LEE ARCHITECTURE						6,948.46		Glebe School expansion	All suppliers within the relevant Lot to be invited to quote.	Construction Related Consultancy Services 2012 Framework	N/A
						38,366.00					
						34,516.00		Biggin Hill Memorial Museum	3	ADUP (Architecture Design Urbanism Panel) framework	Executive 2nd December 2015
YOU & ME ARCHITECTURE LTD						3,850.00		Crystal Palace Park Improvements	3	ADUP (Architecture Design Urbanism Panel) framework	N/A
						31,350.00					
Sub total - Architects						0.00	6,948.46	Penge Town Centre	1	Invitation to Tender, appointed by Chief Officer Authorisation under CPR 14.10	N/A
						209,183.52	0.00				
Surveyors											
CAD MAP LTD						1,450.00					
						1,450.00		LIP Formula Funding	3	Request for quotes - CPR 8.2.1	N/A
COLIN TOM & PARTNERS						13,525.00					
						13,525.00		Bromley MyTime Investment Fund	Procurement undertaken by MyTime	Procurement undertaken by MyTime	N/A
Sub total - Surveyors						0.00	0.00				
						1,450.00	0.00				
Multi disciplinary consultant / Other Consultants											
AECOM LTD						86,743.46					
						62,675.96		Maintenance	TfL Framework	Term Consultant (TfL Framework)	N/A
						24,067.50		LIP Formula Funding	TfL Framework	Term Consultant (TfL Framework)	N/A
ARCADIS CONSULTING (UK) LTD						5,096.00					
						5,096.00		LIP Formula Funding	3	Request for quotes - CPR 8.2.1	N/A

BAILEY PARTNERSHIP		228,658.24				228,658.24	Basic Needs	All suppliers within the relevant Lot to be invited to quote.	Tender via LB Lewisham Consultants Framework	N/A
BAILY GARNER LLP		228,658.24				228,658.24				
		38,635.04				38,635.04				
FOURTH STREET PLACE CONSULTANTS		38,635.04				38,635.04	Basic Needs	All suppliers within the relevant Lot to be invited to quote.	Tender via LB Lewisham Consultants Framework	N/A
					3,750.00	3,750.00	Crystal Palace park - Alternative Management Options	1	Request for quotes - CPR 8.2.1	N/A
IG9 LTD		6,665.71			3,750.00	3,750.00				
		6,665.71				6,665.71				
JINGLETON WOOD LLP		598.50				598.50	Basic Needs	3	Tender via LB Lewisham Consultants	N/A
		598.50				598.50				
KEEGANS LTD		45,595.89				45,595.89	Basic Needs	4	Exor list competition	N/A
		43,152.14				43,152.14	Basic Needs	All suppliers within the relevant Lot were invited to quote	Construction Related Consultancy Services 2012 Framework	N/A
MONTAGU EVANS LLP		2,443.75				2,443.75	Beacon House Refurbishment	5	LB Lewisham & LB Haringey (LCP) Construction Related Consultancy Services 2012 Framework	N/A
					41,600.00	41,600.00				
NUMBER 10 INTERIM LTD	55,000.00			41,600.00		41,600.00	PIL - Housing Zone Bid and Site G	1	Contract Extension Waiver as agreed by Chief Officers	Executive 7th November 2017
	55,000.00					16,250.00	Social Care Grant	4	Request for quotes - CPR 8.2.1	N/A
						16,250.00	Performance	4	Request for quotes - CPR 8.2.1	N/A
PELLINGS LLP		44,161.78				44,161.78	Basic Needs	All suppliers within the relevant Lot to be invited to quote.	Tender via LB Lewisham Consultants Framework	N/A
		44,161.78				44,161.78				
PERFECT CIRCLE JV LTD				308,061.04		308,061.04	West Wickham Leisure	1	Scape framework	N/A
				308,061.04		308,061.04				
PLAYLE & PARTNERS LLP		19,040.92				19,040.92	Basic Needs	All suppliers within the relevant Lot to be invited to quote.	LCP Construction Related Consultancy Services 2012 Framework	N/A
		19,040.92				19,040.92				
PINNACLE ESP LTD				19,905.00		19,905.00	Bromley MyTime Investment Fund	Procurement undertaken by MyTime	Procurement undertaken by MyTime	N/A
				19,905.00		19,905.00				
REDMAN PARTNERSHIP LLP				58,606.50		58,606.50	Relocation of Exhibitions - Blegin Hill Memorial Museum	2	CPR 8.2.1 - open tender process	N/A
				20,000.00		20,000.00		2	CPR 8.2.1 - open tender process	N/A
SOUTH EASTERN TRAINS				38,606.50		38,606.50				
			16,212.00			16,212.00				

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Supplier Name	Children, Education & Families			Environment & Community Services	Renewal, Recreation & Housing	Grand Total	Scheme	No. of quotes obtained	Procurement procedure followed	Date reported to Members
	Architects									
Architects										
ECD ARCHITECTS LTD					12,538.75	12,538.75				
						12,538.75	Bromley High Street Improvements	2	Procurement managed on behalf of the Council by TFM Contractor AMEY via Kent County Council Consultancy Services	N/A
PICK EVERARD		7,098.75				7,098.75				
		7,098.75				7,098.75	Glebe expansion works feasibility	All suppliers within the relevant Lot to be invited to quote.	Construction Related Consultancy Services 2012 Framework	N/A
REDMAN PARTNERSHIP LLP					107.00	107.00				
					107.00	107.00	Biggin Hill Memorial Museum	2		
YOU & ME ARCHITECTURE LTD					8,933.00	8,933.00				
					8,933.00	8,933.00	Penge Town Centre	1	Invitation to Tender, appointed by Chief Officer Authorisation under CPR 14.10	N/A
Sub total - Architects		7,098.75		0.00	21,578.75	28,677.50				
Multi disciplinary consultant / Other Consultants										
AECOM LTD			27,720.36			27,720.36				
			27,720.36			27,720.36	Maintenance	TfL Framework	Term Consultant (TfL Framework)	N/A
BAILEY PARTNERSHIP		66,815.09				66,815.09				
		66,815.09				66,815.09	Basic Needs	All suppliers within the relevant Lot to be invited to quote.	Tender via LB Lewisham Consultants Framework	N/A
KEEGANS LTD		7,722.53				7,722.53				
		722.53				722.53	Basic Needs	All suppliers within the relevant Lot were invited to quote	Construction Related Consultancy Services 2012 Framework	N/A
		7,000.00				7,000.00	Glebe expansion works feasibility	All suppliers within the relevant Lot were invited to quote	Construction Related Consultancy Services 2012 Framework	N/A
MONTAGU EVANS LLP					11,700.00	11,700.00				
					11,700.00	11,700.00	PIL - Housing Zone Bid and Site G	1	Contract Extension Waiver as agreed by Chief Officers	Executive 7th November 2017
PELLINGS LLP		12,259.06				12,259.06				
		12,259.06				12,259.06	Basic Needs	All suppliers within the relevant Lot were invited to quote	Tender via LB Lewisham Consultants Framework	N/A
PERFECT CIRCLE IV LTD					56,632.04	56,632.04				
							West Wickham Leisure Centre and Library Redevelopment	1	Scope framework	N/A
					56,632.04	56,632.04				
SUSTRANS LTD			48,173.00			48,173.00				
			48,173.00			48,173.00	LIP Formula Funding	1	Waiver under CPR13.1 - Authorised by Chief Officers	N/A
Sub total - Multi disciplinary consultant / Other Consultants		86,796.68		75,893.36	68,332.04	231,022.08				

By virtue of paragraph(s) 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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